



# **Brain Injury Alliance**

## ***Arkansas***

### **Board of Directors Meeting Policies**

#### **Regular Meetings**

Regular meetings shall be called by the President. Notice of the meeting, specifying the business to be conducted, shall be provided to Directors five (5) business days in advance of the meeting. Such notice may be made by any means.

#### **Annual Meeting**

The last regular meeting of the calendar year shall be the Annual Meeting of the Board of Directors. At such meeting, Directors and Officers of the Board shall be elected, committee assignments shall be confirmed, and other such business of the Alliance shall be conducted.

#### **Special Meetings**

Special meetings to consider business of an urgent nature may be called by the President with less than five (5) days business notice. Notice of special meetings may be made by electronic transmission.

#### **Participation by Telephone/Webinar**

Any or all Directors may participate in or conduct a regular or special meeting by any means of communication in which all participants may simultaneously hear each other during the meeting. A Director participating in a meeting by this means is deemed to be present at the meeting.

#### **Attendance Requirements**

Any Director who has two (2) unexcused consecutive absences from regularly scheduled Board meetings may be removed from the Board of Directors.