

Client Onboarding Checklist

Welcome to EchoLogic! To get started, please provide the following:

1. Submit your script or message content (text or PDF)
2. Choose your video plan
3. Select add-ons (translation, captions, branding)
4. Upload your logo or brand materials (if applicable)
5. Specify your preferred delivery format (MP4, link, LMS-ready)
6. Confirm turnaround time expectations (typically 2–4 business days)
7. Provide a contact person for video approvals

We'll send you a draft video for review and include 1 round of revisions.