

# **Munhall CARES (Community - Action - Recreation - Environmental/Education Services)**

**10/13/22**

## **Agenda & Notes**

### **1. Election of Board Members**

- a. President: Rob Falce
- b. Vice President: Carol Lawson
- c. Secretary: Katie Whitney
- d. Treasurer: Shannan Katanick
  - i. Motion to approve members: Approved
  - ii. Shannan will create bank account at First Commonwealth Bank

### **2. Munhall Community Day Recap**

- a. Reviewed profit and loss
- b. Motion to reimburse \$1,100-\$1,400 to CLOH & Munhall Council once final numbers received
  - i. Approved

### **3. Budget review**

- a. Carol S. from CLOH provided P&L sheet and indicated generator invoice still has not been received
- b. Final P&L sheet will be shared at next mtg
- c. \$611 current balance

### **4. Munhall Halloween Parade**

- a. Saturday, Oct. 29th at 2:30 PM
- b. Lineup at First Commonwealth Bank, end at Munhall #4 Firehall
- c. Lori Corsi organizing
  - i. Devin will reach out to see how many volunteers are needed

### **5. Volunteer Opportunities**

- a. Clearance links on CARES Facebook page
  - i. PA Volunteer Clearances, free, good for 5 years
  - ii. [https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Documents/KKS-VolunteerFAQ\\_2021.pdf](https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Documents/KKS-VolunteerFAQ_2021.pdf)
- b. Halloween Parade
  - i. Lori Corsi, chair
  - ii. If volunteers are needed, signup via CARES Facebook page
- c. Holiday Parade
  - i. Tay Parmes & Mayor Burwell, chairs
  - ii. Rob will reach to Mayor Burwell for more info
- d. Light up Night

- i. Rob will reach out to the Fire Dept. to see where volunteers can be used
  - 1. Volunteer opportunities will be shared via CARES FB page

#### 6. Photos w/Santa

- a. Date: Saturday, December 10th or 17th (tentatively)
- b. Cost of Photos: Free to participants
- c. Budget: \$611 available, but committee would like to secure donations
- d. Create donation letter
  - i. Katie will share to committee members once completed
- e. Bake Sale to raise funds for CARES
- f. Hot Cocoa/Coffee and cookie will be provided at no cost
  - 1. Steel Valley Wellness Group will donate items
- g. Billy McLaughlin confirmed to be Santa
- h. Bag of Goodies
  - i. GCU will donate coloring books
  - ii. Letters will go out to other organizations for possible items
- i. Photographer
  - i. Katie will contact Ann Wargo
  - ii. Airdrop photos possibility?
- j. Location TBD
  - i. Rob will reach out to fire departments

#### 7. Goals for remainder of year

- a. Create volunteer opportunities list
  - i. Increase communication and alerts via Facebook page
  - ii. Cap meetings to 6:00-7:30
  - iii. Agenda items for next mtg will be determined at the end of current mtg under CARES model

#### 8. Volunteer Opportunities in the borough (from Oct. Agenda)

- a. Collective place for volunteer listings and resources - borough website? - **Need borough council to embrace; answer TBD**
- b. Colleen F. reached out to CMU for app development to provide resources for the entire 15120 communities
  - i. **Colleen submitted application to CMU**
  - ii. **Doesn't sound promising**

#### 9. Other business (from Oct. Agenda)

- a. CARES turn into 501c3? - **Long-term goal**
- b. Community Cleanup still needs to be scheduled - **TBD in spring**
- c. Goals for 2023 - **Will identify at November mtg**

#### 10. **Next Meeting: Thursday, November 10th, 6:00 PM, Council Chambers**