

BOROUGH OF PATTERSON HEIGHTS
COUNCIL MINUTES
September 21, 2016

7:00 pm Council Meeting called to order by President, Mr. Starn. Meeting was recorded.

I. OPENING EXERCISES

1. Pledge of Allegiance was recited

2. Roll Call

Council Members

President: Bill Starn - Present
Vice President: Jim Turnbull - Present
Tim Weisenburger - Present
Frances Levinger - Present
Bryan Landman - Present
Connie Klein - Present
Sue Pokego - Present

Mayor

Phyllis Aluseo – Present

Officers

Secretary/Treasurer: Janet Miklos - Present

Solicitor: Nick Urick - Present

3. 2015 Audit Review - Kim Turnley presented a 45 minute recap of why the 2015 Audit should be reopened and refiled with DCED, based upon the information she received from Ms. Miklos from multiple 2015 records. She stated that the cash balances and debt balances are not correct. Issues are not widespread just not categorized properly in the right funds. No review of internal controls are performed in a "Review". Can provide a written document of the extensive changes that need to be made. DCED should be consulted to help Council to determine if the Audit should be reopened. DCED had accepted the report submitted by the Elected Auditor, Jake Barsottini. Mr. Weisenburger to contact Mark Saunders of DCED.

4. Visitors: No comments

5. Police Report: Chief DeLuca – Present

Chief DeLuca reported that there were 8 calls for service in the month of August. Report on file. After the vehicle break-ins, an undercover operation was initiated along with coordination with Patterson Twp Police.

6. Tax Collector Report: Susan Philipp - Present - Report for the month of August showed collections in the amount of \$2,270.74. Tax report on file.

7. Fire Chief Report: Chief Medlin - Absent - Mr. Starn reported 8 calls for service in the month of August. Report on file. Mr. Turnbull asked about the back door of the VFD bldg. If he and Mr. Landman could install if the VFD purchased. Mr. Landman to contact VFD.

8. Code Enforcement Report: D. L. Pella – Absent – Mr. Starn provided overview of the Code Enforcement report for August of (4) issues. Report on File. Motion by Mr. Turnbull, seconded Mr. Weisenburger, to have the Solicitor write a letter to the District Justice to have the Nixon case discontinued. Motion carried.

9. Communications: Read by Ms. Miklos

- First National Insurance - renewal letter
- City of Beaver Falls keeping current Joint Sewer Users rate of \$4.16 per thousand gallons of water used for 2017
- Highmark - Cancellation Notice for Small Group Coverage
- Beaver County Auxillary Appeal Board regarding Assessment Appeal Hearing for 66 Darlington
- City of Beaver Falls - Lighted Christmas Parade "What is YOUR Reason for the Season" November 26, 2016 @ 7pm
- O'Shea Certified Letter regarding neighbor's dead tree
- Sheriff's Office - Judicial Tax Sale - no properties listed in Patterson Heights
- Various promotional newsletters and flyers

10. Secretary/Treasurer: Janet Miklos - (Financials were provided to Council, Mayor, Tax Collector and Solicitor on YTD Budget vs. Actual, YTD Profit & Loss, Balance Sheet and Cash Flow current as of today's date.) Continuing to work with Mr. Weisenburger (Finance Chair) to address financial issues. Addressed (2) Right-To-Know Requests. Planning to attend Beaver County Local Government Conference with Susan Philipp, Fran Levinger and Bill Starn on September 22nd. Audits scheduled for Workman's Comp on October 3rd and Liquid Fuels on October 7th.

II. MINUTES

Motion by Mr. Landman, seconded by Mr. Weisenburger, to approve the Meeting Minutes for August 17, 2016, as prepared by Janet Miklos. Motion carried.

III. STANDING COMMITTEES, NEW BUSINESS, OLD BUSINESS, OFFICERS REPORTS

Public Safety Committee: Mr. Landman found a syringe in the Pavilion and one last week on the playground. Chief cautioned everyone to NOT touch discarded needles. Also Ms. Miklos will contact Intertech to provide camera access to the Beaver Falls Police.

Building and Grounds Committee: Mr. Landman requested to replace dust/dawn light on Garage since the sensor is not working. An account is to be set up at Yesco since this is a safety issue and should be addressed immediately.

Mr. Landman completely rebuilt the leaf machine. The hydraulic pump may need replaced.

After a lengthy discussion about various options, Motion by Mr. Turnbull, seconded by Mrs. Levinger, to auction the Backhoe as is on Municibid at a minimum bid of \$36,000 FOB Patterson Heights by October 18th as advised by the Solicitor. Mr. Starn opposed. Motion carried.

Motion by Mr. Turnbull, seconded by Ms. Klein to sell the excess pea gravel from the playground improvement project to William O'Brien Excavating @ \$16/TN. Motion carried unanimously.

Streets and Sewers Committee: Motion by Mr. Weisenburger, seconded by Mr. Landman to have Widmer Engineering submit an application for sanitary sewer rehab through a PA Small Water and Sewer Grant through DCED. Motion carried.

Mr. Starn reported that Beaver Falls wants a letter request when buying salt. No more handshake deals. Typically their cost through CoStars is what Beaver Falls charges the Borough. Solicitor will prepare the letter.

Mr. Starn suggested an increase in sewer rates be considered because the Borough is at breakeven with no money being set aside for future improvements.

Mr. Landman found an issue pertaining to 7th Street Ext. when conducting a dye test. The pipes are terracotta and the taps are shallow - 2' below the manhole. Question of whose responsibility it is - who owns it - to service it (if we bill, we have to service). Mr. Sadaka from Widmer Engineering was consulted and does not have a good answer. Is it a private drive or not. MS4 regulations/mandates go into effect September 2017. Solicitor recommended checking easements.

Recreation Committee: Nothing to Report

Recycling and Refuse Committee – Ms. Miklos reported that the Borough could not use yard waste collection as a match for a 904 grant application per her discussion with Holly Vogt of Beaver County Waste Management, citing DEP guidelines. Yard waste will be credited on the 902 report.

Budget and Finance Committee - Mr. Weisenburger will begin the 2017 Budget process and will need Committee proposals.

Rental Prop and Maintenance Inspection Committee - Nothing to Report

NEW BUSINESS

Motion by Mr. Weisenburger, seconded by Mr. Landman to Transfer **\$7,000 from the EIT Account to the General Fund** to pay the bills. Motion passed unanimously.

OLD BUSINESS - None

OFFICER REPORTS

Mayor Aluseo – Ruthanne Bentley will be getting The View ready to go out

Zoning Board/Code – (MDIA) 3 building permits issued in August

COG – No August meeting

Emergency Management Coordinator – Mr. Landman submitted the Borough's NIMS report - level of emergency preparedness - to the County.

Solicitor - Nothing

ANNOUNCEMENTS - Halloween is October 31st from 6-8pm

IV. FISCAL AND CONTRACTUAL

Motion by Mr. Weisenburger, seconded by Mrs. Levinger, to approve the Monthly Bills for September 2016. Motion passed unanimously.

EXECUTIVE SESSION - To discuss Personnel matters. No votes or actions were taken.

Motion by Mrs. Levinger, seconded by Mrs. Pokego to adjourn into Executive Session at 9:21pm.

Meeting resumed at 9:30p.m by a motion from Mr. Weisenburger, seconded by Mrs. Pokego. Motion carried.

MEETING ADJOURNMENT

The meeting was adjourned upon a motion by Ms. Klein, seconded by Mrs. Levinger. **PASSED UNANIMOUSLY** at 9:30p.m.

Submitted by Janet Miklos, Sec/Treas
Date

William Starn, Council President
Date