

**BOROUGH OF PATTERSON HEIGHTS  
COUNCIL MINUTES  
DECEMBER 19, 2018**

The meeting was called to order by President Bill Starn at 7:00 p.m., and opened with the Pledge of Allegiance. The roll was called.

**Council Members**

Bill Starn - Present  
Jim Turnbull - Present  
Connie Klein - Absent  
Bryan Landman - Present  
Fran Levinger - Present  
Sue Pokego - Present  
Tim Weisenburger - Present

**Mayor**

Ron Tyger - Present

**Officers**

Solicitor Frank Paganie - Present  
Tax Collector Nadine Galbreath - Present  
Police Chief David Stanislawski – Absent, represented by Asst. Chief Nicholas Bathgate  
Fire Chief -- Jason Medlin - Absent  
Secretary/Treasurer Jack Doyle – Absent, minutes recorded by Susan Pokego.

**Minutes:** Bryan Landman moved that the November 2018 minutes be approved, seconded by Fran Levinger. It was approved by voice vote.

**Police Report:** Assistant Police Chief Nicholas Bathgate presented November 2018 report; there were 23 service calls, and the issuing of one traffic citation.

**Fire Report:** Bill Starn read Chief Medlin's report of fourteen calls made in November 2018; three members of the fire department passed the Hazmat Operations Level Class. Council discussed the non-operation of the fire siren. Mayor Tyger stated that Chief Medlin noted that the siren was not worth repairing.

**Visitors:** No visitors requested time to speak.

**Solicitor:** Mr. Paganie stated that the 2019 Budget needed to be passed. A motion to do so was made by Bryan Landman, seconded by Tim Weisenburger. It was passed by a voice vote. Mr. Paganie then stated that the advertised ordinance for the tax millage rate of 24 needed to be passed. The motion was made by Bryan Landman, seconded by Tim Weisenburger, and passed by a voice vote.

**Code Enforcement:** Dawna Pella was absent. Bill Starn read the report.

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**Communications:** (1) Two Christmas cards were received. (2) A letter from Widmer included the 2019 rates. (3) Lori Lohatch asked for support in running for the office of Beaver County Treasurer. (4) Joe Spratt is resigning from the Zoning Board due to a relocation. (5) Rachel Torres, Outreach Coordinator for Mesothelioma.net, wants to post on the Patterson Heights website. Discussion ensued, with the conclusion that Patterson Heights Borough website will remain as is. (6) Matthew Nobit sent information about the Municipal Leasing Program by First National Bank. (7) A letter of resignation from Connie Klein was presented, effective December 19, 2018. A motion was made by Tim Weisenburger that the letter be accepted, seconded by Bryan Landman. A voice vote approved said motion. Caren Turnbull then introduced Andrew Why of 306 7<sup>th</sup> Street Ext., who could and would complete Connie Klein's term of office. After discussion and on the advice of Mr. Paganie, it was decided to be certain all paperwork was complete and the criteria of the Bureau of Elections and the Borough Code were met before completing the swearing-in process at the January meeting. Fran Levinger asked about voting in absentia; Skype and conference calls are acceptable.

**Tax Collector:** Nadine Galbreath said \$1,257.90 was collected with \$14,937.90 outstanding; letters have been sent. Due to Beaver County not updating address changes and sending them to local municipalities, errors are made, and penalties must be paid by the taxpayer—no matter which entity erred. Berkheimer should have the necessary information.

**Secretary/Treasurer:** Jack Doyle was absent. Bill Starn went over the report and the codification through American Legal Publishing Corporation was discussed. The cost over a three-year period is \$6,250, with \$1,250 payable the first year. The proposal had been discussed previously, and the proposal costs have remained the same, with 20% due the first year and 40% due in year two and the same in year three. A motion to accept and send the first installment was made by Tim Weisenburger but retracted by same so that rephrasing and more discussion could ensue. After conclusive discussion, it was then decided by Council's voice vote, with a motion made by Tim Weisenburger and seconded by Jim Turnbull, to accept the proposal by American Legal Publishing Company for the codification process.

**Public Safety Committee:** Bryan Landman observed that some residents are tossing inappropriate materials like metals and glass, etc. into leaf bags thus causing him physical harm—apparent by physical scarring—as well as damaging the machine. Jim Turnbull said we need to send letters to those non-compliant residents who could then be cited. Residents should know ordinances. Nadine Galbreath asked as to the entitlements of the taxpayer; what services are provided. Questions also arose as to the entitlements of residents on Seventh Street Ext., which is a private road. After 20 years of arguments with no concrete answers, it is a moot point.

**Buildings and Grounds Committee:** Jim Turnbull – nothing to report.

**Streets and Sewers Committee:** Bill Starn explained the GIS program of sewer mapping through COG is a well-designed program providing sewer mapping, which also aids with such

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things as a database on stop signs, maintenance reports, compliance information, as well as easing recordkeeping chores; and new programs can be added. In the past, due to our size, we have used waivers, which will be ceasing. There is a \$500.00 fee for the license and a cost of \$1,800.00 per year for hosting. COG will let us train with them, and will pay the \$100.00 fee. Tim Weisenburger moved to join the COG GIS for sewer mapping with money supplied from the Sewer Fund. Fran Levinger seconded the motion and the motion was carried.

**Recreation Committee:** Connie Klein was absent. Fran Levinger said she will take charge of the August 3 summer program.

**Recycling and Refuse Committee:** Valley Waste needs to be contacted since their trucks are tearing up the alleyways. Jack will be asked to inquire.

**Budget and Finance Committee:** No report.

**Rental Property and Maintenance Inspection Committee:** No report.

**New Business:** Jim Turnbull moved to retain Widmer as our engineering company, with the motion seconded by Tim Weisenburger. The motion passed by voice. A motion was made by Jim Turnbull to retain Frank Paganie as our Solicitor and seconded by Bryan Landman. The motion passed by voice.

**Old Business:** Fran Levinger questioned as to why the mailman has a key to the building while Council members do not. Jack will be asked to contact the postmaster after Christmas as to that "why." A question was also raised as to whom is responsible for the maintenance of the building. We lease the building to the firemen at \$1.00 per year and it is their responsibility to maintain it properly.

**Mayor:** Mayor Ron Tyger thanked Council members for helping him throughout this past year.

**COG:** No report.

**Emergency Management Coordinator:** Bryan Landman noted that there is a scheduled training on January 29, 2019.

**Fiscal and Contractual:** Bryan Landman moved that the current bills be paid, seconded by Fran Levinger. The motion passed.

**Adjournment:** A motion was made to adjourn the meeting. The motion passed. The next meeting will be January 16, 2019.

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William Starn, President

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Susan S. Pokego, Council Member

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Attest: Jack D. Doyle, Borough Secretary/Treasurer