



Swanage Fish Festival STALLS APPLICATION 2022

11am until 7pm Saturday 18th June 2022

11am until 4pm Sunday 19th June 2022

Please read our Terms and Conditions before completing this form

Applicants full name: _____

Name of business: _____

Invoice address: _____

Email address: _____

Landline Tel.: _____

Mobile Tel.: _____

Details of local council you are registered with: _____

Pitch cost calculator:

Saturday and Sunday £80 per meter stall frontage - (i.e. a 3m stall for both days = £240)

Or jump up to next size pitch of a 6m stall for both days for £480

We are a Seafood Festival - please indicate your stall food types

Cooked seafood

Wet fish

Other food type

Arts and Craft

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Have you enclosed - tick box:

Individual Risk Assessments for those in catering.

Copy of Food Hygiene Rating and Certificate.

Copy of Public Liability Insurance, minimum of £2million.

Allergies List for products you are selling, this must be present on the day as well.

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Postal applications sent to:

Swanage Fish Festival

C/O 9 Cecil Road, Swanage, Dorset BH19 1JJ

Or scan and email to stalls@swanfishfest.com

Payment methods

On receipt of our booking confirmation please pay your invoice by cheque or BACs

On line payments :- s/c 30-90-99 a/c 32462560

Please add name on payment reference

stalls@swanfishfest.com

Swanage Fish Festival Trade Stand General Terms & Conditions

Dear Stallholders,

Thank you for applying to attend 'Swanage Fish Festival' The Best in Purbeck!

Hours of Trading are: 11am until 7pm Saturday 18th June and 11am until 4pm Sunday 19th June 2022.

We would ask that you carefully read our T&Cs to ensure your 'festival and ours' leave wonderful memories!

We ask Traders to provide following with their application

- # Individual all risks assessment including Fire (where applicable)
 - # Copy of Food Hygiene Rating Certificate.
 - # Copy of Public & Products Liability Insurance Certificate with minimum £5 million cover.
 - # Details of Local Council you are registered with
 - # Allergies list for products you are selling available for inspection on the day.
- Above points must be available for inspection by us and roaming Council officers throughout Festival.**

Terms & Conditions

- 1- Traders own current PL insurance cover & Allergies list must be **VISIBLE** on stalls to public view.
- 2- On arrival at Festival, report to site manager for site access and stall location.
- 3- All vehicles must be marshalled on and off show ground & **NO** overnight vehicles access on site
- 4- All stalls/ traders may apply in advance to agree **SET UP** drop off on the Friday. Times TBA.
Saturday stall set up get in 7am and must set up by 10.45 for trading.
Saturday all vehicles off site by 10.00am.
No site access then for wheeled vehicles until Sunday 4pm to break down Stall.
- 5- No on-site parking provided. (There is council parking next to event site).
- 6- We have on site security overnight Friday & Saturday; however, we take no responsibility for theft, loss, damage or injury in anyway whatsoever.
- 7- The placement of trade stall pitch will be left to the discretion of Festival site manager, **SO PAY EARLY.**
- 8- The size of your booked pitch is the maximum size you have for your stall.
- 9- Pitch size allows for a 1 metre gap between gazebos for guy ropes only which must be safely marked.
No side storage between pitches.
- 10- No wheeled stalls allowed on site due to terrain. Wheeled Vehicle allowed only to load and unload.
- 11- No trader has the right to sub-let or permit anyone else to trade on pitch without our permission.
- 12- The Fee paid is for the pitch only.
- 13- No electrical power is supplied on site.
- 14- All generators must silently running, sound baffled and located at rear of pitch. We reserve the right remove Generator's belching out excessive fumes, smoke or noise.
- 15- All trader stands will be routinely inspected during event. We reserve the right to close any stall down at any time if we consider the stall is not suitable or outside the 'spirit' of Festival.
- 16- We reserve the right to decline any application without reason.
- 17- Should a trader withdraw or cancel from event we reserve the right to re-let the pitch without refund.
- 18- Traders are responsible for clearing their own litter and trade waste away each day.
- 19- In the event of extreme weather either, before or, during the event and if SFF cancel festival, we are under no obligation to refund but, may roll over fee and defer till next festival.
In support of Swanage Town Council we are promoting ECO Friendly Values in waste, cutlery and paperware. Simply put, all cutlery must be wooden. Plates, bowls, containers, drinking vessels, either paper extract, wood, palm leaf, wheat fibre pulp, coffee husk or clearly or individually marked up as Bio- Degradable.
To keep the festivals waste footprint ECO friendly stalls are allowed 15 transparent bio degradable trade waste Sacks **ONLY** to our site refuse bins.
- 20- Swanage is proud to be a 'Plastic Free Town' and encourages all events to be sustainable and will not permit the sale of, or provision of **SINGLE USE PLASTIC: - SO BASICALLY NO PLASTIC!**
Water bottles, drinking cups, coffee cups with lids, plastic bags (other than for 'wet fish'), plastic straws, stirrers, cutlery, balloons, food containers, plates, bowls, sauce and condiment sachets. **ARE A BIG 'NO-NO'!**
- 21- Stall holders are asked to observe and comply with relevant Government COVID-19 guidelines.