

OBD 2021 Recital Info Packet



Dear OBD Families,

We are so excited for OBD’s 23rd annual Spring Recital! This year’s show is entitled “Its a Small World,” featuring celebrating all the different places our dances come from.

On **Sunday, June 13th**, we will be holding our recital at the Avenel Performing Arts Center(address below). Tickets will need to be purchased. Information can be found on page. _____

Please read the information in this packet very carefully and add all dates and times to your family’s calendar. For your convenience, your family’s schedule is listed to the right as a quick reference, but be sure to read this ***entire*** packet for full details on rehearsals, picture day, costumes, and more. ***All information included is very important.*** Well-informed parents help make the performance season run smoothly and less stressfully for everyone! ***Schedules are subject to change*** - any changes or updates will be sent out via email with as much advance notice as possible.

As always, thank you for being a part of the OBD family, and please feel free to contact me with any questions or concerns.

Ashlei Trowbridge
Owner/Artistic Director
732-566-6775 | obdance6774@yahoo.com

Recital Venue: APAC
150 Avenel Street, Avenel NJ 07001

YOUR FAMILY’S DATES AT A GLANCE:

Put these dates & times on your family’s calendar!

Friday, 4/30 All order and payments due for Recital.

Friday, 5/21 PICTURES @ OBD

ARRIVE: 5 Minutes before your schedules time.

Wednesday, 6/09 DRESS REHEARSALS @ Avenel Performing Arts Center

ARRIVE: _____

DISMISSED: _____ See Pg.

Sunday, June 13th

Recital at Avenel Performing Arts Center

ARRIVE: _____

DISMISSED: _____ See Pg.

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REMAINING SPRING SEMESTER SCHEDULE

- **Monday, March 29th - Friday, April 3rd**
CLOSED FOR SPRING BREAK Dancers are encouraged to practice their Recital dances over break! Music and videos have been made available for families in your class Google Drive folder to practice at home.
- **Monday, May 31st**
CLOSED FOR MEMORIAL DAY
- **Wednesday, June 9th**
Dress Rehearsal at Avenel Performing Arts Center
- **Sunday June 13th**
RECITAL DAY AT AVENEL PERFORMING ARTS CENTER!

HOW WE'RE KEEPING OUR DANCERS SAFE

Keeping the entire OBD family safe and healthy is our #1 priority! Along with our enhanced cleaning processes at the studio, the following procedures will be in place during rehearsals and on Recital day:

- Between each show the venue will be thoroughly cleaned and disinfected.
- Social Distancing will be maintained among dancers, families and staff at all times in the studio and at the Recital venue. All performers, staff, and volunteers will be required to wear masks at all times. Dancers will be allowed to remove their masks **ONLY** while on stage performing.
- For recital we will be limiting the tickets per dancers. Each dancer will be allowed 2 tickets per show. We will be offering a live stream option for purchase for those who cannot attend.

If you have any concerns or questions about our COVID policies, please don't hesitate to call the front desk at 732-566-6774 or email obdance6774@yahoo.com

Old Bridge School of Dance

BOOSTER ORDER FORMS:

Dancer Name

Purchase an ad for your dancer to be featured in our Recital Program.

Prices are listed below:

Full page \$65

Half page \$35

	#of ads	Total
1/2 page		
Full page		

Ads are due no later than April 30, 2021 by 7:00 P.M. No ads will be accepted without payment in full.
There will be a \$10 fee for any ads received after this date.

Please email ads in a PDF to obdance6774@yahoo.com. Ads will be black and white, please only include a photo and your message, no borders or frames.

COSTUMES

Old Bridge School of Dance

- **COSTUMES** - Costumes will be tried on in class as shipments arrive. Costumes should NOT be worn for any reason except for Pictures/Dress Rehearsals, and Recital. Costumes **CANNOT** be replaced if damaged or lost.
- **ALTERATIONS** - Your dancer's costume may require some minor alterations or adjustments. These are the responsibility of the parent. Read the tights and hair list for all the details. This may include attaching straps, taking in waist/bust, hemming skirts/pants, etc.
- **UNDERGARMENTS: NUDE LEOTARD/BLACK BRIEFS** - Regular underwear is not permitted underneath costumes. ALL DANCERS PERFORMING IN MULTIPLE DANCES **MUST** WEAR SPECIFIC PERFORMANCE UNDERGARMENTS UNDER THEIR COSTUMES. Ladies wear nude leotards and gentlemen wear black dance shorts. These items are not included with the costume. These undergarments keep costume changes quick, easy, and modest in the dressing rooms. Girls who wear two-piece costumes or wish to wear bras must purchase a nude/flesh toned dance bra and nude performance underwear from a dance retailer.
- **TIGHTS** - Detailed tights list is included in this packet. We recommend having an extra pair of tights on hand in case one pair gets a run! You may purchase tights on your own or from the studio.
- **HAIR & MAKE-UP** - Hair and Make-Up Instructions are included in this packet and will also be sent via email with links to instructional videos. All girls must have their hair in a bun for the entire performance. Hair that is too short to go into a bun must be pulled back neatly away from the face.
- THE FOLLOWING ARE **PROHIBITED** DURING PICTURE DAY, REHEARSALS, & RECITAL:
 - **GLITTER**
 - Jewelry of any kind (*please do NOT get your dancer's ears pierced between now and Recital!*)
 - Nail polish
 - Temporary tattoos
 - Underwear (approved performance undergarments only, see above)
 - Tights with runs or holes
- All belongings (costumes, shoes, etc.) must be *clearly labeled with dancer's name.*
- **STUDENTS MAY NOT EAT WHILE IN THEIR COSTUMES AT ANY TIME. NO EXCEPTIONS.**

