



CRIETERION	5. STUDENT SUPPORT AND PROGRESSION
KEY INDICATOR	5.1 STUDENT SUPPORT
METRIC NO.	5.1.4 NUMBER OF STUDENTS BENEFITED BY GUIDANCE FOR COMPETITIVE EXAMINATIONS AND CARRER COUNSELLING OFFERED BY THE INSTITUTION
FILE DESCRIPTION	REPORTS ALONG WITH PHOTOGRAPHS

Report on

Date & Time	13/06/2022 to 21/12/2022
Organized By	Department of Commerce
Staff Coordinators	Anilkumar C Assistant Professor, Department of Commerce
Student Coordinators	Kavya T (3 <sup>rd</sup> B.Com Cooperation) Hareesh A (3 <sup>rd</sup> B.Com Cooperation)
Other particulars	NIL
Programme Details	To enhance the mathematical skills, reasoning skills, general knowledge and the skills in English language for students, the department of commerce started the initiative UDYOG. This is an initiative to provide free coaching for various competitive examinations.

# **UDYOG – Coaching for Competitive Examinations**

Programme summary along with photos are attached herewith.

Amilkumar C

Programme Coordinator

M.Com (Double), ISS DENBYJIFKI, PAD PERSCIPCI AMC GROUP OF EDUCATIONAL INSTITUTIONS AFFILIATED TO GAL REINGIDALERSITY MAMISCENT, PIN - 679 521





### **Programme Summary**

### **UDYOG – Coaching for Competitive Examinations**

### **Organized by Department of Commerce**

Date: 13.06.22-21.12.2022

### **Programme Description**

UDYOG is an initiative of department of commerce to provide free coaching for various competitive examinations. The second batch of UDYOG was started on 13 June 2022. And it was inaugurated by Dr. Byju K – Principal, AMC Group of Educational Institutions. Anilkumar C is the staff coordinator of the programme. The programme were designed to give free coaching for students in the field of mathematical reasoning, logical reasoning, general knowledge and general English. Duration of the initiative was 22 working days. And 2 hour classes were arranged after the regular working hours and also in weekends. A detailed syllabus were prepared and separate study materials of various topics were distributed to the students. 86 students were selected for this programme and every students actively involved in the programme. Computerized mock tests and written examinations were conducted to test their improvements and cash prizes were distributed to motivate the students. And finally a validatory session was conducted to get feedbacks and suggestions. Students were given excellent opinion about the programme and it has decided to continue this initiative in the upcoming academic year also.

### Programme Brochure:







#### **Programme Photos**

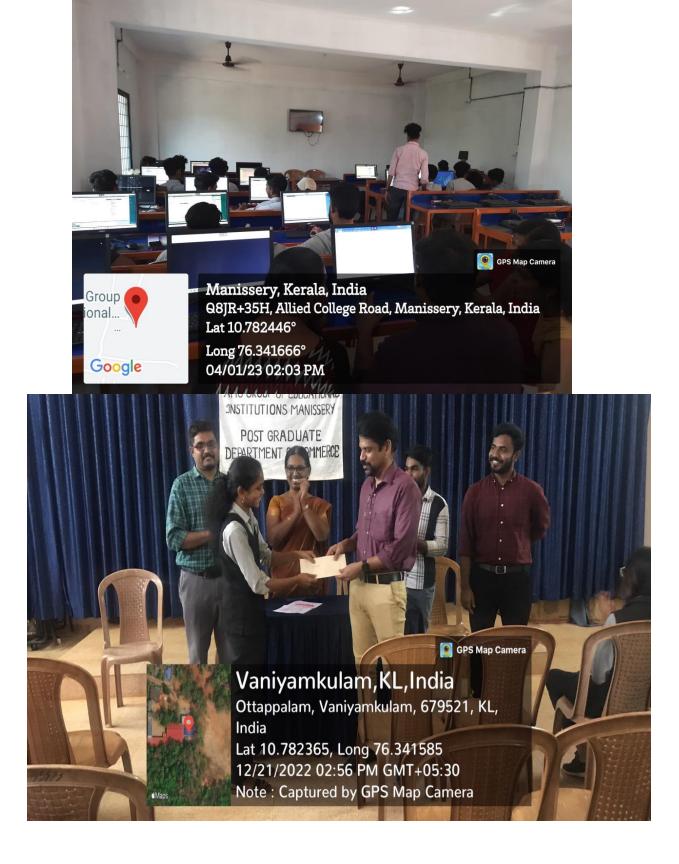


















Anilkumar C

Programme Coordinator

Dr. Mugesh P

Head of Department of Commerce

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### Report on

### Prathiba PSC Coaching-2022-23

Date	20/01/23
Organized by	Department of Economics
Staff coordinator	Jasna.K.U, Assistant Professor, Department of Economics
Students co- ordinator	Nil
Other particulars	Nil
Programme Details	Department of Economics organized psc coaching classes for college students. The aim of the programme is to provide knowledge relating to the base of psc preliminary exams.

