

LINCOLN TOWN BOARD

Regular Meeting – Wednesday, May 14, 2025

Lincoln Town Hall, 6886 Tuttle Rd., Canastota, NY 13032

Call to Order: 7:00pm

Attendance: Supervisor Melissa During, Peggy LeClair, Doug Holdridge, Jayne Black and Doug Fusillo.

Others in Attendance: David Craine, Larkin Podsiedlik, Drew Rogerson, Ian Yerdon, Mat Spendley and Marva Smith.

Pledge of Allegiance

April 9, 2025 meeting minutes were approved with no corrections.

Resolution 60-25: motion to approve the meeting minutes was made by Peggy LeClair, 2nd by Doug Fusillo, carried unanimously.

Financials: The town's financial statements from Bryn Wilcox we reviewed with no questions or comments.

Supervisor's Announcements and Updates:

It is with great sadness that we share the news of the passing of Jeannine de Wolfe, our recently appointed member of the Zoning Board of Appeals.

Although our time with Jeannine was short, we were grateful for her willingness to serve and the enthusiasm she brought to the role. We had looked forward to getting to know her and are deeply saddened by this loss.

On behalf of the Town Board, we extend our heartfelt sympathies to Jeannine's family and loved ones during this difficult time.

The deadline for converting email addresses to .gov is fast approaching (end of the year). The Town's web page has already converted from Townoflincoln.org to Townoflincoln.gov.

Cornell Cooperative Extension arranged the planting of 16 red oak trees in the northeast corner of the Town Hall lawn. Trees were provided by NSDEC.

Weather permitting, the Town's cemetery cleanup is rescheduled for May 31, 2025. Originally scheduled for April 26, 2025, the cleanup was rained out.

Deputy Supervisor's Updates:

The Easter Egg Hunt and Bike Give Away was attended by 52 kids. Heavy rain forced the event to be relocated to the Lincoln Fire Department. Peggy LeClair had baskets available for the kids as well. The Lincoln Fire Department would like to donate the baskets for next year's event.

The Lincoln Fire Department would like to donate a sizable conifer to be planted in the Town Green. Once established, the tree could be decorated for the holidays. Town Board Member, Doug Holdridge recommends checking on any restrictions on the property.

Up next is the Fall Festival, date to be determined.

Peggy asked the Board if they have given any further thought to purchasing the ECO360 program. The board raised several questions- can it support a dot gov organization? When would the first payment be due? Can we budget it next year or do we need to use this year's funds? Peggy will get the answers to these questions for the Board.

Peggy has not been successful in reaching the cleaning lady, Dana Packard, for the Town Hall. Marva was asked to track down the agreement the Town made with her.

Clerk's Report:

Town Clerk, Marva Smith, was not able to provide April's Clerk's Report. Marva will work with Williamson Law to resolve the problem and provide the Board with both April and May's Clerk's Reports at the June 11 meeting.

Planning Board & ZBA Report:

The Planning Board had a busy night, last night, May 13, 2025. Scott Nadeau's special use permit SUP 1-25 for a dog training and boarding facility on Creek Road was approved. Trevor Morris's lot line annexation SD 3-25 on Whitman Road was approved. SD 2-25, Roger Church's subdivision on Burleson Road was also approved.

The Public Hearing, for Jared Massett's lot line annexations SD 4-25 on Harp Road, was scheduled for next month's meeting. Mr. Massett has an agreement between himself and Deborah New for the line annexation on his southern boundary. An agreement with Michael Grant (neighbor on Massett's north side) is the 2nd annexation. Planning Board Chairman John Schoeck is checking with the Town's Attorney to confirm the Planning Board is handling Mr. Massett's subdivision application.

Matt Smith 3523 Cottons Road is exploring options for providing his elderly father with a separate living space on his (Matt's) property. Factors to be addressed include an easement on the property. The Planning Board recommended Matt consult with an attorney. A minor subdivision or a special use permit are options for consideration.

Nothing for the ZBA.

