BULLETIN INFORMATION

	July 3, 2020	TYPE:	Information	NUMBER:	LR-013-20
SUBJECT:	Workaround for IP Syste	m Date A	nomaly		

CP

Attention – All Canadian T&E Employees

When creating an IP claim within the IP System <u>from a CP Kiosk</u> using the Calendar feature to select the date, the date field may initially populate with a date other than that selected on the Calendar.

This is a known issue on certain Kiosks and Information Services is working to correct it.

020	/06/0	1						E
<		June		2020		>		
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	~
23	31	1	2	3	4	5	6	
24	7	8	9	10	11	12	13	
25	14	15	16	17	18	19	20	
26	21	22	23	24	25	26	27	
27	28	29	30	1	2	3	4	

Instruction to Employees:

Canadian T&E Employees who are creating an IP claim within the IP System <u>from a CP Kiosk</u>, are advised to ensure that the date entered in the "Claim Date" field is correct before saving the IP Claim by clicking within the calendar on the correct date again which will cause the field to reflect the selected date.

Labour Relations T&E Payroll Audit Canadian Pacific