

# LTCPA RULES

2022

May 18, 2022

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\* References an **LTCPA Vote** accompanied by the date, as per Board of Directors minutes

## 1. **LTCPA Bylaws**

LTCPA to follow current Bylaws \* (March 1, 2021)

## 2. **Insurance**

LTCPA at minimum must maintain Officers & Directors Liability insurance. \* (04/23/2019)

## 3. **Ratings & Rating Committee**

- a. By request to the Rating Coordinator, a beginner rider (No previous Team Cattle Penning experience and NO previous CTCPA rating) may ask to be rated a Novice to ride in the 5 class for the current season. The Novice rider would be considered a #0 rating and would ride in the 5 class with 2 other riders who's combined ratings does not exceed 5. \* (10/17/2019)
- b. LTCPA to maintain a minimum of 4 current members on the Rating Committee, one shall be appointed by Committee as Rating Chair.
- c. Rating Chair is to represent LTCPA and ensure CTCPA Rating Guidelines are adhered to for CTCPA Sanctioned shows.
- d. Rating Committee must review each member rating, a minimum of once a year using LTCPA rating Guidelines for jackpots and CTCPA rating guidelines for Sanctioned shows

- e. LTCPA will post all current rating committee members to the website and all members are welcome to contact the current chair, with any questions. \* (05/13/2021)

#### **4. Rider Rep \* (10/17/2019)**

- a. Rider Reps will be nominated at each AGM and will hold position for entire year.
- b. Rider Rep to be posted to website and updated yearly \* (05/13/2021)

#### **5. Show Dates**

- a. Tentative Dates will be picked for each season prior to the AGM.
- b. Every effort will be made to choose dates that do not conflict with other Associations.
- c. Show Dates will be posted on website immediately following AGM.
- d. Shows will be held “rain or shine”.

#### **6. Show Entries - General**

- a. Team entries must be received by Monday, 6:00 p.m. prior to the scheduled show start time.
- b. Substitutions allowed for the season will based only on medical or compassionate grounds and must be approved by the board. Medical subs can be any LTCPA member of the same or lower number and must be the same person for the duration of the medical condition. All medical or compassionate substitutions may be used in Team point accumulation. The sub rider is limited to 6 total rides per class (Unlimited rides in open)
- c. There will be a \$100.00 work levy required by every member, to be to be made out in cheque form to the LTCPA. The work levy postdated cheque will only be cashed at the end of the season if a member fails to volunteer throughout the season. (We need approximately five hours of time from each member to have our shows run smoothly). \* (05/13/2021)
- d. No work levy for LTCPA Non sanctioned Jackpots in Lloydminster \* (05/13/2021)
- e. TEAM ENTRIES will be accepted ONLY ONLINE and ALL RIDERS MUST ENTER THEIR OWN TEAMS, STALLS & CAMPING ONLINE at the LTCPA website [lcpateamentries@gmail.com](mailto:lcpateamentries@gmail.com). All inquiries regarding show entries can be made via email to [lcpateamentries@gmail.com](mailto:lcpateamentries@gmail.com) directly to the SHOW SECREATARY ONLY. \* (06/22/21)
- f. No member will be allowed to compete unless memberships and/or previous entry fees are paid in full.
- g. There will be a \$50.00 charge for any NSF cheque. NSF cheque and NSF fee must be paid in full before you will be permitted to compete in any future LTCPA show.
- h. Each rider is ultimately responsible for their own entry fees.
- i. Shows are scheduled to start at 10:00 a.m. on Saturday and 9:00 am Sunday. Should there be a change in start times, the new start times will be posted on website AND an email will be sent to all members no less than 24hrs of original start time.