Tights and Hair Style:

As stated in the emails you received with the pictures of your dancers costumes, here is what they will need:

All Ballet classes:

- ~ Pink Footed Tights
- ~ Pink Ballet Shoes
- ~ Hair in a straight back low bun with no bangs.

All Jazz Classes:

- ~ Caramel Footed Tights
- ~ Tan Jazz Boots
- ~ Hair in a straight back ponytail with no bangs.

All Lyrical/ Contemporary Classes:

- ~ Tan Stirup Tights
- ~ Tan Lyrical Shoes
- ~ Hair in a straight back pony with no bangs.

All Jr and Up Tap Classes:

- ~ No Tights
- ~ Hair in a straight Back pony with no bangs.
- ~ Black lace up tap shoes.

Combination Tap Classes:

- ~ Tan Footed Tights
- ~ Black Velcrow or Buckle Tap shoes
- ~ Hair in a straight back ponytail.

Combination Ballet Classes:

- ~ Pink Footed Tights
- ~ Pink Ballet Shoes
- ~ Hair in a straight back low bun with no bangs.

Combination Jazz Classed:

- ~ Caramel Footed Tights
- ~ Tan Jazz Boots
- ~ Hair in a straight back ponytail with no bangs.

PICTURES DAY FRIDAY, MAY 21st

- Dancers must arrive in full costume, with hair and makeup done (make up is optional).
- Dancers will come in, put needed shoes on, take their picture and return to their cars.
- Parents must wait outside. Dancers will be dismissed by a staff member when they are done.
- Students in more than one dance can change in the bathroom with assistance from 1 parent.
- Photos will be taken by a professional company and all information and payments must be made through the link. Please see your email for the link.

A NOTE ON WHAT A “NORMAL” RECITAL IS LIKE

This year we're doing things quite differently from our "normal" Recitals in order to keep our entire dance family safe during the pandemic. Usually we have 1 longer fabulous performances in a bigger theater with full lighting design. Typically ALL performers participate in a huge Finale number at the end of the show, which is like a big party on stage! To facilitate this, we have Finale rehearsals in classes the week before the show. In non-COVID times, families get up to 10 tickets. We also normally depend on parents (and anyone else who is willing!) to volunteer for important positions like Class Mom, Ushers and more. But this year we can manage our smaller recitals with the OBD staff.

RECITAL SIGN IN/OUT PROCEDURES

The following procedures are in place for the safety of our dancers, volunteers, and staff. (Normally we would have a sign in and out table and our class parents would be clearly identified to all families.)

SIGNING IN:

- Parents sign dancers in at the check-in table. Dancers' temperatures will be taken before they are allowed inside. The same parent must come to pick their dancer up. Dancers will not be released to any other family member.
- Staff will escort dancers from the check-in table to the waiting area, and then to the stage.

SIGNING OUT:

- At the end of your child's Recital they will be taken back stage to collect their belongings and will be released through the backstage door.
- No dancer will be released prior to the end of the show.

RECITAL VOLUNTEERS

Usually putting on the Recital requires an army of parent volunteers. But with our process streamlined for COVID-safety, things are a bit simpler this year! We do NOT need Class Moms, concessions donations, ushers, ticket sales, etc. We hope to be able to resume our normal Recital operations in 2022, so you'll get an opportunity to volunteer then! Stay tuned!

RECITAL VIDEOS

- J&S Photos, a locally owned professional video production company, will be filming and editing OBD's Recital performances.
- They will also be offering a live stream option should we have enough interest.
- DVDs will be available for purchase through the order form attached. Your DVDS will be available for pick up at the studio.

RECITAL FLOWERS

- Every hard working dancer deserves a beautiful bouquet of flowers when they get off stage! For the convenience of our families, OBD sells gorgeous bouquets.
- Order your flowers using the order form attached.
- Flowers will **ONLY** be available through pre-purchasing. Deadline to order is May 15th. (We will **NOT** have additional bouquets available for sale on Recital day.)
- Payment is required at time of purchase. No orders will be placed without payment.

