

FREE TOOL / FOR NDIS PROVIDERS

THE TEN QUESTION READINESS CHECK

Ten questions. Answer each one **yes** only if it is true today across your whole team, not true of your best person on a good week. Most providers stall somewhere in the middle, and the honest ones find that surprising.

EVIDENCE

/3

- ☐ A stranger reading one of your files could describe that participant's **functional capacity** without meeting them.
- ☐ Your shift notes would tell the NDIA something a diagnosis could not.
- ☐ Your evidence is gathered across the **whole plan**, not assembled in the final weeks.

BUDGET

/3

- ☐ You could name, today, which participants will run out of a category before their plan ends.
- ☐ Your team knows why an **underspend** is not good news.
- ☐ Every dollar leaving a plan is one somebody could defend out loud.

RISK

/2

- ☐ When one person notices something, you can prove it reached the person who could act.
- ☐ You would find out about a participant's decline from your records, not from a phone call.

ROLES

/2

- ☐ Every role in your organisation, not only Support Coordination, understands how NDIS funding works.
- ☐ Your frontline team can explain how their own work shapes the **next** funding decision.

SCORE IT

9 to 10

Defensible. Rare. Check you scored honestly.

5 to 8

Exposed at the joins. Individually competent, structurally fragile. The most common result.

0 to 4

Running on goodwill. Good people, no scaffolding.

THE IDEA BEHIND EVERY QUESTION

EVERY EMPLOYEE CONTRIBUTES TO THE PARTICIPANT'S OUTCOMES, THE SUSTAINABILITY OF THE CURRENT PLAN AND THE EVIDENCE AVAILABLE FOR THE NEXT FUNDING DECISION.

Not just the Support Coordinator. Not just the manager. Every role, every shift, every note.

WHAT MOST PROVIDERS GET WRONG

They treat budget monitoring as a finance activity. It is a **safeguarding** activity, and the day you understand why is the day your evidence changes.

IF YOU TICKED FEWER THAN EIGHT

You are not unusual, and you are not failing. You are running the model almost every provider runs: capable individuals, no connective tissue. It is fixable in one day, and it is fixable cheaply. Turn the page.

02 WHAT WE WOULD DO ABOUT IT

Those ten questions come from NDIS Fundamentals: From Access to Plan Review, our four hour whole-of-team workshop. It is built for the six roles that actually shape a plan, and it is delivered by us or licensed to you, fully branded.

THE PROBLEM

Everyone assumes the Support Coordinator understands the funding, so nobody else looks. Problems stay visible to people who do not know what they are seeing.

THE SHIFT

Six roles in one room for four hours, working real cases, until each one can name exactly what they contribute to the next funding decision.

THE RESULT

Evidence that survives a reassessment. Budgets that surface a problem in February, not November. Handovers that hold.

FIVE THINGS YOUR TEAM WILL DO THAT THEY CANNOT DO TODAY

- ✓ Write a note that proves what a participant can and cannot do, in about sixty extra seconds.
- ✓ Read a budget and see a safeguarding risk before they see a financial one.
- ✓ Test any request against the reasonable and necessary considerations before it leaves the building.
- ✓ Say no to a family with confidence, warmth and a reason that holds.
- ✓ Build a support and evidence plan for a real participant, with names and dates, in thirty minutes.

BUILT TO BE RUN, NOT ADMIRER

Fifty one pages. Everything a facilitator needs and nothing they have to invent.

Facilitator guide

Four hour run sheet

Speaking notes

45 slides of content

Participant workbook

3 printable worksheets

2 case studies

Full answer guides

Knowledge check

Sign off and evaluation

Manager follow up plan

Referenced NDIS sources

WHY OURS AND NOT A GENERIC ONE

Written by people who deliver, for people who deliver. Regional and rural aware. Referenced to current NDIS sources, and updated as the reforms land. No automatic approvals, no promises we cannot evidence, and every "it depends" explains what it depends on.

THREE WAYS TO USE IT

- **Facilitated.** We come to you and run it.
- **Licensed.** Your brand, your facilitator, our package.
- **Adapted.** Rebuilt around your participants and your region.

LITTLE BLUE WREN CONSULTANCY

TELL US YOUR SCORE. WE WILL TELL YOU WHERE IT BREAKS.

A fifteen minute conversation, no pitch, and an honest answer about whether you need us. Ask for the full contents list, a licensing quote, or a session for your team.

General guidance for providers, not participant advice. It does not authorise any support, purchase or claim: always check the participant's approved plan and the current NDIS rules. Current as at July 2026.