



## Partnerships Manager

Invicta Volleyball Limited are looking to recruit a person as a **Partnership Manager**. This is an unpaid voluntary position. The role is ideal for people looking for experience in the sports development or PR sectors.

Invicta Volleyball Limited is a social enterprise based in Canterbury, Kent which is set up with the aim of improving healthy lifestyles through participating and competing in volleyball. The club has a membership base of players of varying ages and experience levels. We provide coaching and competitive opportunities through our own events as well as participating in regional and national competitions.

The Partnerships Manager is an exciting opportunity to be involved with shaping a forward thinking volleyball club with ambitions of raising the profile and performance level of volleyball to levels never before seen in this area. The successful candidate will get to be part of a driven, supportive team of volunteers who are determined to make a difference to their community through sport.

Benefits:	<ul style="list-style-type: none"><li>• This position is unpaid but expenses will be reimbursed.</li><li>• Funding for training and qualifications leading to membership of the Chartered Institute for the Management of Sport and Physical Activity (CIMSPA).</li></ul>
Reports to:	<ul style="list-style-type: none"><li>• CEO</li></ul>
Commitment:	<ul style="list-style-type: none"><li>• We anticipate this role taking no more than two-six hours per week. The post will be reviewed after a 2 year term.</li></ul>
Role Description:	<ul style="list-style-type: none"><li>• To foster positive working relationships with a range of stakeholders both within and external to Invicta Volleyball Limited.</li><li>• To understand the needs of our members and partners and work with the Operations Team and the Board of Directors to work towards meeting these needs.</li><li>• To seek sponsorship for the club to support it in meeting its objectives.</li><li>• To prepare and distribute press releases regarding club activities and matches.</li></ul>

### Person specification

#### Essential

- Excellent written and verbal communication skills.
- Good IT skills and understanding of office based applications.
- Prepared to undertake safeguarding training and complete a DBS check.

#### Desirable

- Knowledge of volleyball.
- Experience of writing articles or press releases.
- An interest in pursuing a career in sport or PR.

To apply for this position, or for more information, please email [volunteering@invictavolleyball.com](mailto:volunteering@invictavolleyball.com)