



PARENT PORTAL ACCESS AGREEMENT *STUDENT INFORMATION SYSTEM*

I understand that in order for me to have access to my scholar(s)' electronic records, I must have a signed and dated parent portal access agreement on file with the Lee A. Tolbert Community Academy (LATCA) network administrator. Also, I understand that complete Student Information System Parent Portal, username, and password instructions will be sent to me via email. Therefore, I am giving LATCA permission to send instructions to the following email that I have provided. Furthermore, this email address will grant me access to my scholar(s)' electronic records.

My Scholar(s):

1. Scholar(s)' Name: _____ Grade: _____
2. Scholar(s)' Name: _____ Grade: _____
3. Scholar(s)' Name: _____ Grade: _____
4. Scholar(s)' Name: _____ Grade: _____
5. Scholar(s)' Name: _____ Grade: _____

Parental Consent:

Primary Parent's / Guardian's Name (Printed): _____

Primary Parent's / Guardian's Email Address: _____

Secondary Parent's / Guardian's Name (Printed): _____

Secondary Parent's / Guardian's Email Address: _____

Parent's / Guardian's Signature

Date