**Company Letter Head**

**CERTIFIED TRUE COPY OF RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HELD ON \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AT 04:00 P.M. AT THE REGISTERED OFFICE ADDRESS OF THE COMPANY**

**ITEM NO. 1: APPOINTMENT OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the Director) (DIN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) AS ADDITIONAL DIRECTOR OF THE COMPANY**

“**RESOLVED THAT** pursuant to the provisions of [Section 161](https://www.taxgyata.com/s/companies-act-2013-section-161-appointment-of-additional-director%2C-alternate-director-and-nominee-director/) of the Companies Act, 2013 and other applicable provisions (including any modification or re-enactment thereof), if any, \_\_\_\_\_\_\_\_\_\_\_ (Name of the Director) (DIN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), who has signified his consent to act as an additional director, be and is hereby appointed as an Additional Director of the Company to hold office with effect from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and shall hold office up-to the date of the ensuing Annual General Meeting of the Company.

**RESOLVED FURTHER THAT** any director and/or authorized representative of the Company be and is hereby authorized to do all acts, deeds, matters, and things as may be deemed necessary and to sign and execute all necessary documents, applications, and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form(s) with the Registrar of Companies.”

CERTIFIED TO BE TRUE

FOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the Company)

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Director Name)DIRECTORDIN: \_\_\_\_\_\_\_\_\_\_\_  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Director Name)DIRECTORDIN: \_\_\_\_\_\_\_\_\_\_\_  |