



JUNE 20-23 2019



vendor & organization information

Application & Payment Due by May 1st, 2019

2019 EVENT DATES: Friday, June 21 • 4-11pm & Saturday, June 22 • Noon-11pm

LOCATION: Jackson Street Parking Lot | Downtown Sandusky

Thank you for your interest in participating in Sandusky Pride 2019. Please see the attached information regarding community organization and vendor booth registration and setup. If you have any questions, please contact us at sanduskypride18@gmail.com.

SPACE/BOOTH DETAILS

No structure may exceed 15' in height. You may provide any tent or booth structure as long as it falls within the City of Sandusky safety guidelines and fits within the space you have rented. **YOUR TENT MUST BE WEIGHTED AND SECURED 40 POUNDS PER LEG.** Sandusky Pride has final determination over the placement of all booths within the event space. Please note that this event is a gated event, meaning that you must carry in and carry out any of your supplies; no cars are allowed in the event outside of load-in/load-out times.

POWER

Electricity is limited for community organization or vendor booths. You may bring your own battery power equipment. Gas-powered generators are not permitted due to noise and fume emissions.

NOISE

As a courtesy to other exhibitors, Sandusky Pride reserves the right to limit amplified sound from your booth.

SPECIAL REQUESTS

All special requests must be included in this application, please add additional paper if necessary. Late requests have no guarantee of accommodation.

CANCELLATIONS

You may cancel your booth application at any time prior to the stated application deadline of May 1, 2019, and receive a full refund. Cancellations made after the stated deadline will not be refunded.

FOR ALL REGISTRANTS

This agreement affirms the business/organization represented by the applicant in accordance to the mission of Sandusky Pride - to celebrate and educate the LGBT community in Sandusky and its surrounding areas while fighting for equal rights for all. Signature of this agreement also affirms that the individual, organizations, or business named does not discriminate in hiring, employment, participation, or services rendered based on the fact of perception of a person's race, color, creed, religion, national origin, ancestry, sex, sexual orientation, gender, identity, domestic partner status, disability or Acquired Immune Deficiency Syndrome or HIV status.



food vendor information

Sandusky Pride 2019 will be located in the Jackson St. parking lot (134 Jackson St. Sandusky, OH 44870).

Food Vendor fee is \$150 for the event. All vendor fees are non-refundable. Vendor payment must be received before load-in (Friday, June 21, 2019). Please make checks payable to Downtown Sandusky Inc.

Food Vendor agrees to supply food at Sandusky Pride on **Friday, June 21 4:00-11:00 pm & Saturday, June 22, 2019, Noon-11:00 pm**. If you sell thru your food offerings, you may close, but you may not load out until the event is over at 11pm on Saturday, June 22, 2019.

Food Vendor agrees to comply with all terms and conditions stated below and made part of this contract.

Food Vendor agrees to upload a logo that will be used for marketing purposes by Sandusky Pride Committee. Food Vendor will not be required to pay any additional marketing fee.

The Sandusky Pride Committee reserves the right to deny any Food Vendor at its discretion. However, if such determination is made after the Food Vendor has paid the registration fee; the Sandusky Pride Committee agrees to return fees to the Food Vendor.

All Food Vendors are individually responsible for collecting sales tax and submitting to proper authorities. Food Vendor agrees to and/or has complied with any and all local, state, federal, or other relevant government jurisdiction's laws regarding, rules and regulations, regarding the sale of merchandise sold by said Food Vendor.

All vendors are responsible for obtaining the proper permits to conduct a trade or business in the City of Sandusky or the State of Ohio and shall display said licenses as required by state and local law at all times Food Vendor's trade or business is open to the public.

All Food Vendors must supply the Sandusky Pride Committee with a Certificate of Liability Insurance for a minimum of \$1,000,000.00. (One million dollars).

All Food Vendors agree to comply with all terms and conditions stated in the Hold Harmless Clause and Liability Waiver included as part of this agreement.

Food Vendors will be provided with a minimum 10 x 10 exhibit area. Food Vendors are responsible for providing their own booth, tables, chairs, extension cords, and water hoses if needed, and other props unless indicated otherwise on this form. Power will be provided through either the city or a shared generator. If power is required by the vendor there will be an additional charge of \$10 per day.

Load-in will begin at noon on Friday, June 21, 2019. All vehicles must be removed from Food Vendors area no later than 4:00 pm. No exceptions.

Food Vendor is responsible for all labor for and at its location(s), including set-up and tear down at their location.

