

Rogue Valley Sewer Services Budget Document FY20

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established as the Shady Cove Operations and Maintenance Fund in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. Beginning in FY2018 this fund will only track expenses related to the wastewater treatment plant, with collection system expenses being tracked in the newly created Fund 52. In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

This fund is intended to be fully independent of the General Fund, however expenses in the first few years of operation had exceeded revenue, and support from the General Fund was needed. This fund has been independent of the General Fund since 2017.

Major Source of Revenue: Before FY2020, revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. Hauled septage was also accepted at the treatment plant for a fee. Beginning FY2020, revenue for this fund will come from monthly service rates from residents of Shady Cove.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Prior to FY2020, Funds are transferred from Fund 50 to Fund 52 to cover the expenses associated with operating the collection system in Shady Cove. In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services. As such, Fund 52 is eliminated for FY 20 and forward.

Surplus funds generated from the hauled septage program may be transferred to Fund 55 to help finance capital improvements.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
(31,035)	51,987	40,298	00	2900	Beginning Fund Balance	10,316	10,316	10,316
345,000	345,000	345,000	00	3050	Shady Cove O&M Fees	0	0	0
730	500	1,500	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500
195,633	42,429	45,000	00	3052	SC Septage	0	0	0
0	0	0	00	3150	SC Service Rates	564,942	564,942	564,942
31,033	0	0	00	3500	Interfund Loan Payoff	0	0	0
0	0	0	00	3552	Transfer from Fund 52	0	0	0
572,396	387,929	391,500			TOTAL REVENUES	566,442	566,442	566,442
541,361	439,916	431,798			TOTAL RESOURCES	576,758	576,758	576,758
					EXPENDITURES			
					Materials and Services			
1,316	1,062	1,500	10	7211	Supplies - Office	1,500	1,500	1,500
25	0	100	20	7223	Computer Supplies under \$3,000	100	100	100
25,772	21,240	35,000	60	7225	Chemicals	20,000	20,000	20,000
473	900	200	10	7255	Postage	200	200	200
1,769	1,209	1,500	10	7544	Travel/Training	1,500	1,500	1,500
0	200	300	10	7588	Memberships	0	0	0
0	0	0	10	7590	Permit Fee Expense	2,635	2,635	2,635
50	1,170	1,332	20	7622	Computer Software Maintenance	1,400	1,400	1,400
0	0	500	20	7626	Computer Software	500	500	500
468	418	0	60	7637	System Maintenance PS & Collection	0	0	0
47,550	26,686	30,000	60	7638	System Maintenance Treatment Plant	30,000	30,000	30,000
1,254	626	750	60	7641	Safety Program	750	750	750
11	0	0	10	7650	Equip Maint Admin	0	0	0
8,955	292	5,000	60	7651	Vehicle/Equip Maintenance	5,000	5,000	5,000
0	0	0	60	7652	Fuel - Generator	470	470	470
2,355	11	3,000	60	7653	Equipment (under \$3,000)	3,000	3,000	3,000
237	365	6,160	20	7654	Computer Equipment (under \$3,000)	5,000	5,000	5,000
2,746	0	0	60	7681	Pump Station Maintenance	0	0	0
4,751	542	0	60	7699	Maintenance Other	1,141	1,141	1,141
2,591	1,562	649	60	7710	Pump Station Alarms	649	649	649
2,581	2,210	2,500	10	7711	Communications & Alarms	2,500	2,500	2,500
0	0	800	20	7712	Communications - IT Services	800	800	800
7,352	0	0	60	7755	Pump Station Power	0	0	0
38,342	40,185	35,000	10	7756	Utilities	32,000	32,000	32,000
14,768	8,124	15,000	10	7849	Insurance	9,891	9,891	9,891
3,716	0	2,800	10	7995	Other Expenses	2,800	2,800	2,800
2,582	0	0	10	3304	Interest on Interfund Loan	0	0	0
169,664	106,802	142,091			Total Materials & Services	121,836	121,836	121,836
					DEBT SERVICE			
0	0	0	10	9520	Shady Cove Sewer Bond #1	127,505	127,505	127,505
0	0	0			TOTAL DEBT SERVICE	127,505	127,505	127,505
					Transfers			
281,430	174,833	170,000	10	9850	General Fund - Labor	250,000	250,000	250,000
38,280	17,317	30,000	10	9870	General Fund - Vehicle	20,000	20,000	20,000
0	80,000	75,000	10	9852	Transfer to Fund 52	0	0	0
0	0	0	10	9855	Transfer to Fund 55	50,000	50,000	50,000
319,710	272,150	275,000			TOTAL TRANSFERS	320,000	320,000	320,000
489,374	378,952	417,091			TOTAL APPROPRIATIONS	569,341	569,341	569,341
51,987	60,964	14,707			Ending Fund Balance	7,417	7,417	7,417
541,361	439,916	431,798			TOTAL REQUIREMENTS	576,758	576,758	576,758

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Fund: Shady Cove Collection System (52)

Goals and Objectives: The Shady Cove Collection System Fund was new for FY 2018 and was intended to allow the expenses of the treatment plant and collection system in Shady Cove to be tracked separately.

