

**BOROUGH OF PATTERSON HEIGHTS
COUNCIL MINUTES
December 20, 2017**

The meeting was called to order by President Bill Starn at 7:00 pm., and opened with the Pledge of Allegiance.

Council Members

Bill Starn - Present
Jim Turnbull - Present
Connie Klein - Absent
Bryan Landman - Present
Fran Levinger - Present
Sue Pokego - Present
Tim Weisenburger - Present

Mayor

Phyllis Aluseo - Present

Officers

Solicitor Frank Paganie - Present
Secretary/Treasurer Jack Doyle - Present

Minutes: Tim Weisenburger moved that the Council approve the minutes of the November 15, 2017, meeting. The motion was seconded by Fran Levinger, and approved by voice vote.

Police Report: Chief Deluca - Absent - Bill Starn read the report of two calls during the month of November.

Fire Report: Chief Medlin - Present - The Chief reported 7 calls in November, also discussed joint trainings and upcoming trainings. He thanked the Ladies' Auxiliary for the Christmas event, and Bill Starn, Jim Turnbull, and Bryan Landman for repairing the concrete in front of the building.

Visitors: No visitors chose to comment.

Solicitor: (1) The review of Borough Fees has been completed, with the recommendations listed on the attached proposed fee schedule. The intent is to create an ordinance permitting Council to set and raise fees by resolution. (2) (a) The proposed 2018 budget was published in the Beaver County Times on November 29, 2017, and made available for public inspection. Tim Weisenburger made a motion to accept the 2018 budget in the amount of \$302,537. Sue Pokego seconded the motion, and it was approved by voice vote. (2) (b) Bryan Landman moved to adopt Ordinance Number 279, an Ordinance of the Borough of Patterson Heights, Beaver County, Pennsylvania, Fixing the Tax Rate for All Borough Purposes for the Year 2018, at a rate of twenty-four (24) mills on each one dollar of the valuation of said real property as assessed for County purposes. Tim Weisenburger seconded the motion, and the ordinance was approved by voice vote. (3) Jim Turnbull moved to adopt Resolution 17-12-1, accepting

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the Police Contract with Patterson Township as finalized and signed on December 20, 2018. Bryan Landman seconded the motion, and it was approved.

Code Enforcement: Dawna Pella - Absent - The report was read by President Bill Starn.

Communications: Bill Starn - (1) Thank you note from the VFD for repairs to the concrete pad in front of the building. (2) Request by Widmer Engineering to be reappointed as Borough Engineer. Bryan Landman so moved, seconded by Jim Turnbull, and approved. (3) A letter from Jake Barsottini requesting an exemption from property tax due to service-related disability. A motion to accept was made by Bryan Landman, and seconded by Fran Levinger. The motion carried. (4) A letter from Columbia Gas advising of procedures to follow in case of an incident involving natural gas. A copy will be provided to Bryan Landman, the Emergency Management Coordinator. (5) A new four-year billing agreement from the Beaver Falls Municipal Authority to be approved and signed. It was agreed to wait until the regular meeting in January, after review by Mr. Paganie. (6) A letter requesting a donation to the Upper Beaver Valley Veteran's Service Center. (7) A letter from the Beaver County Assessor certifying that the assessed valuations of property in Patterson Heights total \$7,284,613, (8) A letter from the Beaver County Bureau of Elections certifying the results of the November 7 election. (9) A letter from Comcast announcing price increases. (10) A letter from the Pennsylvania Family Council asking that the Borough prohibit the location of a satellite casino within its borders. (11) A letter from Hanover Engineering promoting their services.

Tax Collector: Nadine Galbreath - Present - Real Estate tax receipts of \$1,955.36 for November, with \$10,862.10 outstanding.

Secretary/Treasurer: Jack Doyle - (1) Recognition of Ted Searfoss for improving the lighting in the parking lot at his own expense. (2) Reported receipts of \$12,452 in Earned Income Tax in November, plus \$4,713 in other miscellaneous receipts. (3) The natural gas supplier has changed, hopefully resulting in savings of several hundred dollars this winter. (4) Zoning Board costs to this point are \$1,445.78.

