

# The 204

Where Culture Comes Alive



204 Sisson Road, Harwich MA 02645

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## History

204 Sisson Rd was originally built in 1937 as the town's high school. When the high school moved to Oak Street in 1964, the building took on a second life as the town's middle school. In 1986 the building was closed for significant renovations and reopened in 1992. In 2013, when the towns of Harwich and Chatham merged to create Monomoy School District, a new middle school was built to house both towns' student populations, leaving this building unoccupied. In the fall of 2014, the building ceased to be a school department property, and took on yet another chapter, as a municipal building. In 2015, plans began to repurpose the structure for the Harwich Cultural Center.

Since 2016, it had been known as the Harwich Cultural Center and has offered a professional workspace to creatives of all types - a rare resource on the Cape. Harwich Cultural Center also serves a critical role as an affordable rental space for community organizations, civic groups, and individuals to engage in cultural, recreational, social, educational, community service, civic and governmental activities.

Moving forward in 2022, The center continues to serve as a cooperative effort between the Town and our greatest resource - the creative, local individuals that help to make our town a destination for visitors from around the world. The 204 provides a valuable “launch space” where individuals can actualize their creative gifts and contribute to our local economy.

Whether they are engaged in the visual and performing arts, the health and wellness of others, or in the generation of ideas for the town’s future, the building’s occupants and visitors strive to impact town culture in ways that **#InspireHarwich** with the **#PowerOfCulture**.

## Mission

Our mission is to continue to repurpose the former School as a continued studio rental space in addition to provide other rental space such as meeting rooms, classroom/workshop areas, auditorium, and gymnasium. With the facility being a center point of the Cultural Districts that are in development our goals are to engage in recreational, social, educational, cultural, community, civic, and government activities. We want to enhance and enrich the quality of life for residents and visitors by coordinating and supporting activities that promote arts and culture.

## Cultural District

With Town of Harwich seeking two cultural district designations expected in Spring of 2023 the center will serve as a middle point between the two. The 204 will continue to program and work with both districts to provide activities, classes, workshops and more.

## Facility Information

**Office Hours:** Monday through Friday 8:30am-4:00pm-by appointment

**Studio Hours:** Open Studio days will be posted throughout the years. Studio's are rented by individuals and/or groups. They are not dedicated to standard "office" or "business" hours. If you come for a visit there is a chance a few may be in house working and you are welcome to visit and talk to them. During the open studio days or any open house we encourage all of our Studio's to be open and present during the time posted.

**Parking:** 88 parking spaces are available, including 6 disability parking spaces. If further parking is required for a rented event parking support may be required. The field spaces around the facility can be used if needed. Additional disability parking spaces may be required based on capacity numbers per law.

**Internet/Phone:** There is currently no wifi or hotspots at the facility. In addition there is no designated phone service.

## Long Term Studios

As of October 2022 the long term studios remain on a waitlist. If you are interested in joining the waitlist please email us.

**Rates: \$150-\$750 Variable based on size of room. \$3.00 per square foot**

Long Term Studios are rented on a one year basis

## Short Term Studios

Currently at the 204 we do not have short term studios available. As they become available we will make an announcement. Short Term Studios can be rented on a 3, 5, or 9 month rental basis.

**To be added to the waitlist you can contact us directly.**

## Renting Space

In order to rent space at "The 204" one must complete an application. Depending on the type of activity you would like to have the application varies. In order to request further details please reach out to the Director of Cultural Affairs. Applications can be found online or requested be mailed or emailed out. Space is not guaranteed and all applications and inquiries are subject to approval. All inquiries are on a first come, first serve basis and subject to review.

