

**BOROUGH OF PATTERSON HEIGHTS**  
**COUNCIL MINUTES**  
**August 16, 2017**

The meeting was called to order by President Bill Starn at 7:00 pm.

The meeting opened with the Pledge of Allegiance.

Other Council members present: Vice-President Jim Turnbull, Bryan Landman, and Tim Weisenburger.

Also present were Mayor Phyllis Aluseo, Acting Solicitor Mollie Patterson, Police Chief John DeLuca, and Secretary/Treasurer Jack Doyle. Tax Collector Sue Philipp arrived after the meeting began.

It was announced that the meeting was being recorded by one of the visitors.

**OATH OF OFFICE:** Mayor Aluseo administered the Oath of Office to Martha Pietsch, who will serve as an Appointed Borough Auditor.

**MINUTES:** Jim Turnbull moved that the minutes from July be approved as presented. Bryan Landman seconded the motion, and it was approved by voice vote.

**POLICE REPORT:** Chief DeLuca reported seven calls during the month of July. The situation with children on bicycles and other wheeled conveyances going through stop signs was discussed, and residents were urged to call the police. Mayor Aluseo congratulated Chief DeLuca for being recognized with the Detective Howard Murray Award.

**FIRE REPORT:** No July report was received or presented.

**VISITORS:** Xander Wilkinson, of 504 4th Avenue, asked about progress on the website. The Secretary/Treasurer reported that we could get assistance from GoDaddy.com in setting up a new site for \$107. A motion authorizing the S/T to proceed was made by Bryan Landman and seconded by Jim Turnbull. The motion carried.

**SOLICITOR'S REPORT:** Mollie Patterson read from an email sent by Frank Paganie with the following items: 1) Loan and debt information has been forwarded to the solicitor for Patterson Township for their Council to consider regarding a proposed merger. 2) The Township Solicitor is also to advise Frank about labor sharing, wanting to establish the extent to which services would be shared. 3) An ad for the sale of the backhoe will be ready by the September Council meeting. 4) Any other matters arising at the August meeting would be discussed at the September meeting.

**CODE ENFORCEMENT:** Bill Starn presented the report for Dawna Pella. Phyllis Aluseo agreed to encourage Dawna Pella to cite the Texas bank that owns the property at 720 4th Street, for the condition of the grass, pool, and fence.

**COMMUNICATIONS:** 1) A letter from the U.S. Census Bureau in preparation for the 2020 census. 2) A thank-you note to the Beaver Valley Golf Club for a gift certificate given away at

**BOROUGH OF PATTERSON HEIGHTS  
COUNCIL MINUTES  
August 16, 2017**

the Conference of Local Governments. 3) A letter from the COG requesting orders for winter commodities. We will check with the Township about maintaining our past arrangements for salt. 4) A notice from the Beaver County Prothonotary, listing properties subject to upset sale on September 11, 2017. 5) A letter from the City of Beaver Falls Water Pollution Control Plant informing us that the current rate of \$4.16/thousand gallons of water will remain the same for the year 2018. 6) A notice from the office of Representative Jim Marshall that he will host a free shredding event on September 9, from 9 to 11am in Zelienople. 7) A notice from Plenary Walsh Keystone Partners that a third bridge in Brady's Run Park will be undergoing repair work.

**TAX COLLECTOR:** Sue Philipp reported deposits of real estate taxes in the amount of \$5,624.38 in the month of July. She also reminded the Council that she would be resigning, effective September 30, 2017. Council decided not to take action on designating a replacement until that time.

**SECRETARY/TREASURER:** 1) The money market accounts earned interest \$609.89 in July. 2) PennDOT has informed us that transferring money from the Liquid Fuels account to write checks from the General Account as necessary is acceptable. 3) The Earned Income Tax account has a balance of \$100,417.72, while at this time last year, the balance was \$54,347.18. 3) Receipts during July included \$6,648 in Earned Income Tax, \$1,593 in Real Estate Transfer Tax, \$545 in PUC share, and \$2,492 as a reversal of a payment made to the PA Unemployment Compensation Fund.

**PUBLIC SAFETY COMMITTEE:** Bryan Landman reported that he has received complaints about the vegetation hanging out onto 8th Avenue from the property at 720 4th Street (See Code Enforcement). Council also would like to seek an injunction requiring or allowing the destruction of the pool in the back yard. The fence surrounding the yard is in serious disrepair, and cannot be locked to prevent children from entering. In addition, the standing water on the pool cover is a health hazard.

**BUILDINGS AND GROUNDS:** Nothing to report.

**STREETS AND SEWERS:** Equipment and materials for crack sealing will arrive on August 28, and the project should be completed within a week. Mayor Aluseo will schedule another day (probably a Saturday) for curb painting. Jim Turnbull pointed out that storm sewer repair should be considered.

**RECREATION:** Nothing new to report.

**RECYCLING AND REFUSE:** Beaver County Waste Management did finally bill the Borough \$100 for damage to their shredder caused by metal in one of our bags of yard waste.

**BUDGET AND FINANCE:** The Finance Committee will begin looking into preparing the budget for 2018.

**BOROUGH OF PATTERSON HEIGHTS  
COUNCIL MINUTES  
August 16, 2017**

RENTAL PROPERTY: Nothing new to report.

NEW BUSINESS: 1) The 2016 Borough audit is progressing, and the Tax Collector's audit will begin soon. 2) A resolution was proposed naming the Borough Secretary/Treasurer as the Liaison permitted to receive confidential information from Berkheimer, collector of Earned Income and Per Capita taxes. Jim Turnbull moved that the resolution be adopted, Bryan Landman seconded, and Resolution 17-8-1 was approved. 3) The appointment of a new Tax Collector was discussed previously. 4) Rudy Vetica, of the Beaver Valley Golf Club, asked that residents not dispose of dog waste in the dumpster in the Club's parking lot.

OLD BUSINESS: 1) The review of ordinances for fee adjustments is progressing, though slowly. 2) The Zoning Board will hold its hearing on August 31. 3) Duquesne Light needs to know specifically which street lights need attention. Other OLD BUSINESS items on the agenda were already covered during the meeting.

OFFICER REPORTS:

Mayor - Nothing to report.

COG - Nothing to report

Emergency Management Coordinator - Nothing to report.

ANNOUNCEMENTS: No announcements.

FISCAL AND CONTRACTUAL: Tim Weisenburger moved that the bills be paid as presented. Bryan Landman seconded, and the motion was approved.

EXECUTIVE SESSION: Jim Turnbull requested an executive session

ADJOURNMENT: Tim Weisenburger moved that the meeting be adjourned, Tim Weisenburger seconded, and that motion to adjourn carried.

The next meeting will be held September 20, 2017.