Programme summary along with photos are attached here with

Jasna.K.U

Programme co-ordinator



Dr.Byju.K

Dr. BYJU.K M.Com (Double), MBA. CWA, M Phil, PhD Principal AMC GROUP OF STANLATIONAL INSTITUTIONS AFFILING TO THE COT UNIVERSITY MANY AT, PIE - 579 521

### PROGRAM SUMMARY ON

### **NET COACHING**

### 11.07.2022(onwards)

### **Program Description**

Department of Commerce conducted NET coaching, for the final year post graduate students. This was conducted with an intention to give a brief idea about the test and also help them attempt the exam for the first time. The NET coaching covered all the topics in both the Paper I and Paper II of Commerce. Various teachers were allotted with the topics of which the list of allotment is given below.

### **Program Brochure:**



### **Program photographs**



Simran Vijay Kumar

Dr. Mugesh P

Program coordinator

HOD Department of Commerce

### **REPORT ON**

### NET COACHING

Date	11.07.2022(onwards)
Organized By	Department of Commerce.
Staff Coordinators	Simran Vijay Kumar, Assistant Professor, Department of Commerce.
Student Coordinator	Fasna (IInd M.Com)
Other particulars	NIL
Programme Details	Department of Commerce set up for NET coaching, for the final year post graduate students. This was conducted with an intention to give a brief idea about the test and also help them attempt the exam for the first time.

Program summary along with photos are attached herewith.

Jund Court

Simran Vijay Kumar

Program coordinator

Affiliated to cored

Dr. BYJU. K M.Com (Double), MBA, CWA, M Phil, PhD PRINDIP Byju K AMC GROUP OF EDUCATIONAL INSTITUTION AFFILIATED TU CRHEND UNIVERSITY NIANISSERY, PIN - 619 521

### **Programme summary**

### A Seminar on "How to Crack Bank Examination"

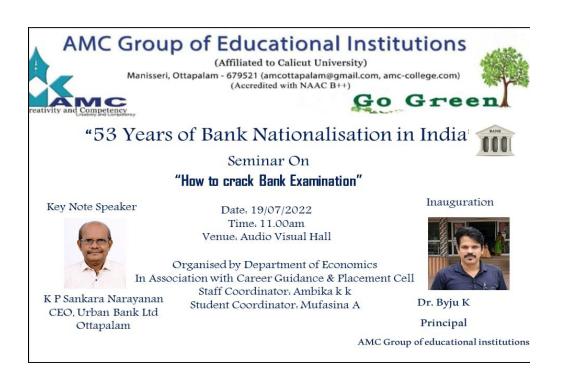
Date: 19/07/2022/ @ 11.00 AM

Venue: Audio Visual Hall

### **Programme Description**

Department of Economics in association with Career Guidance and Placement Cell of AMC Group of educational institutions conducted a seminar on the topic "How to Crack Bank Examination" as the part of bank nationalization day 2022. The purpose of the Programme was to give an idea about how to crack bank examination by using logic and tricks. 95 students participated in this program.

### **Programme brochure**



### **Programme photographs**





Ambika K K

Coordinator

# NET COACHING CHAPTER ALLOCATION LIST

### PAPER I(COMMERCE):

UNIT NUMBER	TOPIC	TEACHER'S NAME	TEACHER'S SIGNATURE
1	Teaching Aptitude	Dr. Mugesh P	84
2	Research Aptitude	Dr. Mugesh P	85
3	Comprehension	Simran Vijay Kumar	Comillicore
4	Communication	Dr. Mugesh P	ðv.
5	Mathematical Reasoning and Aptitude	Anilkumar C	Art
6	Logical Reasoning	Anilkumar C	Art
7	Data Interpretation	Shaniba S	alate
8	Information and Communication	Simran Vijay Kumar	Cainel Court
9 -	Public, Development and Environment	Ambika K K	Durletes
10	Higher Education System	Rajeesh Kumar M	B

### PAPER I(COMMERCE):

UNIT NUMBER	TOPIC	TEACHER'S NAME	TEACHER'S SIGNATURE
1	Business Environment and International Business	Anilkumar C	Art
2	Accounting and Auditing	Rekha P.T Sarala K.T	Public
3	Business Environment	Dhanya K	Thank
4	Business Finance	Anilkumar C	Ant

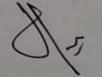
5	Business Statistics And Research Methods	Dr. Mugesh P	de/
6	Business Management and HRM	Simran Vijay Kumar	Come el care
7	Banking and Financial Institutions	Siji C	Sale
8	Marketing Management	Reshma P	1.600
9	Logical Aspects of Business	Ranjini P Shaniba S	AT '
10	Income Tax and Corporate Tax Planning	Jagadeesh C	æ.



