

School Nurse Job Description - Part-Time

Germantown Friends School is seeking a flexible part-time School Nurse who will work in conjunction with other nurse department staff to support students and employees.

Responsibilities Include:

- Provide nursing care to ill and injured students and employees.
Perform nursing evaluation and treatment for students according to existing school nurse office protocols
- Manage and maintain student health records.
- Respond to students who are ill and communicate with important individuals about this illness.
- Communication may include with caregivers, athletics, sports medicine, teachers, academic support staff, or school leadership
- Track and maintain inventory by monitoring medical supply levels, track expiration dates and date multi-dose bottles when opened
- Track and monitor communicable diseases, meet regularly with nurse office staff for review
- Track and monitor injuries and PE/athletics participation, meet regularly with nurse office staff for review
- Monitor remote data as assigned for tracking blood glucose control for students with Diabetes Mellitus
- Familiarity with student health emergency plans (ex. epipen administration, albuterol or rescue inhaler administration, insulin, glucagon)
- Respond to student health emergencies on campus as needed
- Perform other duties as assigned.

Characteristics Include:

- The ability to work both positively and cooperatively with students, parents, and employees.
- Strong communication and organizational skills.
- Team player. The school nurses frequently collaborate with school counselors, athletic trainers, faculty and staff, and each other.
- The ability to practice autonomously.
- The ability to calmly respond to health situations that arise on campus.
- Working autonomously is paramount to the position as well as the ability to make appropriate decisions on a daily basis.
- Must have the ability to calmly respond to health situations that arise on campus and work to resolve situations quickly.
- Multicultural and inclusivity awareness and social skills to work with the entire population required in this role.
- Ability to communicate clearly and effectively in speech and writing with students, parents, and employees on a daily basis.

Qualifications:

- Registered Nurse (RN) licensed in the state of Pennsylvania
- Bachelor's degree in Nursing required
- School nurse certification preferred
- Three to five years of practical experience in the field, preferably with a pediatric population.
- Current CPR/BLS/AED certification required

Physical Requirements:

- Requires standing, sitting, repetitive hand and body movements, simple grasping, pushing, pulling, fine motor and gross motor skills, bending, lifting, squatting, kneeling, climbing, and reaching.
- Ability to lift students as required and the stamina to stand all day as needed.

Schedule:

- Monday-Friday, 8:00 a.m.-4:00 p.m.
- Flexibility to work during various school events.