

**BOROUGH OF PATTERSON HEIGHTS**

**COUNCIL MINUTES**

**April 18, 2018**

The meeting was called to order by Vice-President Jim Turnbull at 7:00 pm., and opened with the Pledge of Allegiance. It was announced that the meeting was being recorded.

**Council Members**

Bill Starn - Absent  
Jim Turnbull - Present  
Connie Klein - Present  
Bryan Landman - Present  
Fran Levinger - Present  
Sue Pokego - Present  
Tim Weisenburger - Present

**Mayor**

Ron Tyger - Present

**Officers**

Solicitor Frank Paganie - Present  
Nadine Galbreath - Present  
Secretary/Treasurer Jack Doyle - Present

Jim Turnbull reported that he had recently spoken to Bill Starn, who was regrettably unable to attend due to illness, but he is improving.

**Minutes:** Bryan Landman moved that the Council approve the minutes of the March 21, 2018 meeting. The motion was seconded by Sue Pokego, and approved by voice vote.

**Police Report:** Chief David Stanislawski presented his monthly report for March, 2018. He also provided a copy of Patterson Township's Soliciting Policy. The Council discussed soliciting within the Borough, whether permits would be issued, and whether the Borough would institute a Do-Not-Knock policy. It was decided to re-examine the issue at the next meeting, and, in the meantime, check the Borough Ordinances for a solicitation policy.

**Fire Report:** Chief Medlin - Absent due to training. Jim Turnbull read the February report submitted by Chief Medlin.

**Recycling:** A presentation by Holly Vogt, Director of the Beaver County Department of Waste Management. Ms. Vogt discussed how a recycling program established by a municipality helps them to become eligible for grants. After further discussion, Jim Turnbull and Bryan Landman offered to identify a location where the Borough could locate a box for residents to deposit either recyclable paper or cardboard. The hope is that after establishing a track record of successful recycling, a grant application will be viewed more favorably.

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**Borough Audit:** Dave Hurley presented the Council with a summary of the 2017 Borough Audit, which was filed with the Pennsylvania Auditor General on April 18, 2018. Tim Weisenburger moved that the Council accept the Audit, Bryan Landman seconded, and the 2017 Borough Audit was approved. Tim Weisenburger publicly thanked the Borough Auditors, Dave Hurley, Martha Pietsch, and Sandy O'Shea, for their outstanding work.

**Visitors:** No visitors requested time to speak.

**Solicitor:** Mr. Paganie requested a short executive session to be held after the regular meeting to discuss a litigation matter. No action to be taken during or after the executive session.

**Code Enforcement:** Dawna Pella - Absent. The report was read by Vice-President Jim Turnbull. Mr. Landman reported that the Nixon property (612 7th Avenue) has a hole in the roof, covered by a tarp which also has a hole in it. He also said that trees were coming down, creating a hazard, and forcing neighbors to deal with them. The case will be referred to Dawna Pella by Mayor Tyger.

**Communications:** (1) Earth Day celebration at Raccoon Park on Saturday, April 21. (2) A letter and court filing from Zoning Board Solicitor George Patterson pointing out that the Board did everything correctly. (3) An invitation to a presentation by the Beaver County Association of Realtors on May 23. (4) A copy of the Littering Ordinance from Patterson Township.

**Tax Collector:** Nadine Galbreath reported tax receipts of \$28,581 in March, and over \$29,000 already in April.

**Secretary/Treasurer:** Jack Doyle - (1) BFMA has been notified of our increase in sewer rates, and they will incorporate it into our next bills. (2) Two grants were submitted last month, but we have no status reports on either of them. (3) We received about \$10,000 in Earned Income Tax in March.

**Public Safety Committee:** Bryan Landman - Nothing to report.

**Buildings and Grounds Committee:** Jim Turnbull - Nothing to report.

**Streets and Sewers Committee:** Jim Turnbull asked Bryan Landman to get estimates for tar and chipping the Borough streets for the next meeting.

**Recreation Committee:** Connie Klein - No report. Jim Turnbull asked that Connie convene her committee to come up with ideas for an August Fireman's Picnic/Party in the Borough.

**Recycling and Refuse Committee:** Sue Pokego - No report, but Council will follow up on the recycling ideas presented earlier by Holly Vogt.

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**Budget and Finance Committee:** Tim Weisenburger - Nothing to report. He asked the Borough Secretary to have the 2017 Audit published in the Beaver County Times.

**Rental Property and Maintenance Inspection Committee:** Fran Levinger - Nothing to report. Inspections are ongoing.

**New Business:** - No new business.

**Old Business:** - (1) Mr. Villalta was not present to offer his plan to rehabilitate his pool, so the mayor will turn the case back over to Dawna Pella. (2) The camera system was discussed earlier between Jim Turnbull and Jack Doyle. (3) Council agreed to have parking tickets created with all fines being \$25 for parking violations. A resolution will be prepared for the next meeting authorizing the new fines. (4) The Zoning Hearing Board was discussed previously. (5) Soliciting permits were discussed earlier.

**Mayor** - Mayor Tyger. No report.

**COG** - Bill Starn - no report

**Emergency Management Coordinator** - Bryan Landman - no report.

**Announcements** - (1) A primary election will be held on May 15. (2) The Borough Secretary/Treasurer will be out of town for about a week beginning on April 26, assuming a new grandson has not already arrived. (3) The Beaver Valley Choral Society is giving a free concert of patriotic music on Friday at 7:00 at Rochester High School. (4) The next regular meeting of the Council will be Wednesday, May 16, 7:00 PM.

**Fiscal and Contractual** - Bryan Landman moved that the current bills be approved or ratified as presented. Tim Weisenburger seconded, and the motion carried.

**Adjournment:** Moved by Bryan Landman, seconded by Tim Weisenburger, the meeting adjourned at 8:13, and would be followed by the executive session mentioned previously.