OX

Simran Vijay Kumar

Program coordinator



Dr. Mugesh P

HOD Department of Commerce



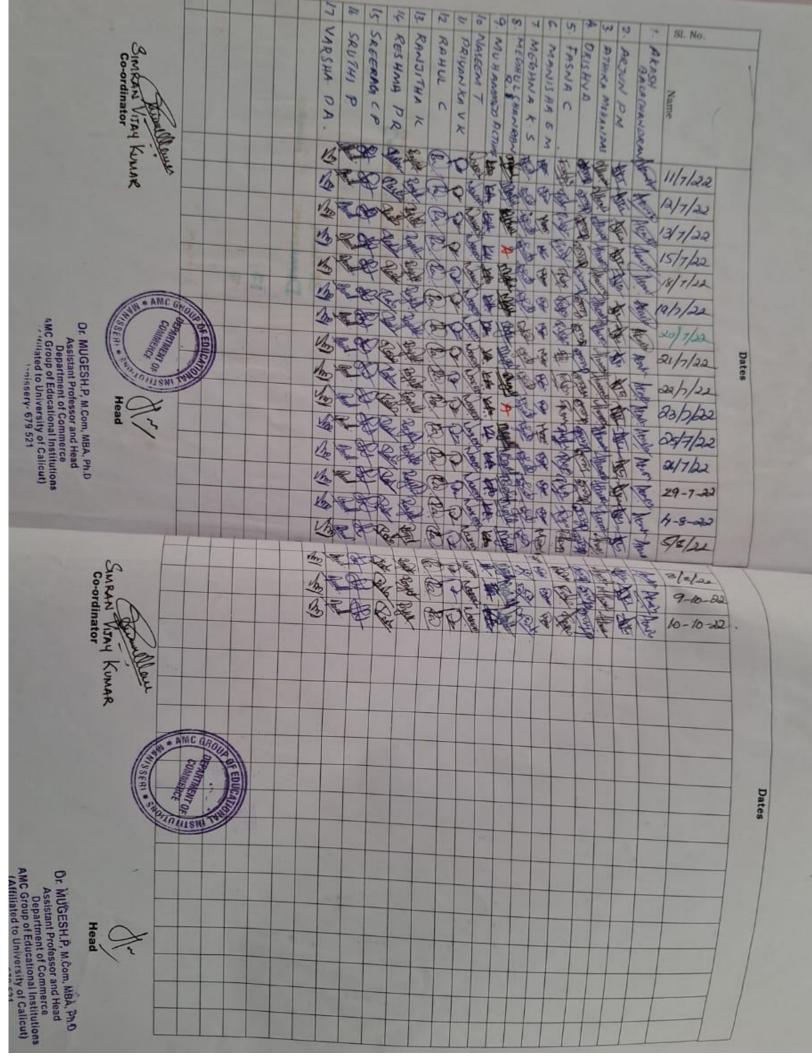
### ATTENDANCE REGISTER

NET COACHING [UGIC NET Gaching, Paper I and Paper I commerce]	
11-07-2022	
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-	COMMERCE
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SIMRAN VIJAY KUMAR **Co-ordinator** 

Heád

Dr. MUGESH.P, M.Com, MBA, Ph.D Assistant Professor and Head Department of Commerce AMC Group of Educational Institutions (Affiliated to University of Calicut) Manissery: 679 521



### Report on

# Seminar On the topic "How to Crack Bank Examination"

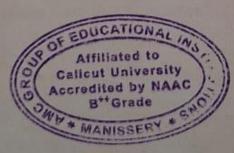
Date & Time	19/07/2022 @11.00am
Organized By	Department of Economics in association with Career Guidance and Placement Cell
Staff Coordinator	Ambika K K.(Assistant professor) = 1 Economics)
Student Coordinator	Mufasina A (III BA Economics)
Other particulars	Resource person: Mr. Sankaranarayanan Details of resource person: CEO Cooperative Urban Bank, Ottapalam Inaugurated by: Dr.Byju K, Principal AMC Group of Educational Institutions Manisseri
Programme Details	The purpose of the programme was to give an idea about how to crack bank examination by using logic and tricks.

Programme summary along with photos are attached herewith.

TAN

Ambika K K

Coordinator



M.Com (Double), MBA, CWA, M Phil, PhD PRINCIPAL AMC GROUP OF FOULATION PLANBYFUKIONS AFFILIATED TO GALIGUT UNIVERSITY MANISSERY, PIN - PHILOIPAL

### **Programme summary**

### A Seminar on "How to Crack Bank Examination"

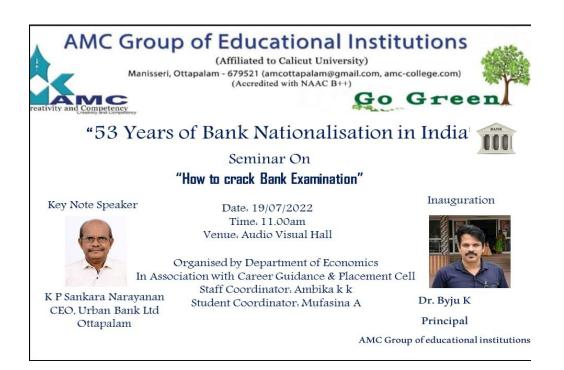
Date: 19/07/2022/ @ 11.00 AM

Venue: Audio Visual Hall

### **Programme Description**

Department of Economics in association with Career Guidance and Placement Cell of AMC Group of educational institutions conducted a seminar on the topic "How to Crack Bank Examination" as the part of bank nationalization day 2022. The purpose of the Programme was to give an idea about how to crack bank examination by using logic and tricks. 95 students participated in this program.

