**Northwood Middle School**

**PTA Agenda, 9/30/2020**

1. Open Meeting (Jessica Evans)
	1. Call to Order (9:03 am)
	2. Present: Jessica Evans, Kristen Belflower, Lindsey New, Christy Mooney, Shayla Reed (parent), Mr. Lee, Marissa Moore, Meica Wyland.
	3. Approve August 27, 2020 Minutes
		1. Motion made by Meica Wyland and a second by Kristen Belflower.
2. Principal Overview (Mr. Lee)
	1. School has gotten into Two day groove.
	2. Have goal, make plan and great strategies for student learnings. May testing is a go.  Kids have been phenomenal.
	3. Working on feeding logistics.  A Monday virtual feeding site.  A lot of logistics for that. Still working on details for lunch.  Lunch will stay in classroom for now.
	4. Meica -- can PTA volunteer to help with virtual feeding sites? It is after school and regional hub.  Mr. Lee will look into that.
3. Treasurer’s Report (Kristen Belflower)
	1. Current budget

·         All spending has been inline and as expected

·         Not much is being spent right now

·         Membership

* Currently have 81 members vs 281 last year
* Last push has been made
	1. Any other expenses for this category
	2. Book fair
		1. Not making us any money this time due to it being virtual
		2. Money budgeted is still available to Ms. Cleveland
	3. Estimated date for dress down days - none yet
	4. Push for Friends of Northwood
		1. Can we send home paper forms? Gray area.  Would be nice to send home because will possibly be only fundraiser this year.
		2. Run for two weeks at the beginning of October
	5. Mini-grants – need to decide how much we will spend and if we want to do two sessions. Will offer them and deadline will be end of October/November for requests.
	6. Other financial matters
		1. Working on getting all documents submitted to State/National PTA
		2. In order to be in compliance, we need a VP and Reflections chair (both must be members) since Kirsten and Paulina have resigned.
			1. Lindsey New for VP: 1st: Marissa; 2nd: Kristy.
			2. Reflections Position info: Reflections - submit songs, visual arts, etc. Paulina pushed a lot last year and we had 16 submissions. PTA person has to find judges for the areas.  Kristen Belflower will be listed in this role for now but we need to find someone.
		3. Report to principals reflecting status of our organization will be done once all has been submitted to State
		4. We will need new check signers with the resignations of Kirsten and Jessica
			1. Will be Marissa and Kristen along with VP or secretary
			2. Make final decision now and will go to the bank within the week:
				1. Lizzi-beth as check signer: Lizzi-beth nominated.  Recommended by Jessica Evans, Marissa seconded.
1. New Business:
2. Jessica resigns as of 9/30/2020, Marissa becomes president 10/1/2020
	1. Jessica Evans officially resigns due to moving to Indiana.  VP officially becomes president, Marissa.
3. Kirsten resigned due to child attending another school.  Marissa will also resume Volunteer Coordinator for now.  Need to look for someone else.
4. Master Calendar of all events: Jessica will send.
5. Upcoming Events: Christy Mooney, teacher luncheon October 22
6. Christmas Knights, Wyland, do we have list of volunteers.  Are we planning on presiding to do it? Do we include or not?
	1. Target Registry virtually. Delivered to the Coordinator but then they distributed.  Lizzi-beth is willing to work with her on that.  Target or Amazon Wishlist potentially helpful. Send her the list of parent volunteer.  Guidance Counselor working with this:  maybe Mrs. Luther.
7. Principal Honor Roll Candy went well.
8. Legislative Position was also filled by Jessica. Need to find a new person for this roll. Parent Panel info emailed to Betsy Sprouse.
9. Mr. Lee reminders: Treva Lee: Monday food distribution volunteers?, teacher lunch reminder October 22, mini-grants, working on emails through backpack

Adjourn (9:39 am)

Next Meeting October 28, 2020