

**BOROUGH OF PATTERSON HEIGHTS  
COUNCIL MINUTES  
October 18, 2017**

The meeting was called to order by President Bill Starn at 7:00 pm.

The meeting opened with the Pledge of Allegiance.

Other Council members present: Vice-President Jim Turnbull, Bryan Landman, Fran Levinger, Sue Pokego, and Tim Weisenburger.

Also present were Mayor Phyllis Aluseo, Solicitor Frank Paganie, Police Chief John Deluca, Fire Chief Jason Medlin, Tax Collector Nadine Galbreath, Zoning Board Member Ruthanne Bentley, Auditor Dave Hurley, Vacancy Board Chair Caren Turnbull, and Secretary/Treasurer Jack Doyle. Zoning Board Chair Tony Sadaka arrived after the meeting began.

It was announced that the meeting was being recorded by one of the visitors.

MINUTES: Tim Weisenburger moved that the minutes from September be approved as presented. Sue Pokego seconded the motion, and it was approved by voice vote.

POLICE REPORT: Chief Deluca presented the police report for September, listing seven incidents and three parking details.

FIRE REPORT: Chief Medlin listed three events during September, one completed joint training, and one upcoming training. He also listed the date for Santa's arrival as Saturday, December 16th.

PRESENTATION: Megan Cantwell, a resident of Patterson Heights, offered to assist the Borough in writing grant requests from the Beaver County Foundation. In order to determine the priorities of the residents, she will work on a committee with Bryan Landman, Fran Levinger, Sue Pokego, and Caren Turnbull. The deadline for the next grant request is April 1, 2018.

VISITORS: (1) Xander Wilkinson, of 504 4th Avenue, passed out copies of his resume to Council members, and asked them if they would write letters of recommendation for his college applications. (2) Dioni Villalta, of 705 5th Street, related that he had been cited for code violations involving the condition of his backyard and the state of his swimming pool. He requested more time from the Borough Council to fix his pool, noting its torn liner, and the cost to repair it. He said he would take care of the weeds and other items in the back yard. Council decided to give him until its meeting next April, at which time he will report back with his plans for repairing the pool. (3) Andrew Speck, of 806 4th Street (Patterson Township) asked why he was not permitted to use Hillside Drive to walk to Beaver Falls to catch buses. Council, with the help of some residents, determined that the insurance company demanded the closure. The Borough Sec/Treas was instructed to contact BCTA about establishing a bus route along Darlington Road.

SOLICITOR'S REPORT: Please see the attached report, submitted by Mr. Paganie.

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**CODE ENFORCEMENT:** Bill Starn presented the report for Dawna Pella. Council decided to instruct Ms. Pella to cite the owner of 604 4th Avenue. 705 5th Street was discussed during the Visitors portion of the meeting. Other properties listed are being monitored as noted in the report.

**COMMUNICATIONS:** President Starn reported that road salt will be slightly cheaper this year.

**TAX COLLECTOR:** Nadine Galbreath reported deposits of tax receipts in the amount of \$3,008. Real Estate Taxes yet to be collected amount to \$13,929.

**SECRETARY/TREASURER:** There were only a few small deposits made since the last meeting.

**PUBLIC SAFETY COMMITTEE:** Bryan Landman asked that residents use extra care when driving through the Borough in the early evening, as children are still out.

**BUILDINGS AND GROUNDS:** Jim Turnbull has the specs necessary to repair the concrete in front of the firehall, and the work should be completed in November.

**STREETS AND SEWERS:** Jim Turnbull reported that the concrete that was poured into one of the sewers would be taken care of by the contractor.

**RECREATION:** Nothing new to report.

**RECYCLING AND REFUSE:** Nothing new to report.

**BUDGET AND FINANCE:** Tim Weisenburger moved that the 2016 Borough Audit be accepted as presented by the Audit Team, Bryan Landman seconded the motion, and Council voted to approve. Tim will advertise the Audit in the Beaver County Times, as required. The Finance Committee will be starting on the Tax Collector's audit, and they are also working on the 2018 Budget.

**RENTAL PROPERTY:** Nothing new to report.

**NEW BUSINESS:** Jim Turnbull said that we may want to look at Code Systems, a company to replace MDIA as our inspection agency. It was also mentioned that we need a Zoning Officer.

**OLD BUSINESS:** (1) Work on regaining access to the website continues. (2) The recent decision of the Zoning Hearing Board is being appealed. More information to follow. (3) Frank will draft the Request for Proposal letter to be sent to Beaver Falls, Patterson Township, New Brighton, and Chippewa to gauge their interest in providing police services.

Other items on the agenda were discussed earlier.

**OFFICER REPORTS:**

Mayor - Phyllis reported that several new residents had moved into Patterson Heights recently.

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COG - Bill advised that the COG is offering scholarships to be used for Beaver County schools. Also, a shared purchasing arrangement is available through the Beaver Valley Intermediate Unit. More information to follow.

Emergency Management Coordinator - Bryan asked for assistance in keeping an updated list on non-ambulatory people in the Borough.

ANNOUNCEMENTS: The fall election will be held in the Borough Building on November 7.

FISCAL AND CONTRACTUAL: Tim Weisenburger moved that \$13,000 be transferred from the Earned Income account to the General Account, and that the bills be paid as presented. Bryan Landman seconded, and the Council approved.

ADJOURNMENT: Tim Weisenburger moved that the meeting be adjourned, Fran Levinger seconded, and that motion to adjourn carried.

The next meeting will be held November 15, 2017.

**BOROUGH OF PATTERSON HEIGHTS – REGULAR MEETING    October 18, 2017**

**SOLICITOR'S REPORT ON GENERAL MATTERS**

(1)    HOME-BASED BUSINESSES WITHIN THE BOROUGH

Limitation(s) on home-based business signage had been requested.

Professional business signs may be erected provided such sign does not exceed two square feet (2 sq. ft.) in area, the bottom-most part of the sign shall not exceed the height of two feet (2 ft.) above ground level and shall be located a minimum distance of four feet (4 ft.) from the street right-of-way.

These requirements are the same as adopted by the Borough in its original zoning ordinance in 1961.

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(2) ORDINANCE FEES

Jack continues to compile information in this matter.

(3) 2018 BUDGET

The Borough should have its proposed budget ready for adoption and advertisement at the November meeting.

Also, the Borough should discuss the tax levy it desires for the 2018 year at the November meeting.

Both the budget and tax levy will be advertised appropriately after the November meeting and presented for adoption at the December meeting, pursuant to Council's direction.