### **Programme brochure**



### **Programme photographs**







Ambika K K Coordinator

AMC	GROUP OF EDUCATIONAL	INSTITUTIONS, M	ANISSERY	
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Staff - co-ordination: Ambika. le. k.

# AMC GROUP OF EDUCATIONAL INSTITUTIONS, MANISSERY

Attendance Sheet

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### Report on

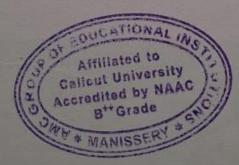
## Career Development Program

# **Opportunities in Cooperative Sector**

Date & Time	25/07/2022 0 GMART
Organized By	Department of Commerce & SMART
Staff Coordinators	Anila M G, Assistant professor, Department of Commerce
Student Coordinators	Bhavisha E K III BCom Cooperation
Other particulars	Resource Person: Sanup K Details of Resource person: Faculty and Centre Head, Presidency Career Point, Shornur.
Programme Details	The career development training program was conducted to motivate and provide detailed information about the opportunities in Cooperative sector.

Programme summary along with photos are attached herewith.

Anila M G Program Coordinator



MANIASERY, PIN - 679 527

### **Programme summary**

### **Career Development Program - Opportunities in Cooperative Sector**

Date: 25/07/2022 Venue: AMC Manisseri

### **Description**:

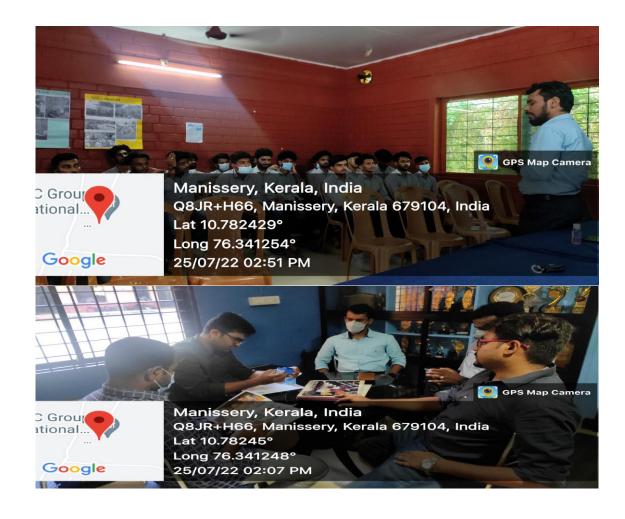
Department of Commerce in association with SMART organized an interactive session on career development on the topic Opportunities in Cooperative sector. The session was led by Mr Sanup K. Detailed information about the opportunities in cooperative sector and the patterns of preparations for cracking the exams were discussed.

### **Program Brochure:**



### **Program Photographs**





Anila M G Staff Co-ordinator

AMO	C GROUP OF EDUCATIONAL Attendance	Sheet	
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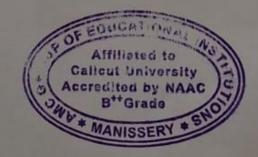
Date and Time	8th August 2022 to 19th April 2023
Organized By	Career Guidance & Placement Cell & Kerala
Staff Co-ordinator	Dr. Mugesh P, Assistant Professor & Head, Department of Commerce
Student Co-ordinator	Abhijith, II BA Economics
Other particulars	Resource Person : Details of Resource Person :
	Part1
	Dr Byju K, Principal, Murali M, Director and Academic Consultant, Veranda Race, Ottapalam Satheesh, Faculty, Pioneer Tally Academy, Ottapalam Shameem, Faculty, Speak in Speak Out (English Language School in Shoranur) Dr Mugesh P, Shaniba S, Remya R Assistant Professors, AMC Group of Educational Institutions. <u>Part II</u> Ardra Nair, DWMS Talent Curation Executive, Palakkad
Programme details	<ul> <li>Step To' is a finishing school programme of AMC. The programme consist of two parts.</li> <li>Part 1 consists of training to develop basic skills for enhancing employability of students.</li> </ul>
	Part 2 is conducted in association with Kerala Knowledge Economy Mission, Government of Kerala