- Reservations are made based on availability of building space
- Single use is defined as a three hour block
- Room fees shall be paid by all groups with the exclusion of Town of Harwich Departments
- Additional fees may apply for setup, custodian and other needs as dictated by your event
- Checks made payable to the Town of Harwich. Fees are non-refundable

## Pricing

We have several areas available for individuals and groups to rent. Currently our rates are \$100 for a 3 hour block. Additional fees may be applied based on event needs and facility needs. Review our listing below to get an idea on the various spaces that we have available to rent. Private tours can be booked to view the space. Custom quotes are generated for each rental request. All requests are first come first serve and based on availability of space. No space is guaranteed

## Auditorium

- 220 Fixed Seats
- Wing Space with connecting green room
- Baby Grand piano
- Stage Dimensions: 23' x 33'
- Main Stage Traveler, Back Stage Traveler, Border, and Side Legs. Additional Mid Stage pipe is available for banner hangs or other items as needed for performances
- Audio and Visual equipment needs to be brought in, there is currently no connections nor lighting available for use.
- Connection Cafeteria-moving wall separated

## Music Room/Green Room

- Room Dimensions: 25' x 30': 750 Square Feet
- Space available for a variety of interests needs
- Tables and Chairs can be provided
- No AV equipment available

## Creative Suite

- Room Dimensions: 15' x 20'
- Space best suited for small meetings, art demonstration, paint night etc
- Tables and Chairs can be provided

## Library

- Room Dimensions: 41' x 75': 3,075 Square Feet
- Projector Screen is available for use
- Perfect for Art Galleries and Exhibitions
- Tables and chairs can be provided
- No AV equipment available

## Gymnasium

- Room Dimensions: 55' x 100' : 5,500 Square Feet
- Hardwood Floor
- Small Entrance Lobby
- Access to Locker Rooms

## **Cafeteria “Café 204”**

- Room Dimensions of Cafeteria space: Roughly 60’ x 30’
- Tables and Chairs available
- Great for networking events, small reunions, dinners etc.

## **Courtyard**

- Roughly 100’ x 100’ the courtyard has great acoustics for live performances
- Great for networking events, small reunions, dinners, family events, etc.

## **Booking Procedures**

- Certificate of Insurance in the amount of \$1,000,000 that shows the Town of Harwich as Additional Insured
- Business license if available
- Non Profit status if applicable
- Completed CORI check \*Studio Renters and Class Instructors\*
- Completed Application with signature
- Use of Facility Procedures Acknowledgement Form
- Additional licensing required by law based on event type such as but not limited to Board of Health permit, Liquor License permit, Crowd Manager.

## **Classes & Workshops**

We are seeking qualified individuals, businesses, and groups to teach a variety of programs and activities here at The 204. Using our available space we seek for programs in the areas of Theater, Music, STEAM, Culinary Arts, Health and Wellness to name a few. Our goal is to provide the community with an overall opportunity to partake in classes and workshops from wreath making, painting, cooking, voice lessons and more by gathering the support of these independent instructors. Our class fee structure is set up \$15/per occurrence with a minimum of 8 occurrences. All instructors set their own fees and collect their own payments.

## **Galleries & Exhibits**

The 204 is working with various artists, studios, and community partners to put together themed exhibits and galleries for all to enjoy. Our Hallway Gallery on the lower level nearest our creative suite hold approximately 25 pieces of work measuring 20” x 20” well-lit with natural light and a track lighting system to spotlight pieces it is a great hallway for your work. Our Library is our largest space to hold work on the walls, hooks available, in addition to an open floor plan the possibilities are endless. We are open to working with other organizations to deliver their gallery and exhibit. Interested? Contact us today.

## **Planning Our Future**

At the 204 we are in the Planning and Development phase. During this process we are identifying critical need areas in addition to facility improvements. In 2023 it is our plan to continue to have Open Houses along with some new Holiday and World Markets. We will also be introducing Exhibits in our Library along with other community programs, events and activities. We are excited to be able to develop and plan the future with you! Join our adventure by following us along social media. Stay tuned for more developments!  
#InspireHarwich #HarwichCulture

## **Seaside Marketplace**

Our Artisan Shacks are available to view seasonally from June through September at Saquatucket Harbor. Rental opportunities available. Shacks are 8'x12'. Inquire to learn about the Shacks and space that is available for vendors.

## **Contact**

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**WEBSITE: [204SISSON.COM](http://204SISSON.COM)**

**FACEBOOK & INSTAGRAM: [@204SISSON](https://www.facebook.com/204SISSON)**

**YOUTUBE: [HARWICH CULTURAL CENTER](https://www.youtube.com/HARWICH_CULTURAL_CENTER)**

**PHYSICAL ADDRESS: 204 SISSON ROAD, HARWICH MA 02645**

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# Gallery

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