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Memorandum of Understanding between AMC Group of Educational Institutions, Manissery, Ottapalam and

Pioneer Tally Academy, Ottapalam

The Memorandum of Understanding (here in after referred to as MoU) is made on 23 December 2021 between AMC Group of Educational Institutions, Manissery (here in after referred to as first party) and Pioneer Tally Academy, JRJ Complex, Ottapalam, (here in after referred to as second party) for conducting spread sheet management training and practical accounting training

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for the selected students of Department of Commerce, AMC Group of Educational Institutions. This MoU is signed by Dr. Byju K, Principal AMC Group of Educational Institutions, Manissery and Satheesh Kumar S, proprietor Pioneer Tally Academy, representing the second party. Whereas both parties have agreed to associate to carry out training to students with the overall objective of enhancing the knowledge and practical experience of the students of Department of Commerce, AMC Group of Educational Institutions, Manissery. Now both parties have agreed to enter into this MoU formulated as per the mutually agreed terms and conditions mentioned below:

- To organize separate training programs on spreadsheet management and practical accounting training to the selected students of Department of Commerce, AMC Group of Educational Institutions, Manissery for the next five years.
- 2. The course can be conducted at AMC Campus as per the time table prepared jointly by both parties
- 3. Both parties will provide class rooms and basic infrastructure facilities including computer lab for the participants of the course.
- 4. The selection of students will be done by the first party
- 5. The overall coordination of the programme will be done by the first party in consultation with the second party

Signature (First Party) MC GROUP OF EDITLATIC AFFILIACED TO CALLO MANISSERY, PH

Signature nd Party

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- 6. The resource persons will be identified and arranged by the second party
- 7 Certificate will be issued jointly by both parties

Duration

The course will be of minimum of 10-15 hours duration.

Programme Implementation

Course Structure and Syllabus will be prepared jointly by both the parties

Co-ordination of the sessions and maintenance of attendance will be done by the by both parties. first party. Internal and external evaluation of the programme will be done jointly

Expenditure

by the second party. If the programme is scheduled either at AMC Ottapalam or The expenditure related to the programmes (Resource person fee) will be borne any other mutually agreed venues, the second party will bear the resource persons fee and other expenditure, if any

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Signature

AMC AMC Group of Educational Institutions) Mr Principal Matter and Principal Matter

Proprietor

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Sallush Lynna 5.

(Pioneer Tally Academy, Ottapalam)