



K-12 General/Choral Music Teacher Job Description 2022-2023 School Year

ABOUT US:

Midlands STEM is a tuition-free, 4K-12 public charter school in the heart of Winnsboro, SC. We currently have one class per grade level and just under 225 students. This allows our teachers opportunities for more individualized hands-on, rigorous learning experiences. Our shared leadership model encourages all faculty and staff to have ownership in the decision-making and systems management of the school. We have created a dynamic, family oriented, culture where all are appreciated and accountable for the overall success of the school. Individuals wanting to apply should be flexible and creative, as we look to expose our scholars to innovative, cross-curricular learning experiences and create avenues for self-expression through core and elective subjects. *We offer PEBA health benefit packages and matching 403b. Merit bonuses are also available for those whose students demonstrate qualifying growth.*

JOB SUMMARY:

This position is responsible for providing music education services to a variety of students in grades K-12. The teacher instructs students, maintains student discipline, and is responsible for student academic achievement.

Essential functions of the job may include but are not limited to the following:

Essential duties of this position include the following. Employees in this position perform some or all of the following tasks. Other duties may be assigned.

- Follows and maintains knowledge of all School policy(ies) and procedures.
- Plans a program of study in music education that meets the individual needs, interests, and abilities of students and meets the requirements of School curriculum and state standards.
- Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the School.
- Utilizes a variety of instructional techniques and instructional media, consistent with the needs and capabilities of the individuals or student groups involved.
- Makes learning visible through effective student engagement.
- Integrates technology to support effective instruction, student learning, and classroom management.
- Reflects on daily instruction and utilizes research-based best practices to modify practices for greater student outcomes and effective classroom management.
- Assists in the selection of sheet music, equipment, and other instructional materials.
- Instructs students on vocal and choral skills, musical notation, ensemble development, musical genres and repertoire.
- Coordinates and directs all rehearsals.
- Coordinates students' solo and group performances outside school hours with students for festivals, fundraisers, other Districts, community events, and competitions.
- Conducts music in concerts and performances.
- Coordinates student transportation and rides on the bus with students to and from music performances/events.
- Communicates with students, parents, and staff regarding scheduled rehearsals, performances, students' requirements for events, and transportation information.
- Responds to inquiries from students, parents, staff, and community members regarding all facets of the music program and events.
- Tracks student performance attire, purchasing, musical instruments, sound equipment, and lighting for performances.
- Supervises student musicians off campus during performances.

- Assigns relevant homework or rehearsal schedules.
- Utilizes formative and summative assessments to measure the accomplishments of students on a regular basis and maintains such records as required by the School.
- Prepares report cards and progress reports.
- Facilitates conferences with students, parents, and other staff members.
- Adheres to School policies on the collection of money from student fundraisers.
- Attends music educator meetings.
- Takes all responsible precautions to provide for the health and safety of the students and to protect equipment, materials, and facilities.
- Cooperates with other members of the staff in planning instructional goals, objectives, curriculum, and instructional methods.
- Assists the administration in implementing policies and rules governing student activities and conduct.
- Maintains appropriate certifications and training hours as required.
- Complies with applicable School, state, local, and federal laws, rules, and regulations.
- Attends work regularly and is punctual.

Knowledge Skills and Ability Required:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

Bachelor's degree from four-year college or university required, Master's degree is strongly preferred. Prior successful experience teaching music to young and adolescent students or in performance arts in a school setting strongly preferred.

Interpersonal Skills:

Works well with others from diverse backgrounds. Focuses on solving conflict, maintaining confidentiality, listening to others without interrupting, keeping emotions under control, remaining open to others' ideas, and contributing to building a positive team spirit. Demonstrated ability to successfully work with and teach adolescent students.

Language Skills:

Ability to communicate fluently in English, both verbally and in writing. Ability to effectively present information and respond effectively to questions in one-on-one and small group situations to students, parents, staff, and community members. Ability to verbally respond to common inquiries from students. Ability to read and interpret documents such as safety rules, IEPs, operating and maintenance instructions, procedure manuals, and governmental regulations. Ability to write routine reports and correspondence.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, schedule, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to interpret an extensive variety of technical instructions in musical form and deal with several abstract and concrete variables.

Computer Skills:

General knowledge of computer usage and ability to use e-mail, internet software, word processing software, and other software programs as determined by the School. Ability to type accurately and proficiently.

Other Skills and Abilities:

Ability to appropriately communicate with students, teachers, parents, and members of the community. Ability to exercise good judgment and work in an environment with constant interruptions. Ability to read music, understand and demonstrate rhythmic structure, vocal technique, and music theory.

Certificates, Licenses, Registrations:

K-12 Music (Choral)

Physical Requirements

Regularly required to sit, stand, walk, talk, hear, operate a computer, hand-held learning devices and other office equipment, reach with hands and arms, and must occasionally lift and/or move up to 30 pounds.

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