

**Florida Gardens Civic Association  
Meeting Minutes for October 12th, 2024**

This meeting was called to order by Mike Misko (President) at 8:12p.m.

**Attendance:** Officers: Mike Misko (President), Christine Curry (First Vice President), Sarah Harmes (Second Vice President), Keegan Gwin (Treasurer), and Kimberly Serio (Secretary) were present. There were insufficient Board Members present (9) to achieve a quorum. There were 8 attendees on the sign-in sheet.

**Monthly Business:**

**Minutes:** The September's minutes were distributed, and unanimously approved.

**Treasurer's Report:** Keegan Gwin (Treasurer) gave the treasure's report. We have a bank balance of \$25,461 as of September 30th, 2024. She noted that clubhouse rentals as of September 30th are up about \$1400, compared to the same period in 2023. She noted contributions are down about \$800 compared to 2023. She noted that donations are still rolling in slowly.

**Clubhouse Report:** Gary Oliwa (Director at Large) sat in for Terry Crosby (Clubhouse Manager) to give the Clubhouse report for September. Gary reported that we had 16 rentals (7 residents, 0 non-resident and 9 Community Service events) providing \$2,208.74 net income for the period. He noted that the non-residential rentals are where the bulk of our income comes from and we have 3 scheduled for the month of October. He noted that Terry had rented out the clubhouse the Sunday after the Halloween party for a Celebration of Life, and everyone agreed to help get the clubhouse cleaned Saturday night after the party.

**Clubhouse Maintenance:** Gary Oliwa (Director at Large) noted there was nothing significant to repair this past month. He noted he saw 12 ant hills on the front circular lawn, but did not see any in the back. He asked if he should proceed with an insecticide treatment, and that was unanimously approved, as the Halloween party was the week after.

**Newsletter:** Gary Oliwa (Director at Large) reported that the September Newsletter was distributed to the Street Reps on September 27<sup>th</sup>. He noted the printer did a great job in getting them printed and delivered to us quickly. He noted that he may have an issue getting the November Newsletter out in time for the Community Event/Bazaar to be announced in it. He needs everything for the Community and Christmas Events finalized and to him immediately, so he can update it, and get it to the printer by the end of this month. He asked Penny Springs how quickly she can get the report. Penny noted she would get it the first week of October. Gary also noted that Sue Guthrie would mail a paper copy of the Newsletter to all our advertisers who didn't live in the neighborhood. Gary noted he will no longer be doing that after the November issue, as it is available on our website, or he could send them a PDF copy.

**Website:** Gary Oliwa (Director at Large) reported the September Newsletter and the Halloween Event information were added to the website.

**Taxes:** Gary Oliwa (Director at Large) reported that the September Sales Tax Return was filled, along with the Q2 Florida Unemployment Tax Return and the Q2 Federal FICA Return. He noted our August Sales Tax return was sent to Palatine, Illinois and was temporarily lost before being routed to Tallahassee. He noted he tracks all the returns to make sure they arrive in time. He added he calls the Florida Department of Revenue when this happens, and they put a note in file so we are not hit with a penalty.

**Children's Events:** Kimberly Serio (Secretary) reported the Halloween party will be on October 19<sup>th</sup> from 5pm to 6pm with a prep night on Friday, October 18<sup>th</sup> from 6pm-8pm. She noted the party was going to be simplified. She requested approval for \$300 check for herself to use for the cupcakes, crafts, drinks, and prizes, and a check for \$200 for Little Creaser's Pizza. Both were unanimously approved. Penny Spring noted that last year after the Halloween Party some of the kids went into the clubhouse during the movie, and grabbed some of the prizes. She wanted to see if there was a way to keep that from happening again. Christine Curry (1<sup>st</sup> Vice President) noted she

had caution tape and would close off the entryway to keep people from coming into the main room. Kimberly also noted she's waiting for Pastor David to confirm on the popcorn for the movie.

### **Old Business**

**BBQ Event:** Alanna Harman reported the Community Event is set for, November 23<sup>rd</sup> from 10am until 3pm alongside the Bazaar. She noted there will be food trucks, bounce houses, and a cake walk. Kimberly Serio (Secretary) noted she reached out to Pastor David to see if Florida Gardens Baptist would bring their bounce houses. Gary Oliwa (Director at Large) noted that Terry Crosby is working on renting a tent and 60 chairs.

**Speed Bumps:** Gary Oliwa (Director At Large) noted there was nothing to report.

**New Business:** None

### **Around the Room:**

**Meeting Options:** Alanna Harman reported that Danny Wood (Director at Large) wanted to see if we could post our meeting live on Zoom so people who can't attend in person could join. She noted that maybe it could be done, and would look into it further. Kimberly Serio (Secretary) noted she has a Zoom Account and would be happy to use it for the meetings, however, the ability of the viewers to hear the conversation would be limited.

**Golf Cart Accident:** Mike Misko (President) reported he was contacted by the Sheriff's Office about the golf cart accident that happened on Pine Tree. He noted they would be starting to monitor our neighborhood for children operating golf carts. Mike noted you must be 18 years old or have a valid driver's license to operate a golf cart.

There being no other business, a motion was made by Mike Misko at 8:31p.m. to adjourn and it was accepted by unanimous consent.

Our next meeting is scheduled for November 14th, 2024, at 8:00p.m.

President – Mike Misko  
1<sup>st</sup> Vice President – Christine Curry  
2<sup>nd</sup> Vice President – Sarah Harmes  
Secretary – Kimberly Serio  
Treasurer – Keegan Gwin

**Florida Gardens Civic Association, Inc.**  
**Board Meeting Agenda**

November 14, 2024

Social Media Coordinator – Alanna Harman  
Newsletter & Website - Gary Oliwa  
Clubhouse Manager – Terry Crosby  
Scholarship Fund – Marian French  
Kid's Event Coordinator – Kimberly Serio  
Youth Volunteer Coordinator – Needed  
Adult Event Coordinator – Brian Katz

**Monthly Business**

1. Last Month's Meeting Minutes: (Questions/Approval)
2. Treasurer Report: (Keegan Gwin)
3. Clubhouse Rentals: (Terry Crosby)
4. Clubhouse Maintenance: (Gary Oliwa)
5. Newsletter: (Gary Oliwa)
6. Website: (Gary Oliwa)
7. Taxes: (Gary Oliwa)
8. Children's Events (Kimberly Serio)

**Old Business Updates**

1. November BBQ (Alanna Harman)
2. Meeting Options (Alanna Harman)

**New Business**

1. Upcoming annual Officers Election

**Around The Room**