

Oxfordachdecho.org Website Privacy Policy

Our contact details

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The type of personal information we collect

The Oxford ACHD Echo website oxfordachdecho.org does not collect any personal information.

There is a contact email address on our website: admin@oxfordachdecho.org.

If you email us at admin@oxfordachdecho.org, the information that you supply in that email, including your email address, will be held in this email account (admin@oxfordachdecho.org). The information that you supply in that email, including your email address, will not be recorded in any formal database.

If you ask to register for the Oxford ACHD Echo On-line Teaching Course, we will reply to your email with a link to an electronic registration form.

If you decide to complete this electronic registration form, the registration data that you supply will be recorded in a formal database. This data collection is covered by a separate privacy statement for the Oxford ACHD Echo On-line Teaching Course that is shared at the bottom of the electronic registration form.

How we get the personal information and why we have it

The personal information we process is provided to us directly by you to enable us to answer your queries and if requested, email you a link that will allow you to register for the Oxford ACHD Echo On-line Teaching Course.

We will not share this information with third parties or other individuals.

Under the UK General Data Protection Regulation (UK GDPR), the lawful basis we rely on for processing this information is legitimate interests. Our legitimate interests in processing your information are to allow us to reply to your queries and if requested, email you a link that will allow you to register for the Oxford ACHD Echo On-line Teaching Course. Without your information, we would not be able to reply to your queries or email you the registration link.

How we store your personal information

Your information is securely stored electronically in a password protected email account.

We keep your email address and any other information supplied in your email for a maximum 5 year period ending November 8th 2028. We will then dispose of your information by deleting the information from the email account.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at admin@oxfordachdecho.org if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at admin@oxfordachdecho.org.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>