Public Safety Committee: Bryan Landman - Nothing new to report

Buildings and Grounds Committee: Jim Turnbull - A new faucet was installed in the Firemen's restroom at a cost of \$60

Streets and Sewers Committee: Bill Starn - will pursue a grant application with Widmer Engineering for sewer repair.

Recreation Committee: Connie Klein - No report.

Recycling and Refuse Committee: Sue Pokego - Nothing new to report.

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Budget and Finance Committee: Tim Weisenburger - Nothing new to report

Rental Property and Maintenance Inspection Committee: Fran Levinger - Fran will check for a list of current renters.

New Business: - Items discussed previously.

Old Business: - (1) The police contract was discussed previously. (2) The new proposed Borough Fees were discussed previously, and new recommended fees are attached to the Minutes. (3) Duquesne Light has been informed of the street lights that are out, and are expected to have the repairs done within 10 days. (4) The recent decision of the Zoning Board has been appealed, and we are waiting for a judge to determine how and if the case will proceed. (5) A new website has been started, although it is not yet online. (6) Jim Turnbull will contact Patterson Township to see if a meeting can be scheduled regarding a merger.

Officer Reports - Mayor - Mayor Aluseo thanked the Council and Borough residents for all they have done during her tenure.

COG - Nothing new to report

Emergency Management Coordinator - Bryan Landman reported that he has accepted offers from the County to be the Coordinator for Patterson Township, Fallston, and White Township, in addition to Patterson Heights.

Announcements - There will be a Reorganization Meeting on January 2, 2018, at 7 pm.

Fiscal and Contractual - Tim Weisenburger moved that the December bills be approved or ratified with the addition of the first payment to Patterson Township (\$3,750 for 1st Quarter police protection). Bryan Landman seconded, and payments were approved.

Executive Session - Ended at 8:22, no action taken

Adjournment: Moved by Time Weisenburger, seconded by Bryan Landman.

SOLICITOR'S REPORT ON GENERAL MATTERS

(1) ORDINANCE FEES

Jack continues to compile information in this matter.

(2) 2018 BUDGET AND TAX ORDINANCE

(a) 2018 BUDGET: The notice was published in the Beaver County Times on November 29, 2017 and available for public inspection.

*For Council's consideration is the following motion to adopt the 2018 budget:
"Motion to adopt the 2018 budget in the amount of \$302,537."*

(b) 2018 TAX LEVY: The notice was published in the Beaver County Times on December 6, 2017 and available for public inspection.

*For Council's consideration is the following motion to adopt the 2018 tax levy:
"Motion to adopt Ordinance No. _____, an Ordinance of the Borough of Patterson Heights, Beaver County, Pennsylvania, Fixing the Tax Rate for All Borough Purposes for the Year 2018, at a rate of twenty-four (24) mills on each one dollar of the valuation of said real property as assessed for County purposes."*

(3) POLICE CONTRACT

At the Borough's monthly meeting on November 15th, Council directed me to prepare an agreement for police protection services with Patterson Township.

I transmitted the first draft of the Agreement to the Township at the end of November.

I am awaiting comments from the Township before the Agreement can be finalized.

Proposed 2018 Fee Schedule Borough of Patterson Heights

Rental Property Registration and Inspection, 1 family \$125
Rental Property Registration and Inspection, 2 family \$150
Street Opening & Excavation, Residential \$100
Street Opening & Excavation, Non-Residential \$500
Curb Cuts, Residential \$2/linear foot of curb, \$100 minimum
Curb Cuts, Non-Residential \$2/linear foot of curb, \$400 minimum
Driveway Construction, Residential \$1/square foot of driveway
Driveway Construction, Non-Residential \$2/square foot of driveway
Sewer Rates \$15 for first 1,000 gallons, \$8/1,000 gallons after the first 1,000
Lien Letter \$40
Dye Test \$50
Building Permit Inspection cost plus 10%; \$100 minimum
Zoning Variance \$800 plus additional costs (solicitor, stenographer, advertising, court costs)