



*Akron Parents Association Nursery School
7 Church St. Akron, NY 14001*

Parental Guidelines

1. This is a non-profit, cooperative nursery school. This nursery school program relies on parents/family members to run both programs. Each parent must be prepared to accept his/her share of responsibilities.
2. The board is made of parental VOLUNTEERS and consists of at least 5 members.
 - a. Chair
 - b. Co-chair
 - c. Treasurer
 - d. Secretary
 - e. Fundraising

The board meets the first Wednesday of every month at the school.

Parents are welcomed and encouraged to come to bring up suggestions or concerns.

3. Be prompt when dropping off or picking up your child. The teacher and aide have families and responsibilities outside of class, so please respect their time as they respect yours.
4. We follow the Akron Central School (ACS) calendar. When ACS is closed for a holiday, staff development day, or snow day so will the APA program. Communication of these unplanned closures will come by way of radio, TV, and the closed Facebook group (more information to be given at the parent meeting in August). We do NOT close for conference days.
5. If your child is ill or hurt at school you will be notified according to the names and phone numbers listed on the registration form.

Parental Responsibilities

1. PARENT/FAMILY/FRIEND OF THE DAY: Based on the number of students in the class the teacher will assign the number days required per family. Sign up will happen at the parents meeting in August. The helper can either be a parent, family member, or friend as long as they are there

representing the child for their scheduled day. You will be scheduled to assist the teacher during the child's class. A helper of the day cleaning checklist will be in the classroom to follow during the class. Make sure all cleaning is done and checked off and then initial the form. Remember, this is the child's special day but helping out in the classroom is the main responsibility. Should a schedule issue arise feel free to reach out to the other family members in the closed Facebook group. More information will be provided at the parent meeting in August.

2. **FUNDRAISERS:** There will be at least 2 required fundraisers during the year to benefit the preschool. Ensuring we remain in good financial standing for the longevity of the program. More details to come at the August parent meeting.
3. **IMMUNIZATIONS:** A completed immunization record signed by your doctor **MUST** be received by the 1st day of school.
4. **DISEASE:** Any head lice or communicable diseases should be reported immediately to either the teacher or board member. Parents will be notified of any such cases in a confidential manner.
5. **COVID FORM:** You will be required to sign a Covid policy form detailing the understanding of APA responsibilities and responsibilities of the parents.