# "STEP TO" Finishing School Programme of AMC

Programme summary along with photos are attached herewith

Dr. Mugesh P

Staff Co-ordinator



Dr. Byju. K

Principal Dr. BYJU. K M.Com (Double), M6A, CWA, M Phil, PhD PRINCIPAL AMC GROUP OF ENGLATIONAL INSTITUTIONS AFFILIATED TO CALICUT UNIVERSITY MANISSERY, PIN - 679 521

### "STEP TO" Finishing School Programme of AMC

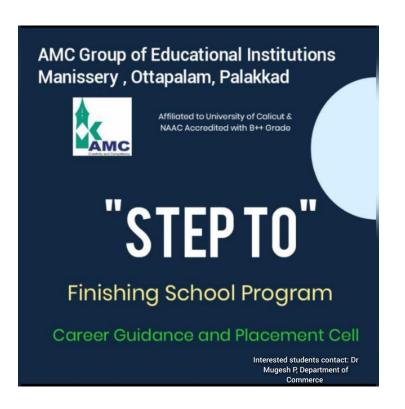
### **Date and Time:** 8<sup>th</sup> August 2022 to 19<sup>th</sup> April 2023 **Venue : Computer Lab & Dwani Audio- Visual Hall**

### **Programme Description**

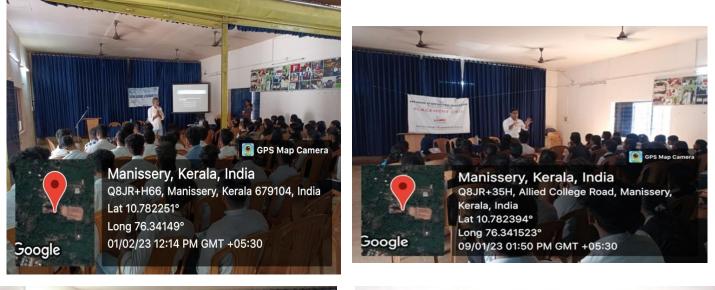
The programme consists of teaching the finer aspects of etiquette and soft skills over and above the academic qualifications. First part consists of training on basic computer skills required to apply for job which was provided by the faculty of the college. Along with that resource person from outside handled different session including training on job skills, career guidance and career counselling.

Part two was a three day work readiness programme which was conducted by career guidance cell in association with KKEM (Kerala Knowledge Economy Mission ), Government of Kerala. Work Readiness programme is a grooming module to enhance the interview skills of a candidate and make himself/ herself confident to be able to present before an interview. It involves undertaking SWOT analysis, Training on how to attend Group Discussion, Language training, Robotic interview etc.

### Brochure of the programme



### Part 1- Basic Skills P- Photographs





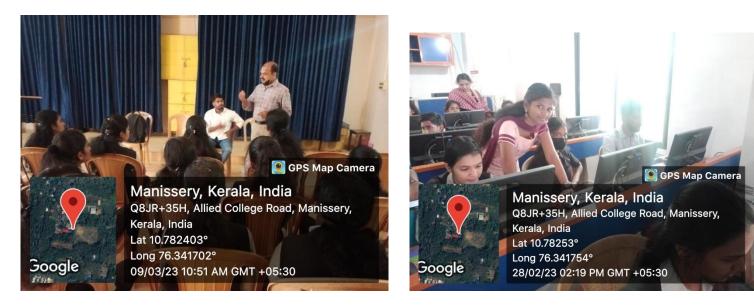




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### Part II Work Readiness Programme Photo Graphs



Dr Mugesh P, Programme Coordinator

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16	Brishna prasad.p	KM01291572	Oxy.
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18	Blussy Joseph	KM01226923	Roy
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20	Selpa V	KN01286937	Box
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24	Raveeneran VM	KM01286956	R
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26	Mohammed Shiyers. V.A	KM0143383	0 0
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31	Awjona TR	KM01462715	0gn
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32	AJUN P.M	KM0407730	Alis
33	Manisha EM	KAA01470625	Haw
34	Bhavisha. EK Coshira	14101286036	Bhill

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SI. No.	18th April 2023	DWMS Id	Signature
1	Tune of Farticipants	KM01286934	By.
2	Kavya. J	KM01286936	Oblight
3	Bhavisha. E.K	KM01286853	Alero
4	Aba Thahix - P	KM01433629	44
5	Junit K	KM01291451	Amette "
6	Aswathy .C.K	KM01286931	Rever.
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8	Silpa.V.	KM01286923	AL
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13	Akash Balachandran	KM 01455915	AKORA
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15	Rapul-C	KM01470620	PF-
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19	Raveendran V.M	KM01286950	The second se
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# CAREER GUIDANCE PROGRAMME ON ENTRY INTO CA, CMA, CS PROFESSION

Date and Time	and Time 19/10/2022 @ 10.30 am	
Organized By	Career Guidance & Placement Cell	
Staff Co-ordinator	Dr. Mugesh P, Assistant Professor & Head, Department of Commerce	
Student Co-ordinator	NIL	
Other Particulars	Resource Person : Nisha Sasikumar	
	Details of Resource Person : Nisha Sasikumar, ICWA, M.Com, MBA, M.Phil, Vice Principal, AMC Group of Educational Institutions	
Programme details	The aim of this programme is to give orientation & guidance to the aspirants of CA, CMA, CS Profession.	

