

TOWN OF LINCOLN
6886 Tuttle Road Canastota, NY 13032
Town Board Meeting

Wednesday, January 10, 2024

Call to Order: 7:04pm

Pledge of Allegiance

Attendance: Supervisor Melissa During, Doug Holdridge, Doug Fusillo, Jayne Black and Peggy LeClair.

Others in Attendance: Dawn Schoeck, Amanda Spendley, Mat Spendley, Anthony Domenicone, William Graham, Karmel Eddy and Wayne Eddy.

Approval of December 2023 and 2023 Year End meetings with no corrections.

Resolution 1-2024: Motion to approve December 2023 and Year End 2023 meeting minutes made by Peggy LeClair, 2nd by Doug Fusillo, carried unanimously.

Correspondence: Even year election adopted legislation information, HR Refuse merge with Syracuse Haulers Removal Inc flyer, Association of Towns 2024 Training School (filed in clerks office), Excellus Health notification of Out-of-network Reimbursements (filed in clerks office), MJ's Contracting Services Inc. flyer, Direct energy Environmental disclosure label (filed in clerks office).

2024 Appointed and Elected Officials are as follows:

Jayne Black Town Council Member	Term: 1/1/2024-12/31/2027
Douglas Holdridge Town Council Member	Term: 1/1/2024-12/31/2027
David Sadler Town Historian	Term: 1/1/2024-12/31/2024
Amanda Spendley Town Clerk/Tax Collector, Registrar, Records Management and Access Officer, Secretary to the Boards	Term: 1/1/2024-12/31/2025
Melissa During Town Supervisor	Term: 1/1/2024-12/31/2025
Kim Howard Court Clerk	Term: 1/1/2024-12/31/2024
Peggy LeClair Deputy Supervisor	Term: 1/1/2024-12/31/2025
Lawrence Cesario Town Codes Officer	Term: 1/1/2024-12/31/2025
Jason Driscoll Town Animal Control	Term: 1/1/2024-12/31/2024

Pamela Maxwell Deputy Town Clerk/Tax Collector, Deputy Registrar
Term: 1/1/2024-12/31/2027

Robert Miller Town Justice
Term: 1/1/2024-12/31/2027

Supervisors Announcements:

Melissa During is to send an email to all Town Board members a map showing all the parcels that are included in the new water district. This will include roughly 9 parcels that were interested in the Oxbow water district but did not get tied in. Melissa During asked the Town Board to review this and get back to her in the next few weeks if there needs to be changes made.

Melissa During stated the Town of Lincoln bookkeeper would like to move the Oxbow Water district account money, \$44,938.59, elsewhere in the town budget as the account is no longer needed. Melissa During investigated why there is a balance and if it needed to be refunded to residents. Madison County Deputy Treasurer Rebecca Marsella was contacted and, in an email, stated that the county refunded the few parcels that paid the water bill and removed the remainder parcels water bill before payment was made. Douglas Holdridge stated that he would like to reach out to the 7 parcels to be sure they were refunded as there is not paper trail before the town moves the money to a different account.

Douglas Holdridge asked about the OCWA bill that was received last month and why it did not get re-submitted with this month with corrected amount. Amanda Spendley pulled the 2023-year end vouchers and the total amount paid was only what the town owed. The voucher was corrected and paid without the voucher being approved.

Melissa During shared there was a tie for the 2nd Justice position. Melissa During reached out to the Board of Elections and asked Mary Edger what needed to be done. Mary stated the board of elections can only certify that there was a tie, it is up to the town board if they would want to hold a special election to fill the position or not. Otherwise, it would be listed as failure to fill the position. The vote count was 2 and 2. The board agreed to not hold the special election and contact the town attorney to start the process of dissolving the 2nd position.

2024 Annual Organization Resolution

Annual Organizational Resolutions are as follows:

Official Newspaper to continue as Oneida Daily Dispatch

Official Bank as NBT Bank in Canastota NY

The Town Clerk shall provide public notice of the regular meeting dates and times, and special meetings as they occur by posting on the Town's official bulletin board and on the Town's website and providing the same to the official newspaper for publication in accordance with the open meetings law of the State of New York.

Authorize the issuance of payroll on a bi-weekly or monthly basis

Town Board Meetings to be held the 2rd Wednesday of each month at 7pm with a Workshop at 6:30pm as necessary.

Planning board meetings will be held on the 2nd Tuesday of each month at 7pm.

Zoning Board of Appeals will hold meeting on the 3rd Thursday of each month at 7pm when necessary.

All meetings will be held at the Town Hall Located at 6886 Tuttle Rd Canastota NY 13032 and on Zoom Video Conferencing or unless otherwise advertised.

Town Officials may be reimbursed \$0.655 per mile as published by the IRS when using their own vehicles to carry out town business.

Town Board Authorizes the supervisor to pay utilities, payroll, and postage prior to regular meeting in accordance to due dates.

Town Board approves the procurement of a Blanket Undertaking from a duly authorized corporate surety covering the officers, clerks, board members, and employee of the Town pursuant to various sections of New York State Town Law and Public Officers Law.

Supervisor Melissa During and Deputy Supervisor Peggy LeClair to be assigned as signatories for the all checks and for Accounts at NBT.

