

STANDARD OPERATING PROCEDURE

We pride ourselves on providing professional service to all our clients and customers.

- NAR (National Association of Realtors) requires all Realtors® to have a buyer sign a Buyer Agreement BEFORE you can tour a home listed in the MLS. Our Brokerage requires an Exclusive Buyer Agreement to be signed. You can work with your Buyer Agent to sign an agreement for a time frame that works best for you and your Buyer Agent. We do feel after meeting and working with us, you will want to work exclusively with us and our agents. Our office follows all NYS agency laws.
- Our Brokerage DOES require pre-approval or proof of funds **prior** to touring a home. Please note that pre-approval or proof of funds is required when submitting a Purchase Offer on a property and that the seller may require such information be submitted prior to a showing.
- Our Brokerage DOES NOT require that you show ID upon talking with our agents.

PLEASE NOTE: Compensation is not set by law or any REALTOR® Association or MLS and compensation to Broker is fully negotiable between the BUYER and a Broker.

We look forward to talking with you to ensure your real estate goals are met and that we exceed your expectations!

Acknowledgement of Broker

Broker:

By:

Name:

Title:

State of

County of

The foregoing document was acknowledge before me this 16th day of August 20224 by Tracey S. Kline who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

Notary Signature

LISA ANN MORROW

Notary Public, State of New York

Qualified in Onondaga County

No. 01MO6422976

My Commission Expires Oct. 4, 2025