

Town of Lincoln
6886 Tuttle Road, Canastota, NY 13032
Town Board Meeting

December 9, 2020

Call to order time: 7:02pm

Pledge of Allegiance

Members Present Via Zoom: Supervisor Yvonne Nirelli, Councilmember Doug Holdridge, Councilmember Russell Blanchard, Councilmember Jayne Black, Councilmember Melissa During,

Member Apologies: None

Others in Attendance Via Zoom: Town Clerk, Amy Becker, Anthony Domenicone, Attorney James Stokes, Al Szablak, Chuck Ghosin, J. Schoeck, Samsung -SM-6930A, Tony Domenicone, Carol and Joe

Supervisor Nirelli welcomed everyone tonight.

RESOLUTION #117-2020: Councilmember Doug Holdridge made a motion to accept the November 18th Minutes with the change of adding “the changes made to the General Appropriations will be funded by the 2020 unexpended balance”

Councilmember Russell Blanchard seconded the motion.

Carried unanimously.

Clerk’s Report: Read by Amy Becker, Town Clerk

RESOLUTION #118-2020: Councilmember Doug Holdridge made a motion to accept the November Clerk’s Report

Councilmember Jayne Black seconded the motion.

Carried unanimously.

Highway Supervisor’s Report: Read by HWS Anthony Domenicone.

Code Officer’s Report: Turned into clerk, emailed to Councilmembers on file at TOL. Supervisor Nirelli stated that the problem on Watson Road is being worked on and almost completed. The well tested negative and will be tested again in 30 days. Councilmember Doug Holdridge stated that there is still a lot of manure in the paddock remaining. The horses will not be returning to the property.

Dog Officer’s Report: Reported by Supervisor Nirelli that there was a Dog bite incident that 911 had contacted her about. She has talked to 2 people regarding the Dog officer/animal control position.

Supervisor’s Financials Report:

November Lighting District: Beginning Balance: \$5,374.64, Disbursements: \$220.02
Receivables: \$.09, Ending Balance: \$5,154.71

November Court Fund: Beginning Balance: \$3,332.00, Receivables: \$468.00
Disbursements: \$0, Ending Balance: \$3,800.00

November Highway: Beginning Balance: \$71,354.73, Receivables: \$90,182.45,
Disbursements: \$10,473.84, Ending Balance: \$151,063.00

November General Fund: Beginning Balance: \$104,418.16 Receivables: \$44,364.59
Savings: \$330,079.79 Disbursements: \$134,101.00, Ending Balance: 36,941.00

RESOLUTION #119-2020: Councilmember Doug Holdridge made a motion to accept the Supervisor's Report

Councilmember Melissa During seconded the motion.

Carried unanimously.

Correspondence: Supervisor Nirelli received notice that the 2021 AOT training/ meeting will be virtual this coming year for all new positions.

Supervisor Nirelli received a few messages, 1 from a resident on Vedder Road regarding speeding, and 4 complaints regarding roads not being plowed at night. Tony stated they need to call 911 and the 911 office will contact him, he will go right out and plow the issue.

New Business:

Supervisor Nirelli said we needed an agreement between the Town of Lincoln and Madison County EMS Training Center for \$60 per plow from November 1, 2020 through April 30, 2021. Attorney Jim Stokes will get this agreement to us.

Supervisor Nirelli said we need an agreement between Madison County and the Town of Lincoln called MCICS, Madison County Interoperable Communications System for the 911 System. She will be forwarding this to Attorney Jim Stokes for him to look over. We have to sign stating that HW Tony Domenicone has a portable APX900. Tony stated we have 2, one that the Town Purchased and the 2nd was purchased through a grant.

Supervisor Nirelli stated that NYS is requiring a LGS-1, records retentions and Disposition Schedule. NYS archives have established a new retention schedule to cover all levels of Division of Municipal Government.

