

TOWN OF LINCOLN
6886 Tuttle Road Canastota, NY 13032
Town Board Meeting

Wednesday, February 14, 2024

Call to Order: 7:01pm

Pledge of Allegiance

Attendance: Supervisor Melissa During, Doug Holdridge, Jayne Black and Peggy LeClair.

Others in Attendance: John Schoeck, Amanda Spendley, Mat Spendley, Anthony Domenicone, Marva Smith, Karmel Eddy, Wayne Eddy and Maryellen Millin.

Approval of January 2024 minutes with no corrections.

Resolution 6-2024: Motion to approve January 2024 meeting minutes with no corrections made by Doug Holdridge, 2nd by Peggy LeClair, carried unanimously.

No questions or comments on the financials after review for the book keeper

Correspondence: CiVally postcard, National grid flyer on natural gas pipeline safety, Quick Capital prequalification, Wanderers Rest Humane Association DCO training flyer and Madison County February/March Historian Calendar.

Supervisors Announcement and Updates:

The Audit has been completed from roughly 2 years ago. There is an exit interview with Melissa During and the Auditors on February 29, 2024. A draft report has been sent to all the board members to review and if there are any questions for the auditors Melissa During asked for them to have them to her the 28th of February. Once the auditors have their final review done, she will then be able to discuss the findings further with everyone.

Madison County has decided to slow down the decision process for the Landfill after hearing the concerns from back in December. Melissa During is the new chair of the Solid Waste committee and has requested from the other committee members to be open minded and look at all options for the Landfill. They had their first committee meeting on January 23, 2024 and they discussed 3 options 1- Continuing with the way the it is currently being ran at the 60 thousand tons, 2- increase the tonnage on their own, and 3- entering in a partnership of both public and private opportunities. The committee has also decided to work with Corner Stone again and have asked them to get a report together to provide the committee with potential scenarios, including to execute the landfills day to day operations. They have also asked them to provide information about the operational and financial variables to optimize productivity to reach the counties goal

of self-funding operation and future post closure cost liability. Melissa During is expecting results in roughly 45 days. Once the report has been reviewed by the committee, she can then bring the information here to the Town of Lincoln to give an update to the Town Board. The next committee meeting is February 20th, 2024 at 9am at the county office building.

Clerks report given. Jayne Black asked what happens when residents do not pay for their building permits. Amanda Spendley stated she waits for the direction from the Codes officer on fees being doubled or not. Doug Holdridge stated he should not be issuing building permits without payment. The codes officer is responsible for issuing citations when residents are not compliant.

Resolution 7-2024: Motion to accept the clerks report made by Peggy LeClair, 2nd by Jayne Black, carried unanimously.

Codes report, Historian and Animal Control reports are on file with the Town Clerk and provided for review. Doug Holdridge stated that the animal control officer needs to request a warrant for the resident not appearing and/ or being compliant with licensing their dogs. Melissa During is to talk with Judge Miller and Jason Driscoll to proceed with the next step.

Highway Report given by Anthnoy Domenicone. He stated it has been a quiet month. Henderson fixed the new truck. The highway crew has been working on hand trimming and chipping trees with the nicer weather. Anthony Domenicone had been driving around town making a list of road signs that are damaged, faded and or missing to be replaced. The child with Autism sign has not been put up as the machine has not been fixed that is needed to install the sign. The overhead door to the highway garage had a broken spring that has been replaced.

Assessor Report given by Mat Spendley. He stated there has been a lot of phone calls and applications for the enhanced star and Agricultural exemptions.

New Business:

Melissa During has requested that the board members give the town a hand with specific tasks. She has asked Doug Fusillo to inspect the buildings every spring and fall for any maintenance or upkeep that needs to be done, Jayne Black to continue working with Peggy LeClair with community events and also audit the Town Clerk and Courts books every Spring and Fall, Doug Holdridge to continue to be the liaison for the Lincoln Fire District, and Peggy LeClair to continue with community events and monthly training as well as county updates.

Melissa During is going to try to get a link together on the website for any one who like to have the links to meeting materials.

Melissa During is in the process of changing her email to Supervisor@townoflincoln.org as her email was hacked. She also asked what officials would like to have the townoflincoln.org email.

