

Smith Mountain Lake 4H Conference Center
Roanoke Women's Workshop 2025
Sunday Morning Check Out Procedures

1. **Please strip your bed, put sheets, towels, etc.in pillow case. If you are in the Reid Lodge, bring your pillowcase to the front near the registration desk. If you are in the Hepler Lodge, place your pillow case at the dorm entrance to your room.**
2. **Be sure to return your room key on Sunday morning. You will be charged \$50 for a missing key.**
3. **Please make a final check of your room - leave it as you found it.**
4. **Lend a hand with the final "general clean- up and packing" of the facility.**