- j. Both LTCPA & CTCPA memberships must be paid in full to compete in CTCPA Sanctioned LTCPA Show.
- k. All participants younger than 18 years old, must wear a helmet.
- l. Any charges for an ambulance are the sole responsibility of the rider/injured person, any charges will not be covered by the LTCPA.
- m. LTCPA promotes good sportsmanship, it will be at the board's discretion to disqualify or refuse participation of any member acting in an un-sportsmanlike manner or using offensive language. This also includes any misuse or abuse of animals.
- n. Smoking is not allowed in the arena or enclosed stalls at any LTCPA shows. Smoking must be outside and a minimum of 5 meters away from any buildings. Alcohol is NOT allowed in the arena area.
- o. No horse shorter than 12 hands high will be allowed to compete unless special permission is granted by the board.
- p. The LTCPA Board will NOT tolerate excessive drinking at any event. Anyone who does not follow the rules as laid out by the LTCPA Board will be asked to leave the association.
- q. LTCPA will cover all travel related costs for an LTCPA representative to attend any CTCPA meetings up to \$500.00 \* (10/17/2019)
- r. LTCPA will maintain and have available a First Aid Kit in good order for all LTCPA Shows \* (22/06/21)

## 7. Show Format & Entry Fee's

- a. **Open Class Draw / Handicap** \* (22/06/2021)
  - Unlimited Entries
  - Mandatory Pick 1-Draw 1 – Draw up to Max of 2  
(Handicap .5 Sec second removed from actual time recorded per # under 14  
Combined team rating)
  - 60 Second Time Limit
  - Change out 1 Rider
  - 60% Payback
  - \$40.00 / rider Entry Fee

b. **10 Class Even Draw / Handicap**

- Max ride 6 times \* (10/15/2018)
- 60 Second Time Limit.
- Combination of:
  - Pick 1 - Mandatory Draw 1 to 5
  - Pick 2 - Mandatory Draw 1 to 4
  - Pick 3 - Mandatory Draw 2 or 3
  - Or Draw 1 -6
- Handicap - 1 second removed from actual time recorded per # under 10 combined Team Rating.
- 60% Payback
- \$40 / Rider Entry Fee
- Change out 1 rider

c. **2+1 Class**

- Two # 1 or less rated riders ride with a Draw from a # 3 or higher Draw Pot.
- All Draw-Max 4 Rides \* (Oct 20,2021)
- 60 Second Time Limit \* (May 4, 2022)
- #3 + Rider not allowed in herd
- Over /Under Handicap (Cap is 8)
- 1 second removed from actual time recorded per # under 8 combined team rating \* (05/13/2021)
- 60 % Payout of the total entries \* (Oct 20,2021)
- \$30 #1 or less rated rider Entry Fee (1<sup>st</sup> & 2<sup>nd</sup> Year members only) \*(Oct 20,2021)
- (Youth) 15 and under (as of Dec 31st) may continue to participate in the 2+1 beyond the 2<sup>nd</sup> year \* (Oct 20,2021)
- \$20 + Rider Entry Fee \* (Oct 20,2021)
- 2 Full Rounds (second round slow to fast) \* (Oct 20,2021)
- New rider Incentive not allowed in this class (5 class & up only) (08/12/21)

d. **Senior Youth Class**

- Two Entries
- 90 Second Time Limit
- 2 Full Goes
- Prizes to be Determined
- Free Entry and flag / judge free \* (10/21/2016)

e. **Free Junior Youth Class**

- Max Two Entries
- Free Entry and flag / judge free \* (10/21/2016)
- 90 Second Time limit
- 2 Full Goes
- Prizes to be Determined

f. **7 Class Even Draw Handicap**

- Max ride 6 times \* (10/15/2018)
- 60 Second Time Limit
- Combination of:
  - Pick 1 - Mandatory Draw 1 to 5
  - Pick 2 - Mandatory Draw 1 to 4
  - Pick 3 - Mandatory Draw 2 or 3
  - Or Draw 1 -6
- Change out 1 rider
- Handicap - 1 second removed from actual time recorded per # under 7 combined Team rating
- 60% Payback
- \$40 / Rider Entry Fee