Town Board approves \$200 petty cash fund to be established for the town clerk's department and \$100 petty cash fund to be established for the highway.

Town Board approves a \$25 fee on each check tendered as a payment to the town which is subsequently returned for insufficient funds or similar reasons.

Town Board will review and update policies during the February and March 2023 workshop meetings

Trainings will be held the 1st Saturday of the Month training at 10am located at the Lincoln Town Hall 6886 Tuttle Rd Canastota NY 13032.

Polling Sites for District 1 and 2 for the Town of Lincoln will be held at the Lincoln Town Hall located at 6886 Tuttle Rd Canastota NY 13032.

Resolution 2-2024: Motion to accept 2024 Annual Organizational Resolution made by Douglas Holdridge, 2nd by Douglas Fusillo, carried unanimously.

Peggy LeClair shared an update for the comprehensive plan. The committee is at a point of having a public meeting to share what the town has been working on and if there is input from any residents. They have scheduled the meeting for March 6th, 2024 from 7pm-9pm at the

Lincoln Town Hall. Amanda Spendley will coordinate with Peggy LeClair to send the public notice out.

Old Business:

Melissa During stated there was no update on the Madison County Landfill. Melissa During was appointed Chair for the Solid Waste and Recycling Committee and they will be meeting January 23rd and she will have an update next month.

There is no update for the Insurance claim for the lightening strike and as soon as she receives any information, she will notify the town board.

Peggy LeClair asked about the vouchers for last month for the Madison County IT Support and wanted to know what the next step was for them as the town board did not sign off on it and it did not come back through this month. Town of Lincoln did not receive a contract for this so they did not sign the voucher. Melissa During is to contact Bryn Wilcox about paying this with out the boards approval. Melissa During is to reach out to Madison County for the contract for IT support. Peggy LeClair also asked for future occurrences if they board decides not to pay a voucher that was submitted should it be mentioned during payment of claims resolution. Melissa During agreed that it should be mentioned, pulled, and recorded as not being approved for payment.

December Clerks Report and 2023 Yearly Clerks report given and approved with no questions.

Resolution 3-2024: Motion to approve Decembers Clerks report and 2023 Clerks report made by Douglas Holdridge, 2nd by Jayne Black, carried unanimously.

December 2023 Dog Control, Code Enforcement, and Historian report provided for the boards review and placed on file in the clerk's office.

Anthony Domenicone gave his highway report. Since the last meeting there has only been one storm that required, them to go out and clear town roads. The new truck has a few glitches that needed to be addressed, it is currently in for some warranty work to resolve the glitches. The highway staff has replaced a few faded signs throughout the town and trimmed some trees back. They have finished with getting the generators installed and need to purchase locks for them. Myriad will be sending a contract for yearly maintenance.

Mat Spendley gave a quick update. He has sent out all the agriculture exemptions and Senior exemptions to residents. They should all be returned by March 1 and input the system as of March 31st.

Peggy LeClair asked David Sadler to join the comprehensive committee to share the history of the town and help make the updates as needed to the new comprehensive plan. David Sadler agreed to do so if he can make the meeting. Peggy LeClair is to send an email confirming dates with him and the information that needs to be validated and/or updated.

Resolution 4-2024: Motion to approve Payment of Claims made by Peggy LeClair, 2nd by Douglas Fusillo, carried unanimously.

Public Comments:

Karmel Eddy and her husband Wayne joined us for the meeting just for spectatorship and would like to be aware of all town business. Wayne Eddy would like to see the liaison between the county and town being voted on by the town of Lincoln residents verses appointed at a county level.

William Graham wanted to know why the information provided to us from the Landfill was not accurate. One of his concerns is how the landfill is going to get rid of the odors that are getting increasingly worse. He feels with the amount of tax that the Town of Lincoln residents pay and his surrounding neighbors something needs to be done otherwise the value of their homes are going to decrease and is not healthy to be breathing in. He also asked about Solar fields in and the role the tax assessor plays in the assessments. Mat Spendley stated that once a solar farm/business is developed and built NYS takes control of the assessments for that property.

Karmel Eddy asked if anyone has submitted or approached the town with new building permits. No one thus far has submitted any formal request for a building permit under the new law established by the Town Board. She stated that her and her husband have been approached for a 45-year contract for a solar farm.

Dawn Schoeck mentioned a typo in the Organizational Resolution newspapers should be newspaper. Dawn Schoeck asked if there could be a monthly or quarterly flyer be sent out updating the residents of what is happening. Melissa During stated that she is sending out a quarterly newsletter and placing the information on the website and on RAVE.

William Graham asked about the sign-up information for the RAVE system and Melissa During explained how to sign up by going to our website or scanning the QR code the town has posted.

Peggy LeClair and Jayne Black will be meeting with the Town of Lincoln Fire District to develop a yearly calendar of events in the Town. Easter, Fall Fest, and Parade of Lights will be included on calendar and hopefully this will lead to better planning and help from both the Town and Fire District to put on the events for the residents.

Melissa During thanked Douglas Holdridge for being her Deputy Supervisor for the past 2 years. She stated without his help and mentorship she would not have had the success she brought to the Town.

Resolution 5-2024: Motion to adjourn at 8:39pm made by Douglas Fusillo, 2nd by Douglas Holdridge, carried unanimously.

