

Florida Gardens Civic Association
Meeting Minutes for January 13, 2022

This meeting was called to order by Mike Misko (President) at 8:03pm.

Attendance: Officers: Mike Misko (President), Susan Jenkins (First Vice President), Brian Katz (Second Vice President), and Kimberly Serio (Secretary) were present. Justin Gwin (Treasurer) was absent. There were insufficient Board Members present (14) to achieve a quorum. There were 19 total attendees on the sign-in sheet.

Minutes: December's minutes were distributed by Kimberly Serio, and unanimously approved.

Treasurer's Report: Treasurer's Report given by Keegan Gwin, wife of Justin Gwin (Treasurer). We have a current bank balance of \$17,142.30 as of 1/13/22. Justin Gwin has been added to our Florida Gardens bank account, and currently only Justin and Chris Jenson (2021 Treasurer) have authority to sign checks. All materials including checkbooks, account information, and keys were handed over to Justin. Justin has the primary version of QuickBooks and is actively posting the corresponding records. Justin has received access to online banking and is now depositing checks by the mobile application. The Venmo account has been fully set up under @floridagardensca and contributions can now be made using the Venmo app. There is a fee of 1.9% per transaction amount. All information regarding how to use this method will be posted on our Facebook page and in our Newsletter. For the year of 2021 we had a total income of \$42,000 and total expenses of \$44,600 resulting in a \$2,600 loss. That did include almost \$4,000 in CPA fees which was new in the 2021 year.

Clubhouse Report: Gary Oliwa (Director At Large) gave the Clubhouse report for Terry Crosby. He reported for the month of December we had 14 rentals totaling \$1,319.25. He noted, December is the second lowest month of the year, and we also used the Clubhouse for our annual Christmas Party.

Clubhouse Maintenance: Gary Oliwa reported he inspected all 110 chairs and repaired 12. He added clips to a few of the 6' rectangular tables, so their legs remain folded when they are carried. The concrete was also pressure cleaned and chlorinated this past weekend.

Newsletter: Gary Oliwa reported that he is working on the Newsletter. We are still down a half a page in our advertising. Alanna Harman is going to post the opening on our Facebook page.

Website: Gary Oliwa reported that he has updated the Board of Directors list and corrected the title page to change "Donations" to "Contributions".

Taxes: Gary Oliwa reported that he has generated the monthly state sales tax return for December, the quarterly state unemployment tax return, the quarterly federal FICA tax return, the annual federal unemployment tax return, W2's for Terry Crosby and Chris Jensen, and the W3 withholding certificate. All have all been completed, sent in, and received by the various governments. Gary would like to get Board approval for our corporate federal and state income taxes to be completed by the same CPA who did them in 2021. They charge \$1,000 and he has confirmed with Justin Gwin that that is reasonable. He would like to have continuity for the full year and going forward we can make a change.

New Business

Clubhouse Rates: Gary Oliwa reported that he feels it's time to increase our clubhouse rental rates. He noted the current rate for residents is \$220 and for non-residents \$850. Mike Misko proposed increasing the resident rate to \$250 and Gary Oliwa proposed increasing the non-resident rate to \$1000. As we didn't meet a quorum Gary will create an e-vote that will be sent out to the Board with the proposed changes.

Monthly Meeting Time Change Proposal: Gary Oliwa reported he has received requests to have the time of the meeting be moved from 8pm to begin at 7pm. After discussion on the pros and cons, Gary noted that this is a

change in our By-Laws, so it requires a quorum with 80% approval to make the change. Gary will create an e-vote that will be sent out to the Board with the proposed change.

Contributions: Gary Oliwa is preparing the Newsletter to include our annual member contribution information. He proposed increasing what we recommend from \$30 to \$50. He noted that while the contribution is not mandatory, we have kept our recommended amount of \$30 for as long as he remembers. Spencer Palmer noted that adding Venmo should hopefully increase our amount of participation.

Old Business

Lucerne Lakes Building: Gary Oliwa reported that Lucerne Lakes should have their GoFundMe page open by this point. They lowered the total fundraising target from \$150,000 to \$125,000, but they have only raised about \$20,000 so far. Spencer Palmer noted that many residents were told by the developer that it is all finalized, which is not the case. Alanna will post the link to the GoFundMe page on our Facebook page.

Christmas: Mike Misko (President) reported the decorating contest went great and we had more houses participate this time. Mike thanked Alanna for her hard work for helping with the Luminaries. Sandra Dale noted that our adult events coordinator, Brian Katz, should get started on this project early so we may have more participation next year.

New Business

Volunteers: Mike Misko reported that we are looking for volunteers to help with upcoming events. He noted that he and Danny are working on the Cornhole Tournament, and they will need volunteers for that, along with all the kids events this year. Alanna also noted that she will announce it on our Facebook page.

Adult Events: Kimberly Serio (Secretary) asked about upcoming adult events. Spencer Palmer noted he was working with Terry Crosby to see what dates may be available, but nothing is scheduled.

Kid's Events: Kimberly Serio noted that the Easter Party will be on April 9th, and we will be having an Egg Hunt this year using the church's outdoor area. The Halloween Party will be on October 29th, and the Christmas Party will be on December 17th.

Cornhole Tournament: Mike Misko reported that the Cornhole Tournament will be in March. Spencer Palmer noted that he had spoken to the Pastor of the Church across the street, and they said we could use their outdoor space for events. He noted this may work well for the Cornhole Tournament.

Around The Room

There being no other business, a motion was made by Mike Misko at 8:47 to adjourn and it was unanimously approved.

Next meeting scheduled for February 10th, 2022.

President – Mike Misko
1st Vice President – Susan Jenkins
2nd Vice President – Brian Katz
Secretary – Kimberly Serio
Treasurer – Justin Gwin

Florida Gardens Civic Association, Inc.
Board Meeting Agenda

February 2022

Scholarship Fund – Sandra Dale
Clubhouse Manager - Terry Crosby
Kid's Event Coordinator – Kimberly Serio
Newsletter & Website - Gary Oliwa
Youth Volunteer Coordinator – Needed
Adult Even Coordinator – Brian Katz

Monthly Business

1. Last Month's Meeting Minutes: (Questions/Approval)
2. Treasurer Report: (Justin Gwin)
3. Clubhouse Rentals: (Terry Crosby)
4. Clubhouse Maintenance: (Gary Oliwa)
5. Newsletter: (Gary Oliwa)
6. Website: (Gary Oliwa)
7. Taxes: (Gary Oliwa)
8. Children's Events: (Kimberly Serio)
9. Adult's Events: (Justin Katz)
10. Scholarship Fund: (Sandra Dale)

Old Business Updates

1. Lucerne Lakes: (Gary Oliwa)
2. Clubhouse Rates / Time Change Results: (Gary Oliwa)
3. Cornhole Tournament: (Mike Misko)

New Business

1. Youth Volunteer Coordinator Needed

Around The Room