Department Updates:

Assessor Mat Spendley has the tentative tax roll available for public inspection in the Clerk's office. Forty-seven residents received letters notifying them of changes to their property's assessments. Grievance Day is Tuesday, May 27 from 4 – 7 pm at the Town Hall.

Town Historian, David Sadler is patiently waiting for the Town's first historic marker to arrive.

New Business:

Larkin Podsiedlik, Director of the Madison County Cornell Cooperative Extension, provided a PowerPoint presentation to the Board. CCE focuses on 5 areas:

Environment/Ecological

4-H Youth Programs

Nutrition

Community

Agriculture and Food Systems.

CCE provides resources, grants, training – BEST management practices, greenhouses, Farmers Market, gardening, preserving food, homesteading, etc.

Popular CCE programs include Open Farm Days, Ag in the Classroom and the Madison County Fair.

CCE even provides tax help for senior citizens in our community.

Larkin is visiting all the towns in Madison County, looking for ways to mutually benefit towns and CCE.

David Craine from NBT, reviewed the Town Insurance Policy.

Resolution 61-25: motion to allow Honorable Judge Miller to make application to the Justice Court Assistance Program was made by Peggy LeClair, 2nd Jayne Black, motion carried.

Resolution 61 - 2025

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF LINCOLN AUTHORIZING HON.
JUDGE MILLER TO MAKE APPLICATION TO THE JUSTICE COURT ASSISTANCE
PROGRAM**

A motion was duly made by Peggy LeClair, seconded by Jayne Black and unanimously passed
by the Board, be it

RESOLVED, that HON. JUDGE MILLER, TOWN JUSTICE, ON BEHALF OF THE TOWN OF
LINCOLN, NEW YORK STATE, IS HEREBY AUTHORIZED TO MAKE APPLICATION TO THE
NEW YORK STATE OFFICE OF COURT ADMINISTRATION FOR A GRANT THROUGH THE
2025 JUSTICE COURT ASSISTANCE PROGRAM UP TO THE MAXIMUM AMOUNT
AVAILABLE.

CLERK'S CERTIFICATION

I, the undersigned, the duly elected and acting Clerk of the Town of Lincoln, Madison County,
New York, DO HEREBY CERTIFY that the preceding resolution was duly adopted at a regular
meeting of the Town Board of the Town of Lincoln held on the 14th day of May, 2025, and is
incorporated in the original minutes of said meeting and said minutes were entered in the
records of the Town Clerk of the Town of Lincoln; that I have compared the foregoing with the
original thereof now on file in the office of the Town Clerk and that the same is a true and
correct copy of said resolution and of the whole thereof; and that said resolution has not been
altered, amended or revoked and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of
Lincoln this 14th day of May, 2025.

Marva Smith

Lincoln Town Clerk

Resolution 62-25: motion to authorize the Town of Lincoln to enroll in the Madison-Oneida-Herkimer BOCES Dental and Vision Insurance Consortium was made by Doug Holdridge, 2nd Peggy LeClair, motion carried.

TOWN OF LINCOLN RESOLUTION NO. 62 OF 2025

A RESOLUTION AUTHORIZING THE TOWN OF LINCOLN TO ENROLL IN THE MADISON-ONEIDA-

HERKIMER BOCES DENTAL AND VISION INSURANCE CONSORTIUM

WHEREAS, the Town Board of the Town of Lincoln recognizes the importance of providing comprehensive dental and vision insurance benefits to its employees; and

WHEREAS, the Madison-Oneida-Herkimer BOCES Dental and Vision Insurance Consortium has been established to allow municipalities and public entities to collectively provide high-quality, cost-effective dental and vision coverage to their employees; and

WHEREAS, participation in the Consortium is expected to provide financial stability, competitive premium rates, and enhanced coverage options for participating members; and

WHEREAS, the Town of Lincoln is eligible to join the Consortium and has reviewed the terms and benefits associated with participation;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Lincoln, in regular session duly convened, as follows:

1. The Town of Lincoln hereby elects to enroll in the Madison-Oneida-Herkimer BOCES Dental and Vision Insurance Consortium effective July 1, 2025.
2. The Town Supervisor is hereby authorized and directed to execute all necessary documents and agreements required for enrollment in the Consortium, subject to the approval of the Town Attorney.
3. For the 2025 plan year, the full cost of monthly dental and vision insurance premiums will be covered entirely by employee payroll deductions.
4. The Town Board shall revisit the matter of employer contribution toward dental and vision insurance premiums during the preparation of the 2026 Town Budget.

