



## Criteria for Scholarship Awards

- Residency of the student within the Foundation's geographic boundaries during the last three (3) years of high school (Grades 10 to 12) currently defined by the school district of North Queens Community School, Caledonia, Queens County, Nova Scotia (see Figure 1 on page 2 of this document; also <https://bus.ssrce.ca/SchoolInfo>).
- Graduate of high school but not of a university. Family relatives of Trustees or officers of the John Cormac Carten Foundation are not eligible for scholarship awards.
- Age of twenty years (20) or less for the entire calendar year in which the applicant first applies for a scholarship, year one (1).
- Age of twenty-four (24) years of age or less for the entire calendar year in which the applicant applies for a subsequent scholarship, year two (2) and beyond.
- Maximum of four (4) scholarship awards per applicant except five (5) awards for students with special needs.
- Funding after year one (1) will be based on passing marks received for the prior scholarship year ending June 30.
- Co-op terms are not considered when funding determined.
- Proof of age, high school diploma, and high school residency.
- Proof of acceptance at a designated or accredited undergraduate university, community college or vocational-type institution in Canada, US, UK, or EU.
- Copy of school transcript for each completed scholarship year.
- Annual applications required.

## Applicant Guidelines for Funding and Timing of Funding

- Students apply for funding for no more than one year of education. The amount of funding will be determined based on the number of successful applicants and the assets of the Foundation.
- For the 2023-2024 academic year, the maximum value of a scholarship award is \$1,000 USD. When appropriate, partial grants may be awarded for a value less than a full grant e.g., for one semester of study.
- Fully completed applications received by the Advisory Committee by July 31 will be processed on a priority basis to ensure that funds are received by the various institutions in a timely manner. Later applications will be accepted and processed as time permits.
- Funding will be paid directly to the educational institution. Each institution will be required to submit annual reports to the Trustee accounting for the expenditure of the scholarship funds. Funding will be delayed for following years until completed reports are received and approved.
- Awardees are required to immediately inform the Advisory Committee of any changes in educational plans. If education is deferred, then unspent funds must be returned to the Foundation.
- Qualified educational expenses include tuition and fees as well as course-related books, supplies, and equipment. Room and board, travel, research, clerical help, and non-required equipment are NOT qualified educational expenses.
- Final decisions regarding eligibility, amount of funding and timing of payment rest with the Trustees of the Foundation. Trustees have sole discretion over applications.
- The terms and conditions upon which scholarship awards are made may change over time at the sole discretion of Trustees.



Figure 1.

**Geographic boundary of Carten Foundation.**

Boundaries are based on 2022 catchment areas of North Queens Community School and Greenfield Elementary School (South Shore Regional Centre for Education).

