

SUPER COOL SCIENCE, LLC
P.O. Box 3144
Chiefland, FL 32644
Website: supercoolscience.com
Email: info@supercoolscience.com

Professor Christina Wilson
Toll Free (855) SCI-SHOW
(855) 724-7469

THIS IS A REQUEST FORM

This request form serves as a guide to ensure an understanding of the Free Science Shows Option. You are not committed to book any show(s) or make a purchase. Once received, we will be in contact to inform you of the services that are granted to your school. At that point, if your school wishes to proceed with booking, an agreement form may be required.

Elementary School _____ Student Enrollment _____

School Physical Address _____

County _____ School Phone _____

Exact Date(s) for Science Shows or month you would like? Or, write "open" if you have a flexible calendar:

SCIENCE SHOWS

Please checkmark the shows that you are interested in booking; it's okay to checkmark both.

☐ In-School, Daytime Science Shows (before or after lunchtime)

*By checking the box above, you understand ALL students should have the opportunity to see Super Cool Science shows; unless discussed with Super Cool Science. Schools with 600 students or less can be divided into 2 groups:

- 45-minute show for K-2 kids & • 45-minute show for 3-5 kids. Larger schools may need to schedule 3 or 4 shows.

☐ Science Night/Family Night Show for our families

*Great way to increase attendance for PTA meeting. By checking the box above, you understand we cannot offer the evening show alone, apart from day shows, with the Free Science Shows Option. If you are interested in JUST the PM show, consider our Fee-Based Option, paying the show outright, \$400. *Travel costs may apply.

CONTACT INFO

Primary Contact at School: _____

Affiliation to School/Your Position: _____

Contact Number (Text Enabled Cell?) _____

Email: _____

Is your principal or assistant principal aware & have they approved the science shows? If you, who:

FREE SCIENCE SHOWS OPTION

Our school is interested in booking the Free Science Shows Option. We know our students, parents, teachers, and staff will love the amazing science demonstrations that SUPER COOL SCIENCE brings. We understand our school will not be charged for any science shows. Instead, we are allowing students the opportunity to purchase science kits for at least 5 days. All students have the opportunity to see the show & those that wish to make a purchase may do so. We want kids to have the opportunity to purchase a cool science kit(s) & be mad scientists at home. We understand the proceeds from the science kit sales benefit Super Cool Science. We want to support this organization as they continue to provide excellent products & services all across Florida, inspiring the hearts & minds of children. We understand this option is for select schools due to location & availability & that all schools that submit a request form may or may not be selected.

**** If the Free Science Shows Option is NOT for you, disregard this form. If you wish to avoid selling science kits, contact us about paying for the shows outright, \$400 for 1 show or \$700 for multiple day shows (up to 5 shows!). Travel costs may apply. Again, paying for the shows outright means no selling science kits.

Please initial to ensure the Free Science Shows Option is the method of choice. _____.

PROGRAM OR FUNDRAISER?

☐ Run as a School Program (PTA Give-Back).

All students have opportunity to see the science shows & those that wish to purchase a science kit can do so. Since we wish to use Super Cool Science as a school "program" & not a "school fundraiser", our school will honor Super Cool Science by scheduling the shows at least 3 weeks before or after a major school /PTA fundraiser. We will not incorporate the Free Science Shows Option with a current/active school or PTA fundraiser as this will compete will sales.

*Pizza & drinks (any meal) can be sold at PM night, if you wish.

☐ Run as a School Fundraiser.

We will mark up the prices for the science kits so that PTA can keep a percentage of sales. Example: the **Extreme Jar of Fun** is normally \$10, but we will ask Super Cool Science to adjust the order form to reflect \$12 & profit \$2 from each science jar sold.

ORDER FORMS

On the day of the shows, Super Cool Science will provide PTA the order forms for teachers. PTA will give teachers a stack of 30 order forms (as they arrive to the show). Teachers are instructed to place order forms in students' folders later that day. Students MUST take these forms home on the day of the shows. The form will serve to provide parents & students the product & price information in regard to the science kits.

Please initial if you agree to allow students to take home forms on day of shows. _____.

PROMOTE

Checkmark the following that you are interested in receiving. Feel free to checkmate all.

☐ **Science Night Show Flyer.** PTA makes copies & sends home with students a few days prior to shows.

☐ **2-min. Promo Video.** Play on the morning news to get students excited about the upcoming event.

☐ **Flyers to promote on School or PTA Facebook Page.**

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SCIENCE KIT SALES

PTA responsibilities: PTA will be given a science kit inventory on the day of shows; usually 300 science kits total (according to school size). Once received, verify count, sign inventory sheet, & lock product up for next morning sales. PTA will arrive to school 40-minutes before school begins to manage sales for at least 5 mornings. Students should have a 30-minute window of time to make a purchase each morning.

GOOD TO KNOW: The first 2 days of sales are the busiest. It is advised to have at least 3 PTA members manage sales.

NO TIME TO MANAGE MORNING SALES?

You can allow teachers to collect their class order forms each morning & have them place them in the PTA mailbox or turn in to a designated person, such as a bookkeeper or front office rep. After 5 days, PTA members can join together to fill orders & drop them off to teacher's rooms. NOTE: This method is much more time consuming. However, choose the selling process that works best for your school.

Please initial if you commit to manages sales for 5 days or filling orders at a later time. _____

SALES (SUPER COOL SCIENCE CAN HELP)

Most schools have working PTA parents & request Super Cool Science to sell at the conclusion of the PM show (if you book a PM show) and/or the following morning (before the bell). Since the first day of sales is the busiest, our format ensures smooth management; we got it down to a science! Students will receive science kits at time of purchase. All monies collected by science rep will be taken to Super Cool Science main office for deposit.

Super Cool Science is NOT available to sell all 5 days due to presenting shows in other areas.

*PTA will still be needed to manage sales the following 3 or 4 additional mornings or fill orders at end of week (see No Time to Manage Morning Sales Above).

* PTA will be given *their own* inventory on the day of shows. Verify count & lock product up for future sales.

Please initial if you are okay with Super Cool Science rep selling at PM night + 1st AM sales. _____

DONE WITH SALES, NOW WHAT?

After final sales, contact Super Cool Science. Let us know what inventory remains to obtain an invoice for the product that did sell. We can pick up cash (if local), or you may mail a check or pay by credit card. Your school will be provided a pre-paid shipping label to send back the remaining product that did not sell.

ADD ANY EXTRA INFO OR MEMOS IN THE BOX BELOW.

CONGRATATIONS! YOU COMPLETED OUR 3-PAGE REQUEST FORM.

TO RETURN FORMS:

- 1) ****MOST CONVENIENT**** Use your phone to take snapshots & attach as email files. We can print pages out full-page.
- 2) SCAN or EMAIL TO US: info@supercoolscience.com
- 3) FAX TO 855-724-7469
- 4) SNAIL MAIL TO SUPER COOL SCIENCE • PO BOX 3144, CHIEFLAND, FL 32644