g. **5 Class Even Draw Over/Under (Cap 6) Handicap \* (10/17/19)**

- Max ride 6 times \* (10/15/2018)
- 60 Second Time Limit \* (04/05//22)
- Combination of:
  - Pick 1 - Mandatory Draw 1 to 5
  - Pick 2 - Mandatory Draw 1 to 4
  - Pick 3 - Mandatory Draw 2 or 3
  - Or Draw 1 -6
- Change out 1 rider
- Handicap Over / Under: 1 second removed from actual time recorded per # under 5 team rating
- 1 second added to actual time recorded for a Max Capped @ 6 Draw Team \* (10/17/19)
- 60% Payback
- \$40 / Rider Entry Fee

h. **The Open, Ten, Seven, Five, 2+1 & Youth Classes**

- one run
- Top 50% back will get a second run.
- Large number of entries in any class may be reduced to 30% back.
- The Youth class will have two full runs each day

i. All Youth members under the age of 16, as of January 1st of the penning season can ride with the Senior Youth for \$15.00 per ride, up to three rides.

j. **FREE one-time LTCPA Membership**

- For new riders with NO PREVIOUS CTCPA Membership.  
LTCPA offer new riders, with no previous rating or penning experience who are rated and determined as a #1 rated rider by the LTCPA Rating Committee a FREE annual membership.

- In addition, they will also be a rate of \$25 for the first three rides (5 class & up, not 2+1 Class) of each show for the Season \* (10/20/2021)
- k. Memberships are \$60 per person, due by the 30<sup>th</sup> of April. Late fee charge will apply beginning May 1<sup>st</sup>.
- **Membership & Entry Fees will be accepted by Etransfer to:**
    - lakelandteampenning@gmail.com \* (04/23/2019)
    - Security Answer = ltcpa1234 \* (06/22/2021)

## 8. Show Payout & Format

(# of Payout spots are based on the number of teams entered)

- a. **10, 7, 5 & 2+1 Class Payouts**
- 1 – 10 teams – Pay out = 2 places
  - 11 – 20 teams - Pay out = 3 places
  - 21-30 teams - Pay out = 4 places
  - 31-40 teams - Pay out = 5 places and
  - 41 +teams - Pay out = 6 places MAX
- b. **Open Class Payouts (5/3/2018)**
- 1-10 teams - Pay out 1 place
  - 11-20 teams - Pay out 2 places
  - 21-30 teams - Pay out 3 places
  - 31 to 40 teams Pay out 4 places
  - 41+ teams –Pay out 5 places MAX

## 9. Super Penner Tickets (When Applicable) \* (10/15/2018)

- Open to #1 and #2 rated riders
- \$10 / ticket
- \$25 / 3 tickets
- Super Penner - no cost (#3 rated rider and up)
- 1 Supper Penner picked daily to ride with 2 Randomly Drawn #3 rated riders or higher
- 100% of ticket sales goes towards cost of entry for Supper Penner Team daily for payout to calculate properly.

## 10. Finals (When Applicable) \* (10/17/2019)

- a. Finals will be 2 (1 Daily) Jackpots with full class format and payout as ran during the season.
- b. Added Money Daily Total to be determined prior to the start of first class at Finals by a directors meeting with Quorum.
- c. Added money to be dispersed equally to each class per daily team total.

**EXAMPLE:** Added money \$10,000 / 2 days = \$5,000

### **\$5000 added daily:**

- 200 team day 1 (\$5,000/200 teams = \$25 /team)
  - Open Day 1= 30 teams x \$25 = \$750
  - 10 Class Day 1=60 teams x \$25=\$,1500
  - 7 Class Day 1=60 teams x \$25=\$1,500
  - 5 Class Day 1=50 teams x \$25=\$1,250
  - No added money to 2+1 Class at finals if season payouts are 100% entry fee  
\* (10/17/2019)
- d. All riders are welcome at any LTCPA show
  - e. **To qualify in the LTCPA Finals in any class for added money \* (May 19, 2022), a member must:**
    - Compete in a MINIMUM of 5 LTCPA Jackpots and or CTCPA Sanctioned Shows \* (10/20/20)
    - Ride a MINIMUM of 3 runs in EACH of 5 qualifying Sanctioned Shows.
    - **MUST** have ridden a MINIMUM of 1 run in any specific class in each of the 5 qualifying shows to qualify to ride in that specific class at the Finals.
  - f. **Year End Prizes (when applicable)**
    - Year-end prize money budget to be determined.
    - Prizes will be awarded based on point standings accumulated by teams during the regular season shows (excluding the Saturday and Sunday Jackpots of the Finals weekend).
    - The same three team members must ride together at a minimum of 4 LTCPA shows to qualify for team year-end prizes. (1 “show” is considered 1 Saturday or 1 Sunday).
    - Points are accumulated for all shows attended (not including the September finals), the more shows you attend the more points you accumulate.
    - Prizes will be given out at the Finals held in September.