Food Vendors are asked to keep their area clean of debris.

Food Vendors are responsible for removing unsold merchandise at the close of the event on Sunday, June 23, 2019. Food Vendors are required to take reasonable care to avoid damaging City of Sandusky property in setting up and tearing down.

Food Vendors shall not assign, sublease, transfer or share its interest in this contract without the prior written consent of the Sandusky Pride Committee.

The Sandusky Pride Committee reserves the right to determine the exact location of the Food Vendor's trailer/booth at the Sandusky Pride. The Sandusky Pride Committee reserves the right to prohibit the sale of merchandise that does not comply with the terms and conditions of this contract.

Any loss suffered by the Food Vendor is the sole responsibility of the vendor. The Sandusky Pride, Downtown Sandusky Inc., or the City of Sandusky shall not be held liable or chargeable for any loss of sales, income, resale or commissions of the Food Vendor. This includes revenue loss due to inclement weather conditions.

The Sandusky Pride Committee does not grant category exclusivity to Food Vendor.

NON EXCLUSIVE CLAUSE

Sandusky Pride reserves the right in any given year to determine that NO vendor will have exclusivity on any certain food item. Sandusky Pride strives to provide variety for the event and its guest.

HOLD HARMLESS CLAUSE

To the fullest extent permitted by law, I agree to defend, pay in behalf of, and hold harmless the Sandusky Pride Committee, Downtown Sandusky Inc., the City of Sandusky, event organizers, volunteers, staff and/or others working on behalf of the Sandusky Pride committee against any and all claims, demands, suits, losses, including all costs connected therewith, for any damage which may be asserted, claimed or recovered against or from the Sandusky Pride, Downtown Sandusky Inc., the City of Sandusky and/or its committee, volunteers, staff or all others working on behalf of the Sandusky Pride by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arise out of the alleged negligence of my business and/or in any way connected or associated with this contract.

LIABILITY WAIVER

The Sandusky Pride, Downtown Sandusky Inc., or the City of Sandusky are not responsible for any damage done by a Food Vendor, or by his/her employees or agents, to any person or property. These organizations are not responsible for loss or damage of any materials/equipment caused by patrons/visitors.

Food Vendors shall hold the Sandusky Pride, Downtown Sandusky Inc., or the City of Sandusky harmless and waive the right of subrogation against the Sandusky Pride, Downtown Sandusky Inc., or the City of Sandusky. Food Vendors shall carry their own liability insurance and present Certificate of Insurance as part of the reservation process.

The Sandusky Pride, Downtown Sandusky Inc., or the City of Sandusky assumes no responsibility for accidents to any person, property or loss of damages by theft, fire, water, wind, storm, or acts of third party or for any other causes; and all Food Vendors and their agents agree to abide by all the rules and regulations of the Sandusky Pride and/or its committee, staff, volunteers thereto.

The violation of any of the above-mentioned conditions by a Food Vendor and/or by his/her agents or employees shall annul the contract between contract holder and the Sandusky Pride. I agree to abide by all the rules and regulations of the Sandusky Pride, Downtown Sandusky Inc., or the City of Sandusky and its committee, staff, volunteers thereto.

****For any questions or concerns contact Sandusky Pride at sanduskypride2018@gmail.com**



2019 vendor application

Due by May 1st, 2019

VENDOR TYPE Commercial/Retail Vendor Non-profit/Educational Org. Food Vendor

Company Name: _____

Contact Name: _____

Address: _____

Phone: _____ Website: _____

Email: _____

Please give a brief description of how you plan to utilize your vendor space. Include all items you intend to sell, display or distribute. Note any special requests here and please add additional pages, if necessary:

BOOTH OPTIONS

Commercial/Retail:

- 10' x 10' Single Space \$75
- 10' x 20' Double Space \$115

Non-Profit/Educational:

- 10' x 10' Single Space \$25
- Required Non-Profit Registration#: _____

Food:

- single space \$150/event
 - Power needs? (110/25 Amp) yes no
 - Require water? yes no
 - Using Propane? yes no

Email your **LOGO** (if applicable) to:
sanduskypride18@gmail.com

Make checks payable to:
Downtown Sandusky, Inc.

APPLICANT MUST SIGN BELOW

Print Name: _____

Signature: _____

Date: _____

Mail to:

SANDUSKY PRIDE
c/o Kilbourne Hotel
223 W. Water Street
Sandusky OH 44870