RESOLUTION NO. 120-2020

OF THE TOWN BOARD

OF THE TOWN OF LINCOLN

A RESOLUTION AUTHORIZING THE ADOPTION OF A REVISED

RETENTIONAND DISPOSITION SCHEDULE FOR NEW YORK

LOCAL GOVERNMENT RECORDS (LGS-1)

WHEREAS, the Town of Lincoln is a local government that is required by New York State to retain records pursuant to minimum standards set forth according to Article 57-A (Local Government Records Law) of the Arts and Cultural Affairs Law; and

WHEREAS, the New York State Archives, a part of the Office of Cultural Education of the New York State Education Department, has required all local governments to adopt the newly published *Retention and Disposition Schedule for New York Local Government Records* (LGS-1) by December 31, 2020; and

WHEREAS, by this resolution the Town of Lincoln seeks and intends to adopt the LGS-1 in order to adequately preserve and retain records in accordance with State law; and

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NOW, THEREFORE BE IT RESOLVED that in accordance with said Article 57-A:

1. Town of Lincoln records that are described in *Retention and Disposition Schedule for New York Local Government Records* (LGS-1) will be disposed of only after they have met the minimum retention periods described therein; and
2. Only those Town records that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond the established legal minimum periods will be disposed of.

DATED: December 9, 2020

RESOLUTION #120-2020: Councilmember Jayne Black made a motion to accept the Resolution authorizing the adoption of a revised retention and disposition schedule for LGS-1

Councilmember Russell Blanchard seconded the motion.

Carried unanimously.

RESOLUTION #121-2020: Councilmember Doug Holdridge made the motion to approve the shared services agreement for the Town Assessor between Lenox, Stockbridge and Lincoln 2020 in the amount of \$9,574.00 each.

Councilmember Russell Blanchard seconded the motion.

RECORD OF VOTE

MEMBER NAME	AYE	NAY	ABSTAIN	ABSENT
Supervisor Yvonne Nirelli	X			
Councilmember Doug Holdridge	X			
Councilmember Jayne Black	X			
Councilmember Russ Blanchard	X			
Councilmember Melissa During	X			

Carried unanimously.

Highway Superintendent Tony Domenicone hired a part time seasonal person through April.

Correction to resolution #122-2020 made on February 10, 2021

RESOLUTION #26-2021: Councilmember Russell Blanchard made a motion to correct Resolution #122-2020 from \$30,000 to \$31,000.

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #122-2020: Councilmember Doug Holdridge made the motion to transfer from 2019, \$30,000 from 5130.2, into the Highway Equipment Reserves Fund
Councilmember Russell Blanchard seconded the motion.

RECORD OF VOTE

MEMBER NAME	AYE	NAY	ABSTAIN	ABSENT
Supervisor Yvonne Nirelli	X			
Councilmember Doug Holdridge	X			
Councilmember Jayne Black	X			
Councilmember Russ Blanchard	X			
Councilmember Melissa During	X			

Carried unanimously.

Old Business: The Clockville water district by resolution the Comptrollers approval had to sit for 30 days, in which there was one person that drew up a petition and because this is a small district, they needed 5% (11 people). They handed in a petition, so if the County approves to peruse this, they need to wait 60 days to put it to a formal public vote will be February to wait to see if this is approved. It is unknown if the County will continue to pursue this. The annual session at the County regrading this will be December 16th.

The next Strategic Planning Meeting will be on January 25th at 7pm via zoom

Supervisor Nirelli wanted everyone to please keep Social Distancing. The numbers have gone up since Thanksgiving. Anyone who enters the Town of Lincoln Offices MUST wear a mask at all times. No person will be allowed to enter another's office. If you have temperature of 100.4, you must go home and remain until you are showing no signs or symptoms for a minimum of 3 days or a negative COVID-19 test.

RESOLUTION #123-2020: Councilmember Doug Holdridge made a motion to schedule the next meeting for December 30, 2020 for Emergency purposes only if needed, if not needed the next meeting will then be the Organizational Meeting on January 6th, 2021 at 7pm via Zoom only
Councilmember Melissa During seconded the motion.

Carried unanimously.

RESOLUTION #124-2020: Councilmember Russell Blanchard made a motion for payment of claims.
Councilmember Jayne Black seconded the motion.

Carried unanimously.

RESOLUTION #125-2020: Councilmember Doug Holdridge made a motion to enter into Executive Session at 8:08pm
Councilmember Melissa During seconded the motion.

Carried unanimously.

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RESOLUTION #126-2020: Councilmember Russell Blanchard made a motion to Exit Executive Session.
Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #127-2020: Councilmember Russell Blanchard made a motion to re-establish COVID protocols at the Town of Lincoln.
Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #128-2020: Councilmember Melissa During made a motion to end the meeting
Councilmember Jayne Black seconded the motion.

Carried unanimously.

Meeting was adjourned at 8:41 pm.