



Marriage Service Application

Please complete this form (together with all the supporting documents) to the best of your knowledge and return to the church office for validation. The Marriage Service is not confirmed until this application is accepted and a non-refundable deposit has been received.

Date of application : _____

Preferred date of wedding : _____

	Groom	Bride
Full Name		
Date of birth		
Mobile phone no.		
Email		
Status	<input type="checkbox"/> Single <input type="checkbox"/> Widower	<input type="checkbox"/> Single <input type="checkbox"/> Widow
Father (Full Name)		
Mother (Full Name)		
Date of salvation (mm/yy)		
Baptism (mm/yy)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Completed Marriage Encounter	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Attend cell group	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Groom Signature
Date:

Bride Signature
Date:

Senior Pastor Approval:	Date:
Remarks:	

Required documents are as follows: -

1. A copy NRIC of the groom.
2. A copy NRIC of the bride.
3. A copy NRIC of the groom's father and mother.
4. A copy NRIC of the bride's father and mother.
5. A copy of marriage encounter certificate.

Rules and regulation for the usage of City of Light Family Church (A/G) ("Church") sanctuary

1. Fees will be charged for the usage of the Church sanctuary, as follow: -

	Note	Church member	Not Church member
Church sanctuary rent	2	FOC	RM500
Utilities fee		RM100	RM200
Cleaning fee	3	RM200	RM300
Non-refundable booking fee		RM100	RM300

2. Sanctuary rent
 - a. The Church sanctuary can only be used for the wedding ceremony which is in accordance to Christian rites. Non-Christian wedding rites is strictly not permitted.
 - b. The rent is for 4 hours usage. Any extension of time will be charged accordingly.
 - c. The rent includes the usage of sound system. However, it can only be operated by the Church sound system team or individual approved by the Church sound system team.
 - d. No decoration shall be affixed to the acoustic panels. The throwing of confetti is strictly prohibited.
3. Cleaning
 - a. This job can only be carried out by the Church appointed personnel.
 - b. This job has to be done within 2 hours after the event.

All the above rules and regulations will be adhered to by the requesting party and the Church facilities and grounds need to be restored to the original condition. Any damages are the responsibility of the requesting party.

Hereby accepted,

Requesting Party's Name :

Date :