

RULES AND REGULATIONS

THE MAUGANSVILLE RURITAN BUILDING AND PARK

The Maugansville Ruritan Building has been built and is maintained through the efforts of members of the Maugansville Ruritan Club. All individuals using this building may be assured that the fees received will be used to maintain the building and to help those in need in our community and surrounding areas.

All fees are set by the Board of Directors and approved by the Club Membership and will be updated as needed. These fees are listed on the Building Rental Contract which will be used on all building rentals. The Building and Park Reservation Committee will collect fees, maintain the records and make sure the renters are abiding by the regulations for the building use under the direction of the Board. The Board reserves the right not to charge fees to groups such as Boy, Girls, and Cub Scouts, Little Leagues, or those individuals or groups raising funds for those needs.

1. The building must be reserved through the Building Reservation Representative before use. Only those 21 years and older may rent the building or pavilion.
 - 1A) Cancellations accepted upto 30 days prior to the event will receive a FULL Refund.
 - 1B) Cancellations received LESS than 30 days prior to the event, will be subject to 25% Cancellation Fee for the event total
2. The rental time ends at 12:00 midnight, the same day as the rental date – **NO EXCEPTIONS**. All persons are expected to have vacated the premises by 12:00 midnight including the clean-up crew.
3. All individuals and groups renting the building or pavilion will be responsible to see to it that the building or pavilion is left clean. Renters are responsible for sweeping and moping the floors. Ensuring that all tables and chairs are returned to the right storage area. Cleaning equipment such as brooms, mops, and buckets can be found in the storage room at the south end of the building. All wastepaper and garbage should be bagged and put in the dumpster located on the parking lot. A \$50 cleaning Fee may be applied if building or pavilion is not left clean.
4. The mini-kitchen use is included in the building rental fee and must be cleaned before the conclusion of rental period.
5. **ABSOLUTELY NO ALCOHOLIC BEVERSAGES OR ILLEGAL DRUGS WILL BE PERMITTED IN THE BUILDING, PAVILION OR ON THE PARK GROUNDS UNDER ANY CIRCUMSTANCES. VIOLATIONS OF THIS RULE ARE GROUNDS FOR BEING REMOVED FROM THE PROPERTY WITH NO REFUND. ABSOLUTELY NO SMOKING OR VAPING IS PERMITTED IN THE RURITAN BUILDING.**
6. Dances will be permitted within the building providing all the building rules are reviewed and followed, and a contract is signed by an adult and must be supervised by the adult.
7. All doors and windows are to be closed and locked, and the lights turned off before leaving the building at the conclusion of the event. This is the responsibility of the person making the reservation.
8. If any violation of these rules is observed, the event will be terminated, and no refund of fees will be made. The condition of the building or pavilion and the behavior of the group sponsoring the event will determine whether the group will be allowed to rent the building or pavilion in the future.
9. A Ruritan Representative may stop in to check on the event for rules enforcement at any time.