g. **Prize structure to be awarded as follows:**

- Champion Buckles to top team Open, 10, 7 & 5 Class
- Prizes to top Two teams Open
- Prizes to top three teams 10, 7 & 5 Class
- Champion Buckle & Prize to top team 8 Incentive
- Prize for year overall any class, two-run, fast time-team prize
- Champion Buckles for Individual total yearly points to a # 1, 2, 3 & 4 & up (Open) rated riders.
- Prize top two Individual total yearly points to a # 1, 2, 3 & 4 & up (Open) rated riders.

## **11. Show Set Up & Guideline Requirements \* (May 4, 2022)**

### **Show set up requirements for all venues:**

#### **President (P) & Vice President (VP) Duties:**

- Venue procurement, dates, & start times to be posted on website at minimum 4 weeks prior to a show date
- Members informational email minimum 4 days for above and any other special notifications (work list, any health guidelines, etc.) pertinent to show
- Cattle for show procurement, invoice and payment
- Judges, announcer, show secretary assignment for each show and treasurer present
- Arrange trucking of cattle to co-ordinate with cattle boss for times in & out, invoice & payment
- Allocate Team Leads for Each Show minimum 1 month prior to each Show
- Team Leads assigned for each show are responsible to assemble help from prior to show start and after show end for their specific Team
- Cattle team lead, Arena team lead, Volunteer Designation team lead, Cattle settling team lead, technical team lead, others.

#### **Cattle “Team Lead” Duties:**

- Will be assigned for each show by P/VP
- Procure/Assign Handlers & cattle number tag crew
- Ensuring sufficient numbers and glue for all cattle (co-ordinate with P/VP)
- Ensure pens are set up safe for handlers & taggers prior to receiving cattle
- Ensure smooth flow set up for cattle & herd changes, tagging, re-tagging & de-tagging
- Co-ordinate with cattle procurement lead for Receiving cattle & load out of cattle

#### **Arena “Team Lead”**

- Ensure Arena set up meets LTCPA rules including
- Competition arena, cattle pen & gate is set up and functional (battery & remotes & confirm operation)



- Any and all specific duties pertinent to venue (arena setup, tarps, banners, cattle centering markers, lights, sweeping/clean up, etc.)
- Tear down of show and ensuring all equipment, etc. is allocated for next show

### **Volunteer / Designation “Team Lead”**

- Ensure Volunteers are allocated to all requirements for each venue
- Organize a list of Stall Rentals for Invoicing at the end of the show
- Organize a list of Camping Rentals for Invoicing at the end of the show
  - Any cleaning duties before and after the show each day
  - Gate Duties for each day

### **Cattle settling “Team Lead”**

- Assemble five riders, four of which need to be #2 & above rated and max one #1 rated rider
- Co-ordinate with cattle Team Lead when settling can start
- Assemble cattle change out crew/person to speed up settling

### **Technical “Team Lead”**

- Ensure all computers, electronics and PA for show set up are up to date on Sort Arena and any Windows update
- Set up and tear down of computers, timer display, timer, PA system
- Ensure stable Internet Access point

## **12. Penning Rules**

- LTCPA Jackpot Penning Rules Apply at all Non-Sanctioned Shows \* (22/06/21)**
- CTCPA show rules and regulations apply for all CTCPA Sanctioned Shows \* (22/06/21)**