



**February 17, 2023**

**Call for Board of Director Nominations: BOD 2023-25  
Two-year terms beginning May 27, 2023**

**Nominations shall be sent by Friday, March 10, 2023, 6pm EST,  
e-mailed to the attention of the CGNA Past-President at:**

**[lori.schindelmartin@torontomu.ca](mailto:lori.schindelmartin@torontomu.ca)**

**The Call:**

Canadian Gerontological Nursing Association is a premium national professional nursing organization, a **not-for-profit, registered charity with CRA since July 1, 1987**. We are calling for new members to join our Board of Directors (BOD) to expand our organization's capacity to meet the healthcare needs of older Canadians. We're inviting you to apply so that we have the best people to help CGNA **improve the quality and accessibility of gerontological nursing care in Canada**. We are accepting applications from inclusive, diverse, energetic, growth-oriented leaders to **join our volunteer Board of Directors**.

We are seeking new BOD members who share our passion and commitment to deliver care to older persons in Canada according to evidence-informed, competency-driven standards for best gerontological nursing practice. CGNA is embarking on development of a new significant strategic plan including: i) expansion of membership diversity, ii) broader dissemination of our educational webinars, iii) growth into northern territories as well as Indigenous and Francophone communities and iv) revising our National Gerontological Nursing Standards & Competencies, updated to the 5<sup>th</sup> Edition by 2025. All members of CGNA are eligible to serve on our board of directors.

**We need new members to fill the following positions:**

**Board Executive:**

President-Elect

Secretary

Director of Communication

Director of Education

**Board of Directors (Representatives for the following provinces):**

Alberta

Manitoba

Ontario

New Brunswick

Nova Scotia

Prince Edward Island

Newfoundland & Labrador

## **What CGNA does:**

CGNA's mandate is to advance gerontological nursing practice in Canada (<https://cgna.net/>). As such our members collaborate to develop and publish our national standards (<https://cgna.net/standards>). We plan and implement a Biennial National Conference to help our members disseminate new knowledge about best gerontological nursing practice, our 22<sup>nd</sup> conference soon to take place in Niagara Falls, April 20-22 (<https://cgna2023.ca/>).

We also collaborate with other professional organizations to provide feedback with respect to inter-professional best practice standards relevant to the care of older Canadians. In recent years CGNA representatives have participated in review panel requests from Canadian Health Standards Organization New Long-Term Care Technical Standard (2022); Canadian Frailty Network (2020); Public Health Agency of Canada's Interim Infection Control Standards for Long-Term Care Homes (2020) amongst others. We also contribute to the development of health policy, representing the unique lens of the gerontological nursing profession alongside the Canadian Nurses Association. We are part of the nursing network of specialities that advise and collaborate with Canadian Nurses Association on a regular basis.

## **Board applicants must:**

- Be individuals over the age of 18 years who have not been declared incapable by a court and who do not have the status of bankrupt.
- Hold an active CGNA membership.
- Be a licensed practical nurse, registered practical nurse, registered nurse, nurse practitioner or registered psychiatric nurse whose role focuses on caring for older Canadians within any healthcare sector.
- Not be a current employee or independent contractor of CGNA or family member of same.
- Be able to attend (Board Executive Director applicants): five VIRTUAL board executive meetings per year (1.5 hours each) in August, October, December, February, April and June, in addition to four VIRTUAL full board meetings (see months listed below); VIRTUAL Annual General Meeting plus pre-AGM and post-AGM short VIRTUAL BOD meetings (total 1.5 hours on the same day) in April or May; special meetings, and any monthly VIRTUAL administrative huddles where the agenda requires input from a particular Executive Director as deemed relevant by the Board President.
- Be able to attend (Provincial Director applicants): four VIRTUAL full board meetings per year (1.5 hours each) in September, November, January, March; VIRTUAL Annual General Meeting plus pre-AGM and post-AGM short VIRTUAL BOD meetings per year (total 1.5 hours on the same day) in April or May; and special meetings at the request of the Board President.

## **New board member service:**

CGNA's new board directors will act in a position of trust for the gerontological nursing community and be responsible for the effective governance and management of the affairs of CGNA. We are interested in early career gerontological nurses to serve as board members. CGNA will mentor and guide new board directors with a strong sense of volunteerism, who are looking to play a leadership role in the growth of gerontological nursing across all sectors, including long-term care, complex continuing care, acute care and community care. All members who are interested in the stewardship and ongoing legacy of CGNA and are current members of CGNA are encouraged to apply.

### **Some possible action-oriented growth contributions of new directors:**

- Expand communication means by planning and directing gerontological best practice PodCasts;
- Participate in developing a Professional Advocacy Committee;
- Serve on the review panel to update National Gerontological Nursing Standards & Competencies for the 5<sup>th</sup> edition;
- Lead a quarterly or monthly Community of Practice Journal club on a selected gerontological best practice topic;
- Serve as the BOD's liaison with our national journal, "*Perspectives*".

### **Serving on CGNA's BOD will offer opportunities for you to:**

- Engage with a group of like-minded people;
- Strengthen your passion;
- Renew yourself and others;
- Collaborate for good purpose;
- Network with other gerontological nurses from across Canada to advance your knowledge and career;
- Receive recognition for leadership, advocacy and educational contributions as a Director of a national professional society; and
- Improve the care gerontological nurses provide to our patients, their families and the communities in which they live.

### **Process of decision-making:**

1. The Past-President will serve as Chair, Nominating Committee.
2. The nominating committee shall meet by electronic means no later than March 31, 2023 to review the nominations against the criteria and prepare the slate of nominations for review and approval by the full board no later than April 15, 2023.
3. The slate of nominations shall be provided to CGNA members at least 21 days before the Annual General Meeting of members (May 27, 2023).

### **To apply for a position:**

- Complete a nomination form (**see attached**) signed by two nominators who are current members of CGNA;
- **Provide a CV, a 1-2 page letter that includes your interest in serving as a member of the CGNA Board (maximum 250 words) and a digital photo for our website;**
- Combine all these documents into a single PDF file and submit it as an attachment emailed to CGNA Past President:  
[lori.schindelmartin@torontomu.ca](mailto:lori.schindelmartin@torontomu.ca) with subject line CGNA BOARD NOMINATION PACKAGE.

**Nominations deadline Friday, March 10, 2023, no later than 6pm EST.**

**If you have any questions about board roles or nominations process, please contact [lori.schindelmartin@torontomu.ca](mailto:lori.schindelmartin@torontomu.ca)**