Programme summary along with photos are attached herewith

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Dr. Mugesh P

Staff Co-ordinator

M.Com (Double M Phil, PhD AMC GROUP OF EMPrinterpal INSTITUTIONS AFEN INTED TO GALIGUE MANT - ASITY MARISSERY, PIN - 675 021 885124

### CAREER GUIDANCE PROGRAMME ON

# ENTRY INTO CA, CMA, CS PROFESSION

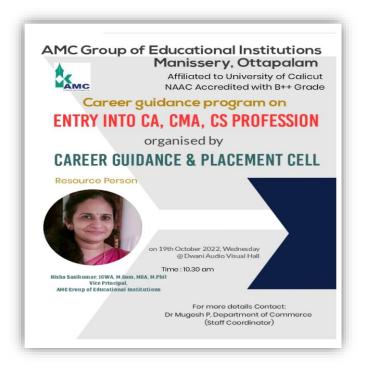
Date and Time: 19/10/2022 @ 10.30 am

### Venue : Audio Visual Hall

### **Programme Description**

A career guidance programme on CMA, CA, CS profession was arranged by Career Guidance Cell, AMC Group of Educational Institutions, Manissery. Nisha Sasikumar was the resource person of the programme. The programme helped to make aware the students about how to apply and prepare for CA, CMA, CS, programmes. Simran Vijay Kumar delivered Welcome speech and vote of thanks was delivered by Dr. MugeshP.

### programme Brochure



### **Programme Photographs**







Dr. Mugesh P

Programme Coordinator

AM	C GROUP OF EDUCATIONA	LINSTITUTIONS, M	ALA LOCATOR	
	Attendan	ce Sheet	- untre inter CA	CMA C
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Organised	by : lareor guidance E	placement Cell.		
Date :	19/10/2028 @ 10.30.	am.	Signature	
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10	Krishnajak	BBAHRM-2022	Knistinger	
11	JISHA THOMAS	BBA HRM-2000	Justand -	-
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## CAREER GUIDANCE SEMINAR ON EXPLORE YOUR CAREER IN ACCOUNTING

Date and Time	26/10/2022 @ 2 PM
Organized By	Career Guidance & Placement Cell
Staff Co-ordinator	Dr. Mugesh P, Assistant Professor & Head, Department of Commerce
Student Co-ordinator	Aswathy C, III B.Com Finance
Other Particulars	Resource Person: Sreejith P R
	Details of Resource Person: Career Counsellor, Finishing School India, Parapilly Towers, Tripunithra road, Vytilla Junction, Near Metro Station, Ernakulam.
Programme details	The aim of this programme is to give orientation & guidance to the aspirants of Accounting Profession. The programme also covered the project & programmes offered by National Skill Development Corporation (NSDC)

Programme summary along with photos are attached herewith

Dr. Mugesh P

Staff Co-ordinator



#### CAREER GUIDANCE SEMINAR ON

### **EXPLORE YOUR CAREER IN ACCOUNTING**

Date and Time: 26/10/2022 @ 2 PM

Venue : Audio Visual Hall

### **Programme Description**

A career guidance seminar on accounting career development was arranged by Career Guidance Cell, AMC Group of Educational Institutions, Manissery. Sreejith P R, Career Counsellor was the resource person of the programme. The programme helped to make aware the students about different Career Opportunities and project and programmes offered by National Skill Development Corporation (NSDC). The Seminar was useful for the students. Final year B.Com students participated in the programme. Dr. Mugesh P delivered welcome speech and vote of thanks was delivered by Aswathy C, III B.Com Student.

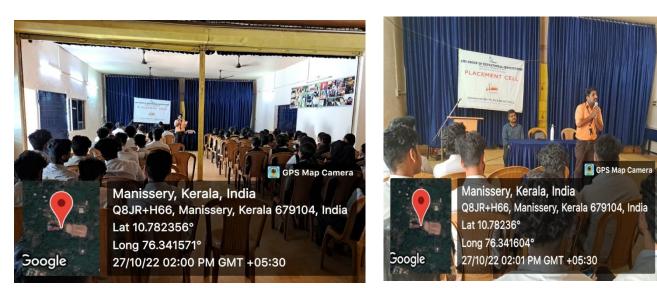
### programme Brochure



Programme Photographs







Dr. Mugesh P

Programme Coordinator

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# WORKSHOP ON WRITING A WINNING RESUME

Date and Time	18/11/2022 @ 2 PM
Organized By	Career Guidance & Placement Cell
Staff Co-ordinator	Dr. Mugesh P, Assistant Professor & Head, Department of Commerce
Student Co-ordinator	NIL
Other particulars	Resource Person : Reshma P
	Details of Resource Person : Assistant Professor, Department of Commerce, AMC Group of Educational Institutions
Programme details	The aim of this programme is to train students to draft resume for applying job

