



## Maesteg Canoe Club Committee Meeting

### MINUTES

Date of meeting: Sunday 30<sup>th</sup> April 2023, 3pm  
 Location: Conference Room, Llynfi Enterprise Centre  
 Present: EE (Chair), DE, JR, GT, ER, TE, KW  
 Apologies: CE, ST, ES

ACTIONS	OWNER
<b>1. Welcome and apologies</b>	
EE welcomed the committee and opened the meeting	-
<b>2. Minutes of previous meeting</b>	
Minutes of previous meeting taken as read	-
<b>3. Finance</b>	
Current financial position confirmed	ALL
Sports Wales development grant has been deposited in the club account. This money will be spent as planned, mainly on Canoes and related accessories. Quotes to be sought from suppliers	EE/DE
The committee agreed that future grant applications would be focused on purchasing new general purpose kayaks, safety equipment, a marine GPS, and coach education	ALL
<b>4. Membership</b>	
2023 membership fees – status of payments confirmed. Reminder email will be sent to members who have not paid by mid-May	ST/EE
<b>5. Port Talbot docks</b>	
Draft agreement between ABP and Sea Cadets discussed. Agreed that whilst there are elements we would like to see updated, we are happy with the agreement	EE/DE
<b>6. Charity status</b>	
EE confirmed the process for the registration of the club as a charity. The club will register as an association charitable incorporated organisation (CIO) with three trustees (EE, KW, JR). The charity will be registered as 'LLYNFI VALLEY PADDLERS' with 'MAESTEG CANOE CLUB' still being used as a trading name	EE/KW/JR
<b>7. Coach education</b>	
Future coach education funding will be utilised for white water safety and rescue training, sea kayak navigation and leadership, and paddleboard instructor	DE/EE
A suitable update weekend/course will be planned for DE/GT/KW/MT to maintain best practice	DE
<b>8. AOB</b>	
No items raised	-
<b>9. Date of next meeting</b>	
Sunday 9 <sup>th</sup> July, 2pm, Conference room at Llynfi Enterprise Centre	ALL