

Your details

[Address line 1]

[Address line 2]

[Address line 3]

[Postcode]

[Email]

[Telephone]

Recipient details

[Address line 1]

[Address line 2]

[Address line 3]

[Postcode]

[Date]

Dear [name of Headteacher or Designated Safeguarding Lead],

My child, [name], is in [class/form/year] at [school].

I am writing to enquire about external training providers which your school may use. I would appreciate some clarity on the following questions:

- Has your school used external training providers, or sent staff to the same, for issues such as Equality and Diversity, Inclusivity, Safeguarding, Gender, or RSE?
- Has your school used online information or other literature from external training providers to inform school policy on Equality and Diversity, Inclusivity, Safeguarding, Gender, or RSE?
- If 'yes' to either of the above, who are these providers?
- By what process are these training providers selected? Does your school have a policy for this?
- By what process do you guarantee that their training and guidance meet the school's own safeguarding policy?

I look forward to hearing from you.

Yours faithfully,

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