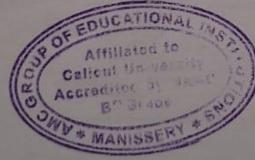
Programme summary along with photos are attached herewith

Dr. Mugesh P

Staff Co-ordinator

Dr. PYJU. K

M.Com (Double). MDr. Byju. Rhil, PhD PRINCIPAL INSTITUTIONS AFFILIATED TO CRINCIPAL INSTITUTIONS AFFILIATED TO CRINCIPAL INSTITUTIONS MANISSERY, PIN - 579 521



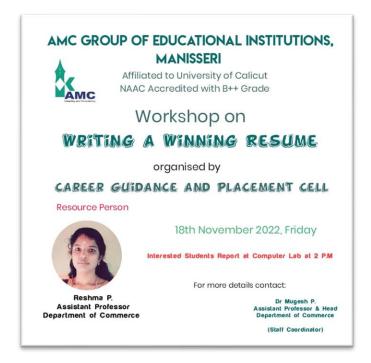
### WORKSHOP ON WRITING A WINNING RESUME

### Date and Time: 18/11/2022 @ 2 PM Venue : Computer Lab

### **Programme Description**

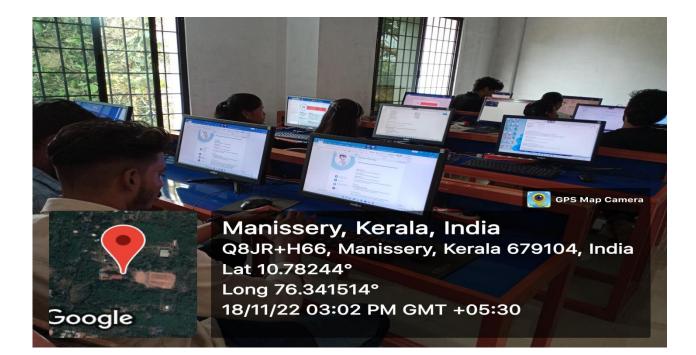
A workshop was conducted by the career guidance and placement cell. The aim of the program was to equip students with the skill of writing an attractive resume. Reshma P, Assistant Professor, Department of Commerce, AMC Group of Educational Institutions, Manissery was the resource person. The students got practical training on drafting resume and was highly useful for students

### Brochure of the programme



### **Photographs**

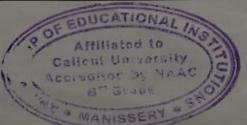




Dr Mugesh P,

Programme Coordinator

	C GROUP OF EDUCATIONA	L INSTITUTIONS, M.	ANISSERY
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Dr. BY JD. K M.Com (Double) MBA. CWA, M Phil, PhD Phonespal AMC GROUP OF EDUCATIONAL INSTITUTIONS AFFILIATED TO CALIGUT UNIVERSITY MANISSERY, PIN - 679 521

## "VALOREM 2022"

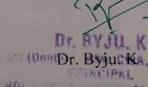
# CAREER GUIDANCE PROGRAMME ON ACCOUNTING JOBS USING SOFTWARES

Date and Time	24/11/2022 @ 11 a.m
Organized By	Career Guidance & Placement Cell in collaboration with Lumen Academy
Staff Co-ordinator	Dr. Mugesh P, Assistant Professor & Head, Department of Commerce
Student Co-ordinator	NIL
Other particulars	Resource Person : Sindhu Nandakumar Details of Resource Person : Practicing Chartered Accountant and Trainer at Lumen Academy
rogramme details	The aim of the programme was to make aware the students about different accounting software and their role to get accounting jobs

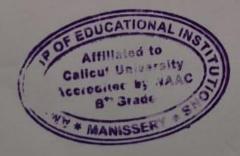
Programme summary along with photos are attached herewith

