

CSRC Volunteering Guidelines

What do I do as a volunteer?

- Typically we have roles assigned before going to events. We arrive around an hour before the events and make sure you are comfortable with your role. As people start to arrive, you will facilitate the area you were assigned and interact with any newcomers to make their experience in Chicago more welcoming.

How can I volunteer?

- Everyone is welcome to volunteer! Reach out to the Volunteer Management if interested for more information about upcoming events.
- Emails: jareyes24@cps.edu and niidris@cps.edu

How are my hours tracked?

- Volunteer Management takes care of tracking your hours. We will mark you down for the hours volunteered to the club. This can include enrichments (only held for students that attend Walter Payton), fundraising events, sports fests, etc.

What are the requirements when volunteering?

- Help out where/when needed.
- Be welcoming to all newcomers and treat everyone with respect.
- Be aware that some of these students are settling into a new environment and can be triggered by any negative commentary made.
- Make sure to check in with the Director of Volunteer when arriving and leaving to track the hours volunteered.
- NO FOUL LANGUAGE AROUND STUDENTS UNDER THE AGE OF 12

How do I show proof of my volunteering hours?

- If you need a certificate that gives proof of your time commitment to this program, please fill out this form and we will email it to you before the requested time.

Link: [Volunteer Hour Certificate Request Form](#)

The Chicago Student Refugee Coalition

Student-ran 501(c)(3) Non-Profit Organization helping refugee students in their transition to a new environment!

Want to learn more about the CSRC?

Instagram: [@chicagosrc](#)

Linkedin: Chicago Student Refugee Coalition

Website: www.chicagosrc.org