

Lead Personal Development (Leaders are Learners) Template

1 Leadership Personal Development Plan

Instructions: Complete one of the following. Attach results & reflect on insights gained.

Tool Used	Diagnostic Out Takes	Strengths Identified	Areas for Improvement	Evidence Attached
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☐ Winslow Profile or Big
5 Assessment

☐ 360-Degree /
Manager Feedback

☐ Leaders are Learners
Quiz

Reflection:

> What have you learned? What might you do differently for the next 30 days?

2 Putting Techniques to Work

Instructions: Record tool used. Include reflections, planned actions & evidence.

Week	Technique/ Activity Used	What I Learned	What I Did Differently	Impact, CEO or Customer Feedback
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☐ Journal entries / email exchange with your manager

☐ Quiz results

☐ Screenshots from participation in personal development sessions

☐ Notes from peer/mentor discussions

3 Results Based Leadership Development



Instructions: Evaluate your growth, identify what worked well, and outline next steps.

1. What improvements have I noticed in my leadership or communication skills?
2. What techniques were most useful and why?
3. What would I change or do more of?
4. How will I continue my development?

Personal Development SMART or DUMB Goal:

> Write a SMART goal (Specific, Measurable, Achievable, Relevant, Time-bound) for your continued leadership growth or DUMB goal (Dream-driven, Up-lifting, Method-friendly, Behaviour-triggered)

☒ Declaration of Authenticity

I declare that the evidence provided above is my own and that I have honestly recorded my development process.

Signature: _____

Date: _____

Manager: _____

Date: _____