

Purchasing & Flow Down Requirements

26/11/2024

Oracle Special Metals Ltd strives to provide its customers with exceptional service and high-quality products. To help maintain this commitment, Oracle Special Metals Ltd has the following purchasing and flow-down requirements for our suppliers:

- Provide conforming material and service to the specifications and requirements stated within our purchase order and this document.
- Ensure personnel are suitably qualified where necessary
- Establish valid test, inspection, and verification methods to ensure product conformity.
- Notify Oracle Special Metals Ltd of any production or shipping delays
- Notify Oracle Special Metals Ltd of any nonconforming product(s) and obtain Oracle Special Metals Ltd's written approval of nonconforming product disposition and concession, including nonconforming services prior to the shipping of goods
- Use customer-designated or approved external providers and apply appropriate controls
- Provide all associated documentation via email to sales@oracle-metals.com before receipt of goods or with goods. Associated documentation includes, at a minimum:
 - Packing List OR Delivery Note
 - Final Invoice
 - Original Material Test Certificates (3.1 Test Reports) with full traceability
 - Authorised release certificates, where applicable
- Provide a Certificate of Conformity (CofC) where applicable, via email to sales@oracle-metals.com before receipt of goods or with goods.
- Max capacity of singular pallets/boxes cannot exceed 1700kgs Gross
- Max length of singular pallets/boxes cannot exceed 6000mm long.
- All goods must be packed into suitable packaging consisting of cardboard tubes, and palletised or palletised wooden boxes. If goods are being sent from overseas, they must be in ISPM15 heat-treated boxes and marked appropriately.
- Evaluate any risk of counterfeit or suspected counterfeit material entering the supply chain
- Prevent the use and supply of Unapproved and Suspected Unapproved Parts (SUPs) and material
- Determine the sources and conflict status of products produced to fulfil our requirements, in compliance with the Dodd-Frank Act, Section 1502 with regards to transparency regarding the origin of conflict minerals. Only "DRC Conflict Free" materials are to be used in the products we purchase.
- Notify Oracle Special Metals Ltd of any changes to processes, products or services including changes to suppliers' external providers or location of manufacture and where required to obtain Oracle Special Metals Ltd written approval/acceptance
- Flow down to the supply chain the applicable requirements including all customer requirements.

Oracle Special Metals Ltd, Units 10 & 11 Devonshire Business Park, Knights Park Road, Basingstoke.

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Telephone: 01256 975 005

Managing Directors: Rupert Gordon & Mark Glynn



- Retain Oracle Special Metals Ltd documented information over a period of 10 years minimum unless otherwise advised. Notify Oracle Special Metals Ltd before any document disposal relating to our purchase orders
- Allow rights of access to Oracle Special Metals Ltd, our customer and regulatory authorities, to the relevant areas of facilities and applicable documented information, at any level of the supply chain
- Ensure personnel are aware of their contribution to product or service conformity and product safety
- Ensure all personnel are aware of the importance of ethical behaviour.

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