Old Business:

2024 Appointments:

David Sadler, Town Historian 1/1/2024-12/31/2027

Kim Howard, Court Clerk 1/1/2024-12/31/2024

Lawrence Cesario, Town Codes Officer 1/1/2024-12/31/2025

Jason Driscoll, Animal Control 1/1/2024-12/31/2024

Peggy LeClair, Deputy Supervisor 1/1/2024-12/31/2025

Pamela Maxwell, Deputy Town Clerk 1/1/2024-12/31/2027

Amanda Spendley, Records Management/ Access Officer, Secretary to the boards, and registrar 1/1/2024-12/31/2025

Resolution 8-2024: Motion to accept all 2024 appointments made by Doug Holdridge, 2nd by Peggy LeClair, carried unanimously.

Home Sweet Home has accepted to a 50% reduction in the cleaning bill due to the lack of cleaning provided. The Board is set to start looking for a new cleaning company and they must be insured.

The newsletter is out and being mailed. Melissa During is hoping to have it out every 3months. Melissa During has request for \$1 from residents to have the next flyer mailed. Otherwise, it will just be provided on the website and Facebook page.

All the board members reviewed the list of residents on the Water District List to either add or remove parcels. It was pointed out that the Fire District should be removed as they are already provided water from the last water district and the Clockville cemetery removed due to the funds not in their budget.

Madison County IT Agreements 2023 was \$100/ computer and the 2024 agreement is \$75/computer. Peggy LeClair asked if there was no agreement with the county signed why are we responsible for paying the fee. Melissa During stated that the IT department has been providing service and were supposed to have an agreement and they are unsure why it was not followed up on. Jayne Black stated the county has been providing service before 2023 and there has been no agreement/ charge. The Board agrees that there was no agreement for 2023 and they should not be liable for the fee. The voucher has been pulled and not paid for the beginning half of 2023. The second half of 2023 was already paid in error. The Madison County agreement for 2024 was approved.

Resolution 9-2024: Motion to accept the Madison County IT agreement for 2024 at \$75/ computer made by Peggy LeClair, 2nd by Jayne Black, carried unanimously.

Public Comments:

Karnel Eddy thanked the board to allow her to come and help. Wayne Eddy asked about forming a liaison between the county and the landfill. Doug Holdridge stated one has not been created. Wayne would like to see one of our board members as the liaison with a write up of what they need to keep the residents informed on and hopefully keeping the solid waste department up to regulations. Melissa During stated that she would be the person to investigate all complaints and coordinate with the director of the solid waste department and DEC. Amy Miller has resigned as

of Friday, February 16th 2024 as the Director of Solid Waste and the board will be looking at having Greg the Deputy Director step in place.

Old Business:

Water District account is to be moved from NYCLAS SW202 for \$44938.59 to General Fund A202 Fund.

Resolution 10-2024: Motion to move Account SW202 for \$44,938.59 to the General Fund Account A202 made by Doug Holdridge, 2nd by Peggy LeClair, carried unanimously.

Amanda Spendley presented a new service agreement with Syracuse Haulers to the board as it has merged with our current trash removal service.

Resolution 11-2024: Motion to allow Melissa During to sign the Syracuse Haulers agreement for \$45.00 per month made by Peggy LeClair, 2nd by Doug Holdridge, carried unanimously.

The IRS has increased their milage rate to .67 cents per mile for 2024.

Resolution 12-2024: Motion to increase the mileage rate to 67 cents per mile made by Jayne Black, 2nd by Peggy LeClair, carried unanimously.

Amanda Spendley asked about the solar application fees, is the Town charging new application fees or not. Melissa During stated that she would follow up with Larry Cesario to determine if the town is or not.

Public Comment:

Wayne Eddy sked if there was anyone in the town that could help with the Sunny Side Cemetery financial accounts. Doug Holdridge stated he would help with what he could.

Peggy LeClair put out a reminder about the Easter Egg hunt on March 30th 2024 at 11am at the Town Hall.

March 6th, 2024 at 7pm the Comprehensive plan committee will hold at public meeting addressing the residents on the updates to the comprehensive plan and ask for any recommendations.

Payment of Claims:

The board has asked to hold the voucher for LeClair construction until after the work has been completed. The board has also agreed to pull the voucher for Madison County IT 2023 services.

Resolution 13-2024: Motion to accept payment of claims after pulling 2 vouchers, 1 for LeClair Construction and 1 for Madison County IT, made by Peggy LeClair, 2nd by Jayne Black, carried unanimously.

Resolution 14-2024: Motion to adjourn at 8:05pm made by Peggy LeClair, 2nd by Jayne Black, carried unanimously.

Next Meeting March 13th, 2024 at 7pm.