5. This Resolution shall take effect immediately.

The foregoing resolution was duly put to a vote and adopted this 14th day of May, 2025,
by the Town Board of the Town of Lincoln as follows:

Council Member	Aye	Nay	Abstain	Absent
Jayne Black	X			
Douglas Holdridge	X			
Douglas Fusillo	X			
Peggy LeClair	X			
Supervisor Melissa During	X			

Resolution 63-25: Motion to accept the updated Standard Workday for Elected and Appointed Officials was made by Peggy LeClair, 2nd Doug Fisillo, motion carried.

RESOLUTION NO. 63-2025

ESTABLISHING THE STANDARD WORK DAY AND REPORTING DAYS FOR CERTAIN TOWN OFFICIALS

WHEREAS, The Office of the State Comptroller New York State and Local Employees' Retirement System requires that a Standard Work Day and Reporting Resolution be established for retirement credit reporting purposes for elected and appointed officials;

NOW, THEREFORE, BE IT RESOLVED, that The Town of Lincoln hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Lincoln Town Clerk:

TITLE	NAME	STANDARD WORK DAY (HRS/DAY)	TERM BEGINS/ ENDS	RECORD OF ACTIVITIES RESULTS
ELECTED OFFICIALS:				
SUPERVISOR	MELISSA DURING	6	1/1/24- 12/31/25	13.29
HIGHWAY SUPERINTENDENT	ANTHONY DOMENICONE	8	1/1/2022- 12/31/2025	20
BOARD MEMBER	PEGGY LECLAIR	6	1/1/2022- 12/31/2025	3.54
TOWN JUSTICE	ROBERT MILLER	6	1/1/24- 12/31/27	
APPOINTED OFFICIALS:				
COURT CLERK	KIMBERLY HOWARD	6	1/1/2023- 12/31/2023	4.75
ACTING ASSESSOR	MATHIAS SPENDLEY	6	3/8/25- 9/8/25	8.11
DOG CONTROL	JASON DRISCOLL	6	1/1/25- 12/31/25	1.56

DATED: 5/4/2025

Old Business:

Resolution 64-25: motion to authorize the Supervisor to enter into an agreement with Onondaga County Water Authority was made by Doug Holdridge, 2nd Peggy LeClair motion carried.

RESOLUTION # 64 OF 2025

**THE TOWN BOARD OF THE TOWN OF LINCOLN
AUTHORIZING THE
SUPERVISOR TO ENTER INTO AN AGREEMENT WITH
ONONDAGA WATER AUTHORITY it**

RESOLVED, that the Town Board of the Town of Lincoln does hereby authorize the Supervisor, Melissa During, to enter into an agreement with Onondaga County Water Authority, for the lease agreement for the operation of water districts and extensions of the Town of Lincoln; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute any and all documents necessary to implement said agreement and to take all steps reasonable and necessary to carry out the intent of this resolution.

Resolution 65-25: motion to approve the contract between the Town and OCWA was made by Doug Holdridge, 2nd Peggy LeClair, motion carried.

A copy of the contract is available in the Clerk's office for further review.

Ian Yerdon from OCWA provided an update on the new water district. Income surveys are completed, and the results are favorable for applying for funding. Additionally, 5 water samples in the project area tested positive for E Coli. Survey results and water sample analysis are due

to NY State by May 30th. Funding the EPA is currently on hold. Next up will be selecting a project engineer.

Payment of Claims:

Resolution 66-25: motion to approve the payment of claims was made by Doug Fusillo, 2nd by Jayne Black, motion carried.

Resolution 67-25: motion to adjourn at 8:58 pm was made by Peggy LeClair, 2nd Jayne Black, motion carried.

Next Meeting – June 11, 2025