

Role Description 7 - Fund Raising & Grants Volunteers

This volunteering role includes identifying local funding opportunities, researching suitable grants, and helping to prepare applications that can fund improvements to the building.

We also work closely with other volunteers who gather quotes and help us understand what is needed to keep the hall safe, welcoming, and fit for purpose. As part of this work, we helped deliver the showcase day by contacting local businesses for sponsorship, coordinating practical support, promoting the event through regular social media updates, and producing and distributing flyers and signs across the local area.

Overall, our work helps raise awareness of Jubilee Hall, attract support and funding, and bring people together to improve a valued community space.

1. **Identifying funding opportunities** — searching for local grants and funding streams that match Jubilee Hall's needs
2. **Researching suitable grants** — reviewing criteria, deadlines, and eligibility to ensure strong applications
3. **Preparing applications** — drafting funding bids that support building improvements and community projects
4. **Developing bid documentation** - drafting project and business case documentation
5. **Working with fellow volunteers** — coordinating with those gathering quotes and assessing what's needed to keep the hall safe and welcoming
6. **Securing sponsorship** — contacting local businesses to support events like the show case day