Dr. Mugesh P

Staff Co-ordinator



Atticates Principalor Destructions MANISSENY, PIN - 679 527



### **"VALOREM 2022"**

### CAREER GUIDANCE PROGRAMME ON ACCOUNTING JOBS USING SOFTWARES

### **Date and Time** 24/11/2022 @ 11 a.m **Venue :** Dhwani Audio Visual Hall

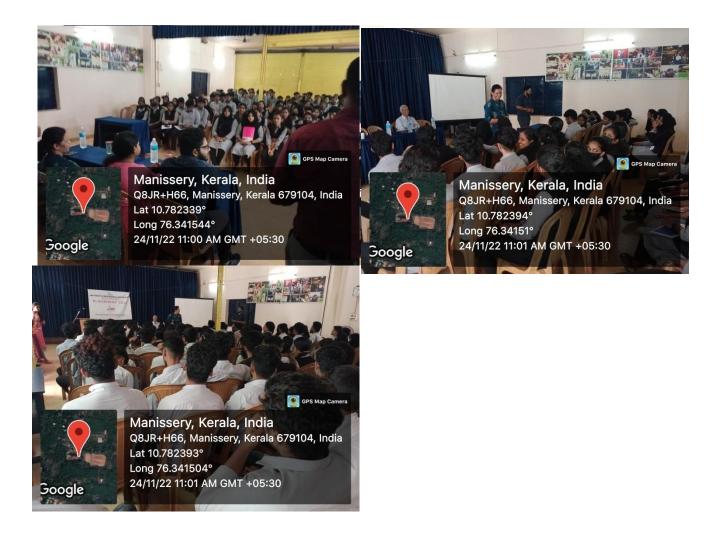
### **Programme Description**

A career guidance programme on the role of accounting softwares to get accounting job was organised by the career guidance and placement cell in collaboration with Lumen Academy. Sindhu Nandakumar, Practicing Chartered Accountant and Trainer, Lumen Academy was the resource person. Welcome speech was delivered by Rajeesh Kumar, Assistant Professor, Department of Commerce and Dr Mugesh P, Programme Co-ordinator



### **Brochure of the programme**

**Photographs** 



Dr Mugesh P,

Programme Coordinator

AMC GROUP OF EDUCATIONAL INSTITUTIONS, MANISSERY			
Attendance Sheet Name of Programme/ Activity: Valorem 2022 Accounting Jon Bing 350+ Organised by: Cased and E Place ment Cell.			
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# **'CAREER GUIDANCE PROGRAMME ON – HOW TO PREPARE** MANAGEMENT APTITUDE TEST'

Date and Time	13/01/2023 @ 11.00 A M
Organized By	Alumni Association & Career Guidance and Placement Cell
Staff Co-ordinator	Rajeesh Kumar M, Assistant Professor, Department of Commerce (Alumni Staff Coordinator)
Student Co-ordinator	NA
Other particulars	Resource persons Akshay Kumar M & Kishore B, Alumni Members (2018-2021 Batch),
Programme details	The main aim of this programme was to share the knowledge about how to crack MAT exam to the final year students by the alumnae

Programme summary along with photos are attached herewith

Rajeesh Kumar M

Staff Co-ordinator

Br. BYJU. K M.Com (Double), NDA Byja, M Phil, PhD PrevalerPat

AMC GROUP OF ENERGY POINT AFFILIATED TO CALLOP DIVERSITY AFFILIATED TO CALLOP DIVERSITY MANISSERY, PIN - 679 521



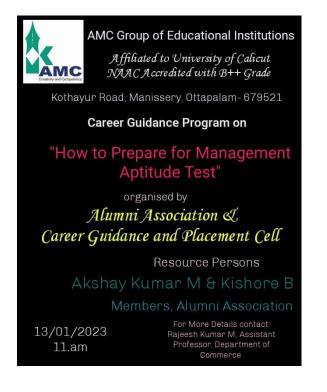
### **CAREER GUIDANCE PROGRAMME ON – HOW TO PREPARE** MANAGEMENT APTITUDE TEST'

**Date and Time:** 13/01/2023 @ 11.00 A M **Venue:** Vanijya Block, College Campus

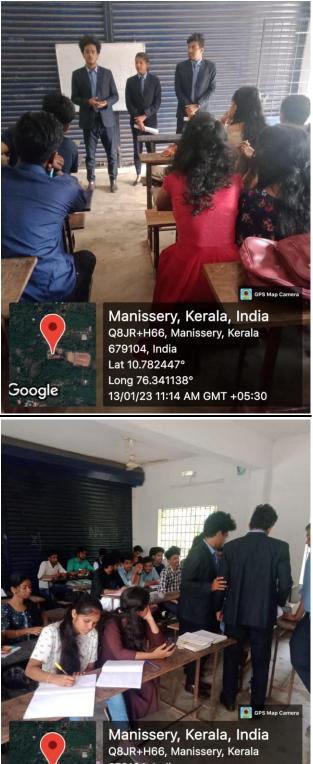
### **Programme Description**

The alumni of the college provides a good support to the college and regularly visits the campus. 2018-2021 alumnnae Mr.Akshay Kumar M and Mr.Kishore B came to the college and share the knowledge about how to attend the Management Aptitude Test to the final year students. The students asked some doubts regarding the exam pattern and they cleared the doubts. The programme was conducted by Alumni association and Career guidance and Placement cell.

### **Brochure of the programme**

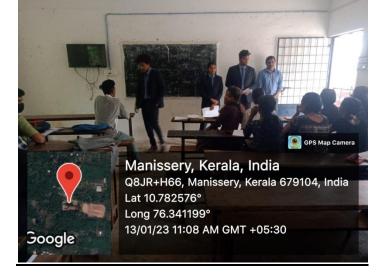


### **Photographs**



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Rajeesh Kumar M Alumni Staff Coordinator