Thank you for your cooperation!

Recital Dress Rehearsal:

Date: June 9, 2021

Cost: \$30.00 Per Family

Location: 150 Avenel Street, Avenel NJ 07001

Our dress rehearsals are held just like our recitals. The dancers are given a specific time slot in which they will come to perform their number. During this dress rehearsal only one parent will be allowed to attend per dancer in order to keep numbers down. We do allow pictures to be taken at this time.

The dancers must be in full costume including tights and shoes on rehearsal day!

As noted in your welcome packet there is a \$30.00 dress rehearsal. This fee will be added into your dancers account and must be paid by May 10th.

PLEASE NOTE: NO ONE CAN HANG OUT IN THE AREA IN FRONT OF THE RESTAURANT!

Recital Ticketing:

Recital Date: June 13, 2021

Ticket Order Dead Line: June 1, 2021

\$25.00 Per Ticket

Location: 150 Avenel Street, Avenel NJ 07001

- Each dancer will be able to purchase 2 recital tickets per show. Due to the CDC limitations this is the safest way to have a live performance and have our parents get to attend. While we know that everyone else is going to want to see your dancers big moment, we have created some bundle packaging to give you the most bang for your buck. Typically our larger venue charges us \$32.00 for tickets. This season with all the changes our venue has offered them for \$25.00. With working with the vendor they have also allowed us to bundle packages to help discount rates with the more you buy!
- The tickets will be given to you from the studio once they are paid for. Once you arrive you will be given your seats at the theater where you will be socially distanced and required to wear a mask. Should any guidelines change we will keep you up to date.
- To place an order for your two recital tickets please fill out the form below, please note that the Covid waiver must be attached with payment to order a recital ticket.
- PLEASE NOTE: NO ONE CAN HANG OUT IN THE AREA IN FRONT OF THE RESTAURANT! WE ALSO ASK THAT AFTER THE SHOW YOU QUICKLY EXIT THE THEATER SO WE CAN DISINFECT FOR THE NEXT GROUP!

Old Bridge School of Dance

Recital Ticket Order Form:

Dancer's Name: _____

Show: _____

Second Show (if Applicable): _____

By signing below I acknowledge that I am purchasing 2 tickets to the Old Bridge School of Dance Recital on June 13, 2021. I am aware that there will be no refunds should I not attend. I also acknowledge that should I bring any additional guests including children they will not be allowed in the theater.

_____ By initialing here I understand that I MUST provide a COVID waiver the day of recital to enter the theater. No entry will be permitted without the waiver. (1 per guest must be completed, including dancers.)

Parent's Name: _____

Parent's Signature: _____

Date: _____

Old Bridge School of Dance

DVD AND LIVE STREAM ORDER FORM

Dancer Name _____

Phone _____

DVD	\$60
Live Stream	\$75

ITEM	QUANTITY	PRICING
DVD	_____	_____
LIVE STREAM	_____	_____

Total: \$. _____

Parent's Signature: _____

Date: _____

Old Bridge School of Dance

RECITAL T-SHIRT ORDER FORM

Dancer Name

Phone

Adult/Child	Size	Qty	Price \$20	Total

Orders are due no later than April 30, 2021.
No orders will be a placed without payment in full.

RECITAL PACKAGE ORDER FORM

Old Bridge School of Dance

Package A: \$115.00

2 Recital Tickets

1 T-Shirt

1 DVD

Package B: \$175.00

2 Recital Tickets

1 T- Shirt

1 DVD

Live Stream Code

Package C: \$235.00

2 Recital Tickets

1 T-Shirt

1 DVD

Live Stream Code

1 Full Page Ad

Individual Item Cost:

Recital Tickets: \$25.00 Each

Recital T-Shirt: \$20.00

Recital DVD: \$60.00

Live Stream Code: \$75.00

Half Page Ad: \$30.00

Full Page Ad: \$60.00

Dancers Name: _____

Package: _____

Total: _____

Items: _____

Total: _____

Orders are due no later than April 30, 2021.
No orders will be a placed without payment in full.

Old Bridge School of Dance

FLOWER ORDER FORM

Dancer Name

Phone

Item	Quantity	Total
Single Rose - \$10.00	_____	_____
Bouquet - \$15.00	_____	_____
Candy Bouquet - \$15.00	_____	_____

Grand Total: _____

Please Circle and specify how many(6):

Candy Bouquet Choices:

Hershey Bar	Milky Way	Skittles
Snickers(CONTAINS NUTS)	Twizzlers	M&Ms

Parent's Signature: _____

Orders are due no later than April 30, 2021.
No orders will be a placed without payment in full.