This fund is intended to be fully independent of the General Fund, however expenses in the first few years of operation have exceeded revenue, and support from the General Fund was needed. This fund has been independent of the General Fund since 2017.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services. As such, this fund is eliminated for FY20 and forward.

Major Source of Revenue: Revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. This revenue was entered into Fund 50 with a portion transferred to Fund 52.

Starting July 2019, Shady Cove is annexed into Rogue Valley Sewer Services. This fund will be eliminated and any remaining balance will be transferred into Fund 50.

Major Expenditures: Prior to FY2020, expenditures from this fund consisted of costs associated with the operations and maintenance of the wastewater collection system in Shady Cove.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Collection Fund (52)

Resources & Requirements

Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
0	0	00	2900	Beginning Fund Balance	0	0	0
80,000	80,000	00	3950	Transfer from Fund 50	0	0	0
80,000	80,000			TOTAL REVENUES	0	0	0
=====	=====				=====	=====	=====
80,000	80,000			TOTAL RESOURCES	0	0	0
=====	=====				=====	=====	=====
				EXPENDITURES			
				Materials and Services:			
6,316	7,000	40	7637	System Maintenance PS	0	0	0
8,084	6,000	40	7681	Pump Station Maintenance	0	0	0
1,097	3,000	40	7710	Pump Station Alarms	0	0	0
5,522	4,000	40	7755	Pump Station Power	0	0	0
0	2,000	10	7849	Insurance	0	0	0
0	500	10	7995	Other Expenses	0	0	0
21,019	22,500			Total Materials & Services	0	0	0
				Capital Projects			
0	0	50	R011	C2 Broken Pipe Mallory	0	0	0
1,784	0	50	1807	Hudspeth Pressure Sewer	0	0	0
1,784	0			Total Capital Outlay	0	0	0
22,803	22,500			TOTAL EXPENDITURES	0	0	0
				Transfers			
38,419	35,000	10	9850	General Fund - Labor	0	0	0
10,653	10,000	10	9870	General Fund - Vehicle	0	0	0
49,072	45,000			TOTAL TRANSFERS	0	0	0
=====	=====				=====	=====	=====
71,875	67,500			TOTAL APPROPRIATIONS	0	0	0
=====	=====				=====	=====	=====
8,125	12,500			Ending Fund Balance	0	0	0
=====	=====				=====	=====	=====
80,000	80,000			TOTAL REQUIREMENTS	0	0	0
=====	=====				=====	=====	=====

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Fund: Treatment Capital (55)

Goals and Objectives: The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

With the annexation the purpose of this fund will be expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operation by RVSS.

Major Source of Revenue: Prior to FY2020, the City of Shady Cove made an annual payment of \$60,000 into this fund. In addition, surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55.

Beginning FY2020, revenue for this fund will be from Shady Cove SDC fees and surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 will be transferred to fund 55 for capital improvements to the system and treatment plant.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

Rogue Valley Sewer Services

Treatment Capital Fund (55)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
15,258	3,696	5,411	00	2900	Beginning Fund Balance	21,090	21,090	21,090
60,000	60,000	60,000	00	3055	Shady Cove Capital Fees	0	0	0
0	0	0	00	3132	SDC Fees - Shady Cove	10,000	10,000	10,000
60,000	60,000	60,000			TOTAL REVENUES	10,000	10,000	10,000
0	0	0	00	3950	Transfer from Fund 50	50,000	50,000	50,000
0	0	0	00	3970	Transfer from Fund 70	200,000	200,000	200,000
75,258	63,696	65,411			TOTAL RESOURCES	281,090	281,090	281,090
EXPENDITURES								
Treatment Plant								
1,797	0	0	50	J258	Diffuser Replacement	0	0	0
0	0	56,604	50	CXXX	Abandon PS #6	0	0	0
0	0	8,000	50	C004	Roof	0	0	0
0	0	0	50	C007	Solids Handling Improvements	10,000	10,000	10,000
0	0	0	50	C010	Disk Filter Improvements	60,000	60,000	60,000
0	0	0	50	C011	Lab Equipment	5,000	5,000	5,000
Lagoons								
0	0	0	50	L005	Material Staging Area	51,500	51,500	51,500
Collection System								
0	3,408	0	40	6100	Capital Outlay	0	0	0
0	3,073	0	50	J250	Control Upgrade PS #2	0	0	0
35,916	2,171	0	50	J251	Schoolhouse Ln Extension	0	0	0
30,345	30,697	0	50	J256	Hwy 62 Improvement	0	0	0
3,504	3,143	0	50	9999	Privately Funded Projects	0	0	0
71,562	42,492	64,604			Total Capital Outlay	126,500	126,500	126,500
71,562	42,492	64,604			TOTAL EXPENDITURES	126,500	126,500	126,500
71,562	42,492	64,604			TOTAL APPROPRIATIONS	126,500	126,500	126,500
3,696	21,204	807			Ending Fund Balance	154,590	154,590	154,590
75,258	63,696	65,411			TOTAL REQUIREMENTS	281,090	281,090	281,090

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Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.