

Material Coordination Date	Homeowner Name Homeowner Address					
	Supplied					
Items	By	Product/Style information				
Scheduling	TF	Permit submission				
Mobilization	BM	Chase				
Electrical	TF	Settle allowance				
	TF	Verify scope and quantity of base work, before lighting updates				
	TF	Verify code upgrades or other work not in contract				
	TF	Finalize electrical scope, plan and substitutions with the owner				
Contract Documents	TF	Update budgets from deduct proposal				
Proposed Changes, Substitutions and Add-ons	TF	Adopt updated plans and scope				
Undecided		Substitute a utility cabinet (allowance 1200) for (1) door, 4 fixed shelves, hardware and finishing				
Undecided		Finish half wall with a simple edgebanded plywood counter on one side				
Undecided		Allowance to install a simple, built-in desk top, 8' by 8' in the homework area (1,200)				
Undecided		Additional paint prep and finishing on loose masonry				
		Painted or clear finish on brick and masonry walls to be determined				
Undecided		Engineering needed for beam design				
		Eliminate the column near the future kitchenette by installing (3) 8" LVL members into the two existing joists with timberlock fasteners, utilize the existing bearing points				
		Patch the floor smooth after completion				
Undecided		Settle electrical allowance				
		Install New 200A Service				
		200A Meter Disconnect, To Meet Code				
		New 200A Main Panel, Move All Circuits From Edison Style Fuses To Panel				
		Re-Feed 100A Square-D Sub-Panel (Panel To Remain)				
		Cost Of Service Subject To Change Depending On Local Inspectors Standards				
		Subpanel in utility room				
Undecided		Updates and revisions to lighting/ power per owner (final plan TBD)				
Undecided		Substitute vinyl floor for tile floor in bathroom				
			Allowance Amount	Ordered /Approved	Lead time	On site Date
Materials Selections	Supplied By	Product/Style Information				
Bathroom Cabinets						
Vanity cabinet	HTR	Bonna Terban - Friend Lumber		7/12/2024	6 weeks	8/19
Surface mounted medicine cabinet	HTR			7/12/2024	6 weeks	8/26
Plumbing fixtures						
Toilet & Seat - Master Bath	HTR	Michaela Ray / Ferguson / Burlington		7/12/2024	1-4wks	8/19
Sink	HTR			7/12/2024	1-4wks	8/26
Faucet	HTR			7/12/2024	1-4wks	8/26
Tile		Roma Tile (Watertown)				
Bathroom floor	HTR			7/12/2024	1-2wks	8/12
Grout colors	HTR			7/12/2024	1-2wks	8/12
Countertop, backsplash,	HTR	Gerrity Stone				
		Selection made, delivery date		7/12/2024	2-3wks	8/19
			Sub Total	12/30		
Interior Paint	HTR	Confirm paint color				
			Service upgrade allowance			
Electrical fixtures	HTR	Recessed lights provided by HTR				
	JB	Surface mounted light fixtures supplied by homeowner	Vanity and a medicine cabinet			
Bathroom Hardware & Accessories			Tile			
towel hooks, grab bars, toilet	JB					
knobs & pulls, etc.	JB		Bathroom countertop			
Vinyl Flooring	HTR	Julie will provide samples				