

PLEASE TAKE NOTICE that the Town of Lincoln Town Board will hold a Public Hearing for the revision of Local Law 1-1996, Subdivision Regulations on September 10, 2025 at 7:05 pm at the Town Hall, 6886 Tuttle Road, Canastota, New York 13032. A copy of the proposed changes is also available at the Town Clerk's Office.

Dated: 08/27/25

Marva Smith, Town Clerk

Town of Lincoln, NY

Amendment to Local Law 1-1996: Subdivision Regulations

Date: August 7, 2025

This document serves as an official amendment to Local Law 1-1996, Subdivision Regulations, for the Town of Lincoln, NY. The following changes have been adopted by the Town Board following recommendations from both the Town Board and the Planning Board as of July 2025.

New Section 200 – Planning Board Review Required for Filing

1. **Subdivision Approval Requirement:** In accordance with NYS Town Law §276, no subdivision of land within the Town of Lincoln shall be filed in the Office of the Madison County Clerk unless and until the subdivision plat has been reviewed and approved by the Town of Lincoln Planning Board.
2. **Recording of Unapproved Subdivisions Prohibited:** The Madison County Clerk shall not file or record a subdivision plat unless it bears the official signature of the Chairperson of the Town of Lincoln Planning Board.
3. **Lot Line Adjustments Between Same Owner Parcels:** Lot line adjustments or boundary line changes between parcels under common ownership shall be submitted to the Planning Board via a Sketch Plan Conference. The Planning Board may approve the adjustment or refer it for further review. Proof of filing with the Madison County Clerk's Office shall be submitted to the Town.

Amendments to Existing Sections

Section 185 - Fees: All applications shall be accompanied by the applicable fee as set forth in the current Town of Lincoln Fee Schedule, maintained by the Town Clerk.

Section 310 - General: Add: No subdivision plat may be filed with the Madison County Clerk unless it has been approved by the Town of Lincoln Planning Board, as required by Section 200.

Section 360.1 - Review of Subdivision: Replace: 'subdivider or subdivider's representative' with 'subdivider or subdivider's legal representative'.

Section 370 - Final Plat Submission: Change: Submission requirement from 10 days to 14 days prior to the meeting.

Section 370.5 - Notice of Decision: Add: The subdivider shall provide the Town with proof of filing of the approved final plat with the Madison County Clerk's Office.

Section 640.2 - Lot Dimensions: Change: 'A proportion of two and one-half to one (2.5:1)' to 'A proportion of three to one (3:1)'.

Pronoun Usage: Replace all gender-specific language (e.g., 'he') with gender-neutral terms such as 'they' or 'the applicant'.