



DESIGN SERVICES PROPOSAL

Homeowner Information

Name:
Address:
City & State:
Phone Number:
Email:

Builder Information

16 Railroad Avenue
Bedford, MA 01730
(781) 275-3073
tom@htrconstruction.com

Salesperson: Tom Fernandes

Construction Supervisor: Tom Fernandes

Construction Supervisor License: #CS 66850

Home Improvement Contractor: #158304

Expiration Date: 3/24/26

Expiration Date: 1/7/26

DESIGN DELIVERABLES (Based on chosen scheme and scope)

Facilitate Owner supplied Certified Survey with all required Zoning calculations and compliance forms to agree with the intended project in the schematic design, surveying fees not included

Code review with the Zoning compliance and Building officials at the Town of Belmont to ensure a compliant application

Complete the schematic, design development and permit plans. Detail drawings for the closet millwork

Provide needed plans, elevations, sections, details and specifications required for compliance purposes

Engineer or Architectural stamped structural plans based on approved schematic design

Engineer's Affidavit of Completed Work

Fire Department approved, compliant smoke alarm plan for the entire house and inspection fees

Dumpster permit from the Board of Health included

NOT INCLUDED

ZBA- Existing non-conforming and special permit processing

Variance application, meetings, approvals and admin

Environmental Survey or other Board of Health requirements unless noted

Historical District Approval

Conservation District Approval

The design scope, listed deliverables and fees are based on the owner approved scope and owner supplied compliance information to date, and is subject to change. Fees do not include unforeseen conditions, or if the owners add to, substitute or modify the intended project and deliverables described. If the owners choose to go forward with HTR to design the project, the previous fee of 1,500 will be applied to the design cost.

Total Design Fee (based on Deliverables and exclusions)	9,000
Upon Agreement Payment	3,000
Payments Applied	1,500
Balance Due	1,500

Owner's Signature _____

Date _____

Contractor's Signature _____

Date _____