

**BOROUGH OF PATTERSON HEIGHTS  
COUNCIL MINUTES  
February 21, 2018**

The meeting was called to order by President Bill Starn at 7:00 pm., and opened with the Pledge of Allegiance.

**Council Members**

Bill Starn - Present  
Jim Turnbull - Present  
Connie Klein - Present  
Bryan Landman - Present  
Fran Levinger - Absent  
Sue Pokego - Present  
Tim Weisenburger - Present

**Mayor**

Ron Tyger - Present

**Officers**

Solicitor Frank Paganie - Present  
Nadine Galbreath - Absent  
Secretary/Treasurer Jack Doyle - Present

**Minutes:** Bryan Landman moved that the Council approve the minutes of the January 17, 2018 meeting. The motion was seconded by Jim Turnbull, and approved by voice vote.

**Police Report:** Chief David Stanislawski presented his monthly report for January, 2018.

**Fire Report:** Chief Medlin - Absent. President Starn read the January report submitted by Chief Medlin.

**Presentation:** Megan Cantwell discussed how grants can be used to fund projects within the Borough. Two possibilities are the Beaver County Foundation's Acorn Fund and the Beaver County Community Development Block Grant Program. Ms. Cantwell had previously asked for a list of priorities for funding, which Jim Turnbull provided. The list included crack sealing of Borough streets; coating the streets with oil and stone; new traffic signs; curb painting; purchasing a street sweeping brush for the backhoe; vinyl siding for the Borough building; and rehabilitation/replacement of the elevator in the Borough building. Bryan Landman added that a fence in the playground needs to be replaced. Ms. Cantwell added that improvements to the building may require upgrading to ADA standards. Ms. Cantwell agreed to attend meetings and workshops leading up to grant application deadlines, and she will continue pursuing the grant opportunities. Jim Turnbull moved that the Council accept a priority list pertaining to roads, building, and equipment. Bryan Landman seconded, and the motion was approved.

**Visitors:** There were no visitors choosing to speak.

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**Solicitor:** Mr. Paganie reported that an ad would appear in the Beaver County Times on February 26, announcing an Ordinance regarding fee changes, and that future fee changes could be made by resolution instead of requiring an ordinance. The new fees will be able to be approved at the March Council meeting, and become effective on March 22, 2018. He also requested a resolution naming the Beaver Falls Municipal Authority as its billing and payment collection agent for the next four years. Bryan Landman moved that Council approve the BFMA billing agreement. Sue Pokego seconded, and the motion carried. Bryan Landman then moved that Resolution 18-2-2, approving the agreement for four years, be adopted, and Sue Pokego seconded. The resolution was approved.

**Code Enforcement:** Dawna Pella - Absent. The report was read by President Bill Starn. It was agreed to maintain Ms. Pella as the Code Enforcement Officer, but having the new contract run until December 31, to bring it into line with other Borough contracts. Bryan Landman made a motion to retain the services of Ms. Pella, and to change the end date of her agreement to 12/31/2018. Sue Pokego seconded, and the motion carried. The new agreement will be sent to Ms. Pella for her signature.

**Communications:** Bill Starn summarized a letter from Zoning Board Solicitor George Patterson regarding progress on the contested Zoning Board decision.

**Tax Collector:** Nadine Galbreath - Absent. Real Estate tax receipts of \$897.12 for January.

**Secretary/Treasurer:** Jack Doyle - (1) Receipts during January included \$1,159 from Columbia Gas for street openings, \$12,107 from Comcast for their Franchise Fee, \$2,414 from the Beaver Valley Golf Club for Amusement Tax, and \$2,615 in Earned Income Tax. (2) Reports completed included the Actual Use Report of State Funds 2017; Annual Recycling Report 2017; 2018 Municipal Tax Information Form; 2017 Survey of Financial Condition; and the 2018 Municipality Report of Elected and Appointed Officials. (3) The Auditor General's Liquid Fuels Audit for 2016 was completed on February 8. (4) Mr. Doyle attended a COG meeting regarding bulk purchasing opportunities. (5) The elevator in the Borough building passed inspection.

**Public Safety Committee:** Bryan Landman - Nothing to report.

**Buildings and Grounds Committee:** Jim Turnbull - Nothing to report.

**Streets and Sewers Committee:** Bill Starn - Bill reported on an opportunity for "work trading" with state road crews, although it would be difficult for Patterson Heights to be able to reciprocate. He also discussed parking in Borough alleys, and asked for a review of parking ordinances for Chief Stanislawski.

**Recreation Committee:** Connie Klein - Nothing to report.

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**Recycling and Refuse Committee:** Sue Pokego - Holly Nicely Vogt of the Beaver County Department of Waste Management will attend the March Council Meeting to discuss recycling opportunities.

**Budget and Finance Committee:** Tim Weisenburger - Planning to begin the 2017 audit on Monday, February 26.

**Rental Property and Maintenance Inspection Committee:** Fran Levinger - Absent. Three inspections have been completed.

**New Business:** - (1) Jim Turnbull presented a letter for distribution to the residents of Patterson Heights. Jim Turnbull moved that the letter be duplicated, and distributed by Bryan Landman and Ron Tyger. Sue Pokego seconded the motion, and it passed. (2) It was agreed that Josh Platt, from Intertech Security, will set up access to the video camera feeds for the Patterson Township Police Department, and will have remote access to the camera system.

**Old Business:** - (1) Sewer Grant Application with Resolution 18-2-1. The Resolution approves a request for a grant in the amount of \$499,739.76 for repairs to the Borough's sanitary sewer system. The application commits the Borough to pay 30% of the total. A motion to approve was made by Bryan Landman, and seconded by Jim Turnbull. The motion passed. (2) The first semi-annual donation to the VFD for 2018 was made in the amount of \$2,180.72 (\$3,000 less \$759.28 for new doors for the garage, and \$60 for a new faucet for the downstairs restroom). Other agenda items already discussed.

**Officer Reports - Mayor** - Mayor Tyger commended the Police Department and Bryan Landman for their good work.

**COG** - Bill Starn reported favorably on the new Columbia Gas Training Center in Monaca.


**Emergency Management Coordinator** - Bryan Landman reported that he will need to complete nine preliminary trainings before a large countywide training event in June.

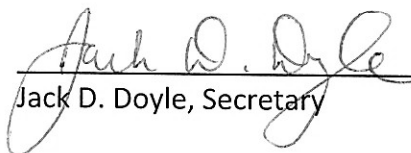
**Announcements** - The next regular meeting of the Council will be on March 21, 2018, at 7p.m.

**Fiscal and Contractual** - Tim Weisenburger moved that the January bills be approved or ratified, and that \$10,000 be transferred from the Earned Income account to the General account. Bryan Landman seconded, and the motion carried.

**Adjournment:** Moved by Bryan Landman, seconded by Jim Turnbull, the meeting adjourned at 8:20 pm.

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William Starn, President

  
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Jack D. Doyle, Secretary